

## TRAINEESHIP REPORT

### *Article 9(6) of the Internal Rules on Traineeships*

#### 1. Trainee's details:

Name:	Ping-Hsin LIN			
Traineeship period:	From:	15/02/2023	To:	14/07/2023
Trainee's supervisor/s:	Adriaan BASTIAANSEN			
Entity:	External Policies Directorate - Unit Interparliamentary delegations and Parliamentary Assemblies - United Kingdom & Asia-Pacific			

2. Type of traineeship:  Paid traineeship  
 Unpaid traineeship in the framework of the university studies  
 Training placement

#### 3. Main tasks carried out during the traineeship:

- Monitor the political, economic and social situation in the Asian countries, particularly China, Japan, Myanmar, Taiwan, and Thailand. Provide findings to the Head of Unit and the advisor concerned.
- Provide background research on committee report topics and urgencies. Follow meetings and draft minutes of interparliamentary delegations.
- Draft weekly news briefings and political analysis of developments in Moldova.
- Regularly attend Committee on Foreign Affairs meetings and following delegations: Delegation for relations with Japan, Korean Peninsula, the People's Republic of China, relations with the countries of Southeast Asia and the Association of Southeast Asian Nations (ASEAN), South Asia, Central Asia, Afghanistan and India.
- Drafting brief cases on China and Japan.
- Drafting urgency resolutions and assisting at negotiations.

#### 4. A long-term project carried out during the traineeship:

- Assisting in drafting and issuing of the newsletters, overviews and debriefs produced by the Delegation and Assemblies Unit.

#### 5. Main achievements (if any):

Providing thorough and well researched notes on developments in different Asian countries. Extending the knowledge within the EPP Group secretariat on these countries.

**6. Evaluation of the trainee's performance and behaviour:**

<b>A. Ability to perform assigned tasks and/or projects</b>		
	<b>(*) Level of satisfaction</b>	<b>Comments</b>
a) Ability to follow supervisor's guidelines	Very good	She followed instructions well
b) Interest from a professional point of view	Very good	Interested in issues of EU-Asia Pacific, showed her expertise during a number of urgency resolutions.
c) Readiness to learn	Very good	Very eager to learn and take new tasks.
d) Ability to draft documents and to perform a research	Very good	Good research skills.
e) Sense of commitment, respect and responsibility	Very good	She demonstrated responsibility in completing her assigned tasks.
<b>B. Efficiency</b>		
f) Quality of work	Very good	Very professional
g) Speed in carrying it out	Very good	Quick and concise.
h) Communication skills	Very good	Reliable team member
<b>C. Conduct in the service</b>		
i) Relation with the supervisor/s	Very good	Always respectful to the supervisors.
j) Relations with the colleagues in the department	Very good	Friendly attitude. Eager to learn.
k) Confidentiality and discretion	Very good	Very reliable.

**7. Any further comments:**

(\*) 1 = Very good; 2 = Good; 3 = Satisfactory; 4 = Unsatisfactory

Ping-Hsin LIN showed to be able to be rapidly acquainted with the policy fields dedicated to her. She was very committed to her responsibilities, fulfilling her tasks with diligence and professionalism. She was approaching her work with a very good team spirit, and has shown a great amount of flexibility.

Date: 13/07/2023

Supervisor's signature:

A handwritten signature in blue ink, appearing to be 'Ping-Hsin LIN', written over a horizontal line.