

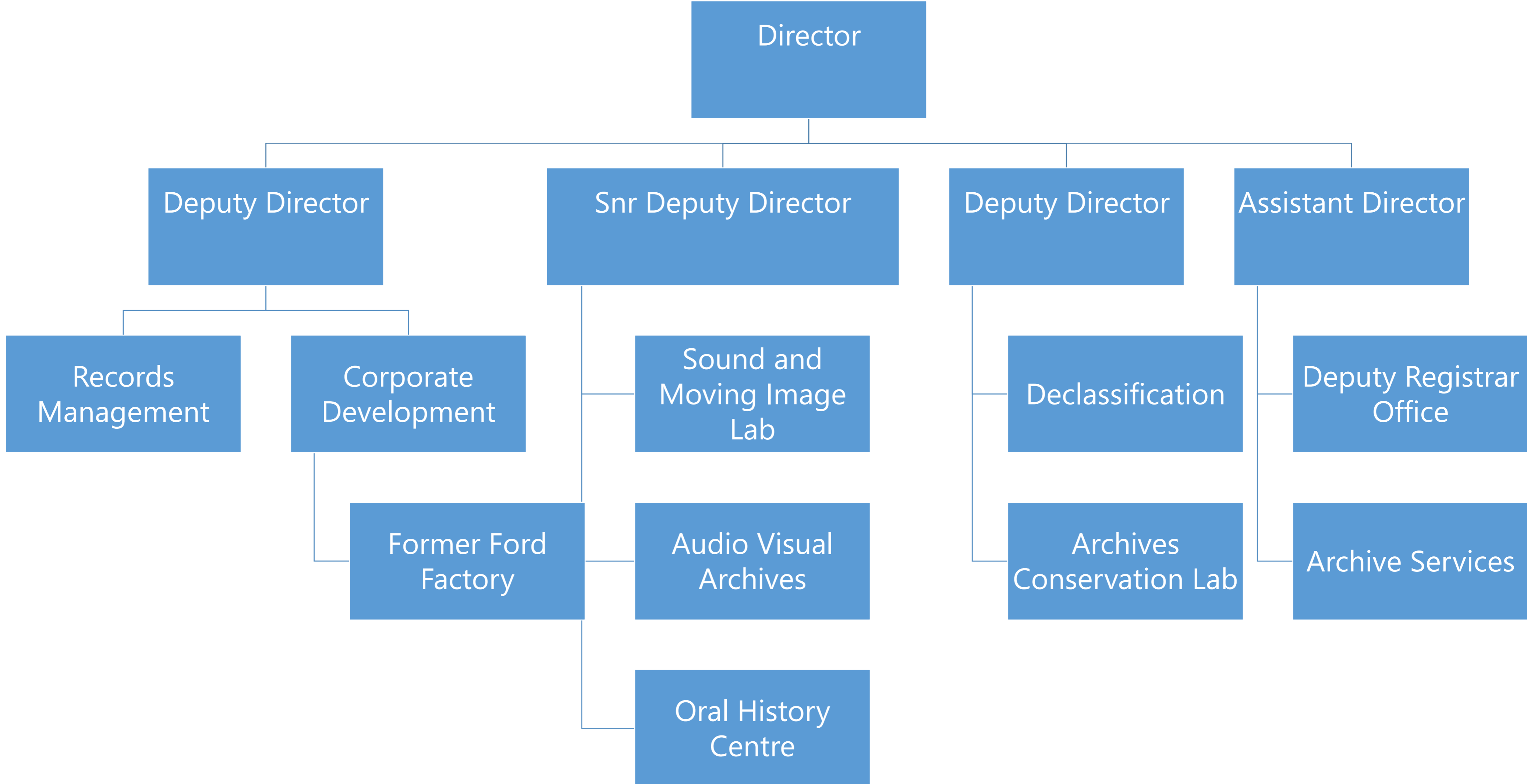


OUR ROLE

NAS is guided by the National Library Act to:

- **Advise public agencies** on recordkeeping standard practices, take custody of records transferred from public agencies and act as the **Official Keeper**
- **Acquire through deposit, audio visual recordings** that have been broadcasted or made public in Singapore
- **Collect oral history** interviews on the history of Singapore
- **Acquire**, by purchase, bequest, donations or otherwise, any document, book or other material which is or is likely to be of **national or historical significance**
- **Make known information concerning archives** by any means, including publications, exhibitions and heritage promotional activities

NATIONAL ARCHIVES STRUCTURE, ROLES AND RESPONSIBILITIES



OUR COLLECTION

Audiovisual recordings: **361,000 (169,500 hours)**

Oral history interviews: **5,900 (25,000 hours)**

Photographs: **6,785,325**

Speeches and Press Releases: **62,427**

Posters: **7,830**

Maps: **12,083**

Building Plans: **264,545**

Private records and copies of records from overseas:

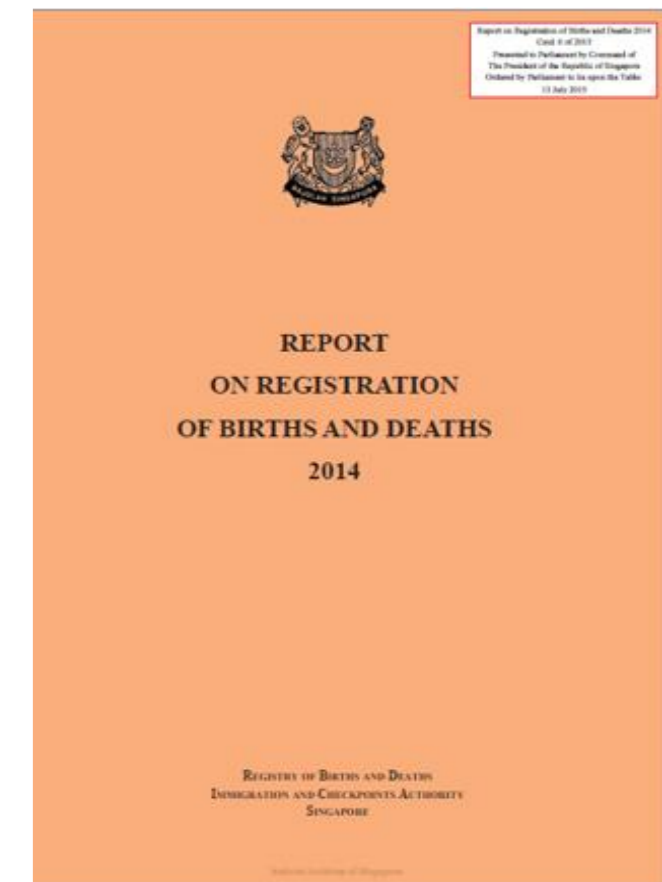
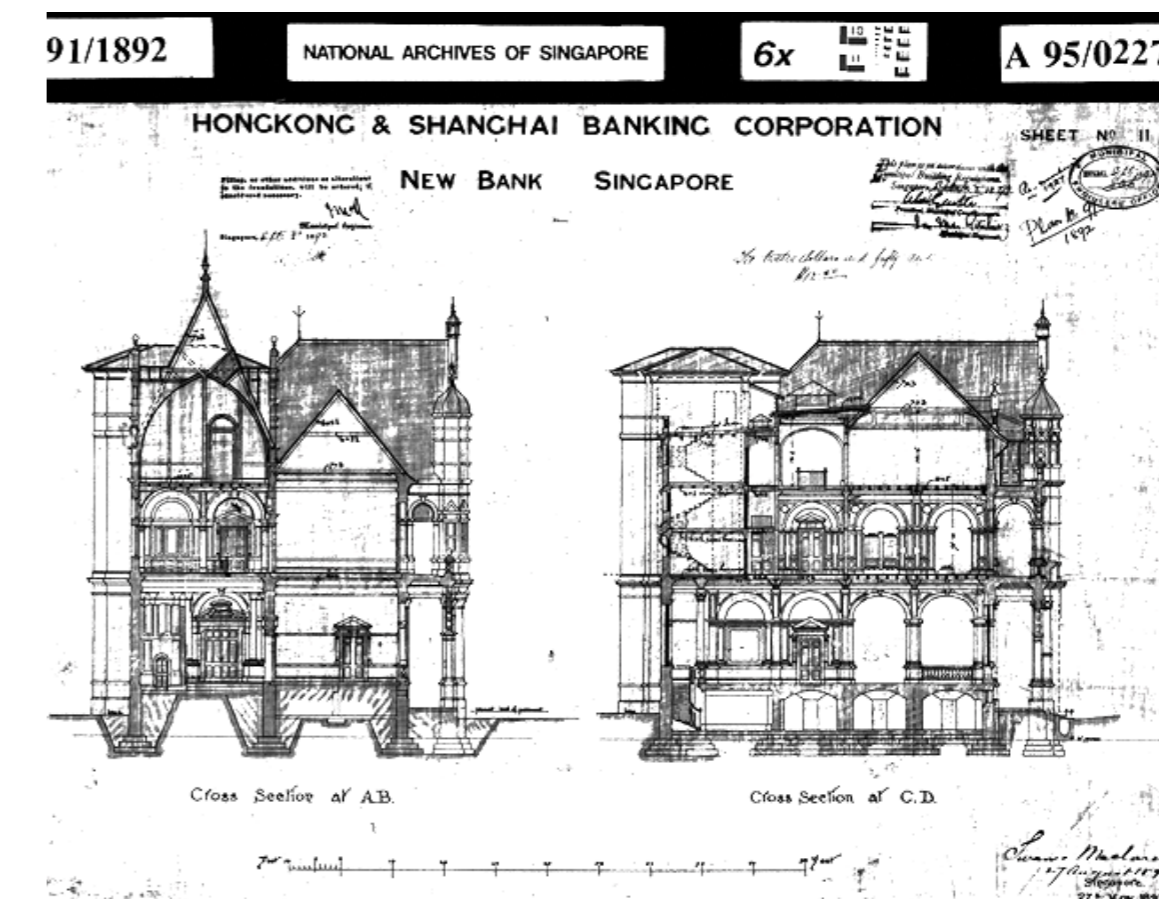
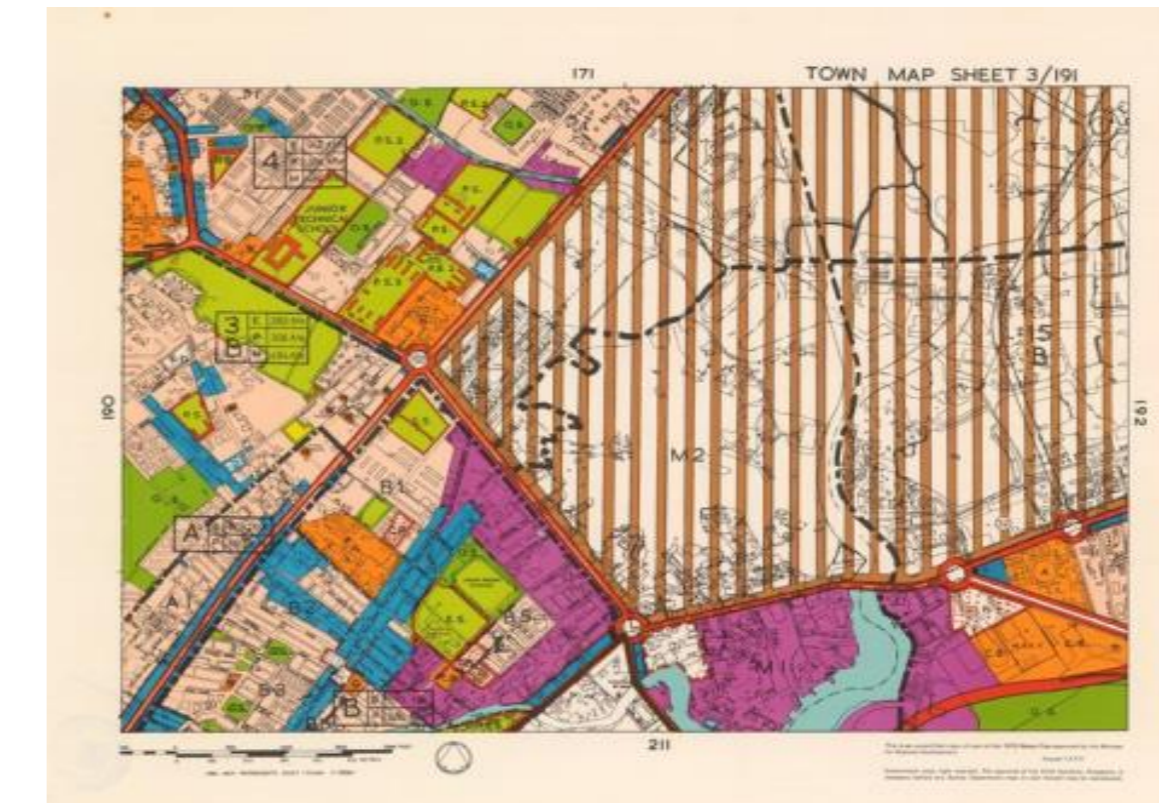
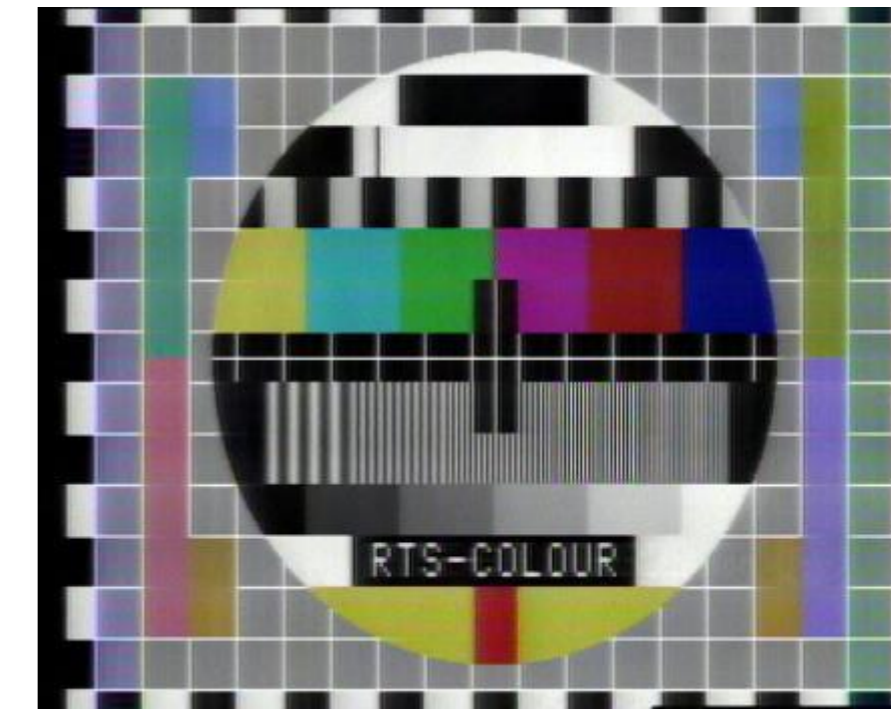
49,231

Straits Settlement Records, Federated Malay States,

and other volumes: **7,500**

Title Deeds and other registers : **24,524**

Digital content (born-digital & digitised): **6.3mil**



ARCHIVES SERVICES - ARCHIVES READING ROOM

- Service request for access to and reproduction of records
- Provide support to researchers working on projects needing the use of archival records
- Handle all enquiries about NAS



2019 visitorship: **29,244**

2020 visitorship: **20,808**

2021 visitorship: **32,217**

ARCHIVES ONLINE

Page Views:

2019: **9,488,904**

2020: **7,167,754**

2021: **7,395,137**

The screenshot shows the desktop version of the National Archives of Singapore website. At the top, there is a navigation menu with links for 'NAS CORPORATE', 'ABOUT US', 'CONTACT US', 'FAQS', and 'RELATED LINKS'. Below the menu is a large banner image of the National Archives building with a '1 CANNING RISE' sign. A search bar is located below the banner, with tabs for 'Basic Search', 'Advanced Search', and 'OneSearch'. Below the search bar is a grid of eight categories: 'Audiovisual and Sound Recordings', 'Government Records', 'Maps and Building Plans', 'Oral History Interviews', 'Photographs', 'Posters', 'Speeches and Press Releases', and 'Straits Settlements, Overseas and Private Records'. At the bottom, there are six green buttons: 'Blast from the Past', 'Highlights', 'eRequest', 'Exhibitions', 'NAS Corporate', and 'The Citizen Archivist Project'.

The screenshot shows the mobile version of the National Archives of Singapore website. The top status bar shows the time as 10:45 and the URL as nas.gov.sg. Below the status bar is a navigation menu with a hamburger icon. The main content area is titled 'My Cart' and shows a progress indicator with three steps: 'Cart', 'Form', and 'Complete'. Below the progress indicator is a blue button labeled 'Request a Copy/Clip: Subject to Approval'. Below this is a list of items in the cart, including 'Photographs' for \$0.00, with a checkbox and a trash icon. Below the list is a blue button labeled 'Select All' and a red button labeled 'Delete Selected'. At the bottom, there is a yellow smiley face icon and a blue bar.

DIGITISATION & DIGITAL PRESERVATION – FILM, VIDEO & SOUND

Comprehensive range of preservation expertise from sound recordings to films and videos, and from analogue to digital

- Clean and digitise at-risk analogue AV
- Ingest, quality check, archiving and migration of digitised/digital recordings
- Record and preserve public service broadcasts
- Set up and operate legacy playback machines
- Make reproductions for access and use by producers, agencies and public



PRESSING NEED FOR DIGITAL PRESERVATION

- NAS' mandate to preserve records of national and/or historical significance
 - Rapid growth in digital records and the requirement for records to be transferred to NAS in digitised/digital format → records of sizeable file size are currently residing with agencies, pending transfer to NAS.
- Based on responses of 94 agencies to 2020 RM Self-Assessment Survey, NAS is expected to receive transfer of an estimated **361 TB** of digital public records from agencies between 2021 and 2026.
- Urgent need for NAS to develop the SDPS to be able to start accepting transfers of digital records and ingestion of **legacy digitised records** and preserve them, so NAS can carry out its mandate

ONGOING MAJOR INITIATIVES

- Development of **Secure Digital Preservation System**
 - Ongoing tender,
 - System expects to be ready to accept transfers from agencies by early 2023
 - Funding & resources:
 - Secured funding for system development and 3 supernumerary headcounts up till FY21
 - Pending confirmation: Recurrent maintenance costs under BBR (FY22 – 26)
 - To be sought: Storage and headcounts
- **WoG DA tender on digitisation and microfilming**
 - Planning for the specifications and requirements for the upcoming DA tender (after Oct 2022)
 - NAS collections mainly outsourced for digitisation

Thank you

