



## DRAFT AGENDA 51<sup>ST</sup> SGATAR ANNUAL MEETING 2022

### DAY 0 - 17 October 2022 (MONDAY)

TIME	AGENDA	VENUE/NOTES
08:00 – 18:00	Arrival of Delegates	
15:00 – 18:00	Registration & Hotel Check-In	Johor 6 & 3, Lower Lobby (LL)
18:30 – 20:30	Welcome Reception / Mocktail	Venue: Sarawak Dress code: Smart Casual

### DAY 1 – 18 October 2022 (TUESDAY)

TIME	AGENDA (HOD)	AGENDA (WG)	VENUE/ NOTES
08:00 – 08.30	FREE TIME/ BILATERAL MEETING ( <i>by request</i> )		Mezzanine Boardroom 1/2/3
08.30 – 09:30	HEADS OF DELEGATION (HOD) FORUM – SESSION 1	DRAFTING COMMITTEE BRIEFING/MEETING	
	<ol style="list-style-type: none"> <li>1. Opening Remarks by the Outgoing Chair of the 50<sup>th</sup> SGATAR Annual Meeting</li> <li>2. Election of the Chair of the 51<sup>st</sup> SGATAR Annual Meeting</li> <li>3. Address by the Chair of the 51<sup>st</sup> SGATAR Annual Meeting</li> <li>4. Introduction of the Secretary-General of the 51<sup>st</sup> SGATAR Annual Meeting</li> <li>5. Address by the Secretary General of the 51<sup>st</sup> SGATAR Annual Meeting</li> <li>6. Proposal and Adoption of Meeting Agenda, Programme and Working Group Protocol</li> <li>7. Nomination and Election of Chairperson and Rapporteurs of the Working Group</li> </ol> <p>WG1- Benefit Test Issues for Intra-group Services Chair: Indonesia Rapporteur: Australia</p> <p>WG2- The Use of Exchange of Information to Address Tax Evasion Chair: Japan Rapporteur: New Zealand</p>	Members of the Drafting Committee	<p>HOD – Melaka</p> <p>Drafting Committee Meeting – Perak</p> <p>Dress code: Business Attire</p>

	<p>WG3- Supporting SME Compliance through Digitalisation Chair: Philippines Rapporteur: Singapore</p> <p>8. Election of Chair and Members of the Drafting Committee</p>		
10:00 – 11:00	<b>OPENING CEREMONY</b>		Venue: Ballroom (Plenary)
	<ol style="list-style-type: none"> <li>1. Welcome Speech by the CEO of Inland Revenue Board of Malaysia</li> <li>2. Keynote Speech from Minister of Finance of Malaysia</li> <li>3. Press conference</li> <li>4. Photo Session</li> </ol>		Dress code: Business Attire
11:00 – 11:30	Coffee Break		HOD: Lafite Others: Ballroom Foyer
11:30 – 12:30	<b>PRELIMINARY SESSION</b>		Ballroom
	<ol style="list-style-type: none"> <li>1. Address by the Outgoing Chair of the 50<sup>th</sup> SGATAR Annual Meeting</li> <li>2. Announcement of the outcome of the election of the Chair of the 51<sup>st</sup> SGATAR Annual Meeting</li> <li>3. Address by the Chair of the 51<sup>st</sup> SGATAR Annual Meeting</li> <li>4. Introduction of the Secretary-General of the 51<sup>st</sup> SGATAR Annual Meeting by the Chair of the 51<sup>st</sup> SGATAR Annual Meeting</li> <li>5. Address by the Secretary General and report on the First Session of the Heads of Delegation Forum</li> <li>6. Responding Address by representative of the Delegates</li> </ol>		
12:30 – 13:30	LUNCH		Grand Johor
13:30 – 14:00	FREE TIME/ BILATERAL MEETING		Mezzanine Boardroom 1/2/3
14:00 – 15:30	<b>HEADS OF DELEGATION FORUM – SESSION 2</b>	<b>WORKING GROUPS- SESSION 1</b>	
	<ol style="list-style-type: none"> <li>1. Hosting of the 52<sup>nd</sup> – Thailand and 53<sup>rd</sup> - Korea SGATAR Annual Meetings</li> <li>2. Presentation by 6 HODs and discussion</li> </ol> <p>Topics:</p> <ul style="list-style-type: none"> <li>• Addressing New Challenges in Tax Administration with Focus on Human Resources and Organisational Structure – 4 Members <ul style="list-style-type: none"> <li>○ Japan</li> <li>○ Malaysia</li> <li>○ New Zealand</li> <li>○ Singapore</li> </ul> </li> <li>• Improving Voluntary Compliance – 2 Members <ul style="list-style-type: none"> <li>○ Australia</li> <li>○ Cambodia</li> </ul> </li> </ul>	<ol style="list-style-type: none"> <li>1. Introduction by the Chair of respective Working Group</li> <li>2. Members Presentation – all members</li> <li>3. Comments from representative from International Organisations</li> </ol> <p>WG1:</p> <ul style="list-style-type: none"> <li>• Ms Melinda Brown (OECD)</li> <li>• Ms Rachel Saw (IBFD)</li> </ul> <p>WG2:</p> <ul style="list-style-type: none"> <li>• Mr Steven Fahey (ADB)</li> <li>• Mr Hakim Hamadi (OECD)</li> </ul> <p>WG3:</p> <ul style="list-style-type: none"> <li>• Mr Daisuke Miura (ADB)</li> <li>• Mr Francisco Beiner (CIAT)</li> </ul>	HOD – Melaka WG 1 – Kedah WG 2 – Selangor 1 WG 3 – Perak
15:30 – 16:00	Coffee Break		Ballroom Foyer
16:00 – 17:30	<b>HEADS OF DELEGATION FORUM – SESSION 3</b>	<b>WORKING GROUPS- SESSION 2</b>	
	<p>Continuation of presentation of 6 HODs and discussion</p> <p>Topics:</p> <ul style="list-style-type: none"> <li>• Improving Voluntary Compliance – 5 Members <ul style="list-style-type: none"> <li>○ Indonesia*</li> </ul> </li> </ul>	<ol style="list-style-type: none"> <li>1. Introduction by the Chair of respective Working Group</li> <li>2. Members Presentation - all members</li> </ol>	HOD – Melaka WG 1 – Kedah WG 2 – Selangor 1 WG 3 – Perak

	<ul style="list-style-type: none"> <li>○ Korea</li> <li>○ Mongolia</li> <li>○ Philippines</li> <li>○ Thailand</li> </ul> <p>*Indonesia will be given an additional 5 minutes to speak about the Asia Initiative</p> <ul style="list-style-type: none"> <li>● Updates on Tax Reform – 1 Member <ul style="list-style-type: none"> <li>○ People's Republic of China</li> </ul> </li> </ul>		
17:30 – 18:00	FREE TIME/ BILATERAL MEETING	FREE TIME/ BILATERAL MEETING/ DRAFTING COMMITTEE MEETING	Drafting Committee Meeting Venue: Perak  Bilateral Meeting: Mezzanine Boardroom 1/2/3
18:00 – 21:00	WELCOME DINNER		<b>Atmosphere360 @ KL Tower</b>  Dress code: Smart Casual

## DAY 2 – 19 October 2022 (WEDNESDAY)

TIME	PRESENTATION BY SPECIAL GUESTS - PLENARY		VENUE/NOTES
08:30 – 10.30	<p><b>1. Mr Ben Dickinson</b> Head of Global Relations and Development Division Center of Tax Policy and Administration, Organisation for Economic Co-operation and Development (OECD)</p> <p>“Developments in the International Tax and Transparency Landscape and Impacts on Tax Administration “</p> <p><b>2. Mr Bruno Carrasco</b> Director General Sustainable Development and Climate Change Department, Asian Development Bank (ADB)</p> <p>“ADB’s Support for Tax Reforms in the Asia and Pacific Region”</p> <p><b>3. Mr Marcio Verdi</b> Executive Secretary Inter-American Center of Tax Administration (CIAT)</p> <p>“e-Invoicing”</p> <p><b>4. Mr Kiyoshi Nakayama</b> Advisor, Fiscal Affairs Department, International Monetary Fund (IMF)</p> <p>“Revenue Mobilisation Post-Covid-19“</p> <p><b>5. Ms Ana Cebreiro Gomez</b> Senior Economist, World Bank</p> <p>“World Bank’s Domestic Resource Mobilization Approach”</p>		<p>Ballroom</p> <p>HOD Dress code: Custom-made Malaysian Batik</p> <p>Others: Business Attire</p>
10:30 – 11:00	Coffee Break		Ballroom Foyer
11.00 – 12.30	HEADS OF DELEGATION FORUM – SESSION 4	WORKING GROUPS –SESSION 3	
	<p>Continuation of presentation of 6 HODs and discussion</p> <p>Topics:</p> <ul style="list-style-type: none"> <li>• Updates on Tax Reform – 6 Members <ul style="list-style-type: none"> <li>○ Hong Kong, China</li> <li>○ Lao PDR</li> <li>○ Macao SAR</li> <li>○ Papua New Guinea</li> <li>○ Chinese Taipei</li> <li>○ Vietnam</li> </ul> </li> </ul> <p>Reports from the SGATAR Taskforce</p> <ol style="list-style-type: none"> <li>1. Japan – The digitalization of tax administration</li> <li>2. Malaysia – 5-year Capacity Building Programme</li> <li>3. Thailand – Effective utilization of the SGATAR website for communication with the international community</li> </ol>	<ol style="list-style-type: none"> <li>1. Introduction by the Chair of respective Working Group</li> <li>2. Members Presentation - all members</li> </ol>	<p>HOD – Melaka</p> <p>WG 1 – Kedah WG 2 – Selangor 1 WG 3 – Perak</p>

12:30 – 13:30	LUNCH		Grand Johor
13:30 – 15:00	<b>VIP EXCURSION</b> <ul style="list-style-type: none"> <li>PETRONAS Skybridge (1 hour)</li> <li>Bowling @ Kuala Lumpur Golf &amp; Country Club (KLGCC)</li> </ul>	WORKING GROUP SESSION/ DRAFTING COMMITTEE MEETING	HOD – <b>Kuala Lumpur Golf &amp; Country Club (KLGCC)</b>  HOD Dress code: SGATAR T-shirt provided  Drafting Committee – Perak
15:00 – 15:30		Coffee Break	Ballroom Foyer
15:30 – 17:00		DRAFTING COMMITTEE MEETING	Drafting Committee – Perak
17:00 – 17:30	Head back to the Hotel		
18:30 – 20:00	DINNER		Grand Johor
20:00 – 21:30	KL City Night Tour		Hop-on hop-off KL City Bus  Dress code: SGATAR T-shirt
21:30 – 22:30	Supper @ Local eatery		Nasi Kandar Pelita, Jalan Ampang

**DAY 3 – 20 October 2022 (THURSDAY)**

<b>TIME</b>	<b>AGENDA (HOD)</b>	<b>AGENDA (WG)</b>	<b>VENUE/NOTES</b>
08:30 – 09:30	HEADS OF DELEGATION FORUM – SESSION 5		
	<ol style="list-style-type: none"> <li>Recap of the previous HOD Forum</li> <li>Presentation of the Working Groups' Recommendations [by the Chair of the Drafting Committee]</li> <li>Discussion of the Working Groups' Recommendations and the 2023 SGATAR Annual Work Programme</li> <li>Discussion of the Annual Meeting Summary for acceptance</li> <li>Concluding Remarks by the Chair of the 51<sup>st</sup> SGATAR Annual Meeting</li> </ol>		HOD – Melaka Dress code: Business Attire
09:30 – 10:00	Coffee Break		Ballroom Foyer
10.00 – 10.30	<b>PLENARY SESSION</b>		
	<ol style="list-style-type: none"> <li>Address by the Chair of the 51<sup>st</sup> SGATAR Annual Meeting</li> <li>Presentation of Working Groups' Reports by the Rapporteurs</li> <li>Presentation of the Report of the Head of Delegations Forum by the Secretary General</li> <li>Acceptance of the Annual Meeting Summary</li> </ol>		Ballroom Dress code: Business Attire
10:30 – 12:00	<b>CLOSING CEREMONY</b>		
	<ol style="list-style-type: none"> <li>Address by the Secretary General of the 51<sup>st</sup> SGATAR Annual Meeting</li> <li>Announcement of the Host for the 52<sup>nd</sup> SGATAR Annual Meeting</li> <li>Address by Head of Delegation Representing the Host of the 52<sup>nd</sup> SGATAR Annual Meeting (Thailand)</li> <li>Video presentation (promotional) by Thailand</li> <li>Address by the Representative of the Heads of Delegations of the 51<sup>st</sup> SGATAR Annual Meeting</li> <li>Closing Remarks by the Chair of the 51<sup>st</sup> SGATAR Annual Meeting</li> <li>Handover of SGATAR flag to the Host of 52<sup>nd</sup> SGATAR Annual Meeting</li> <li>Exchange of Gifts (between HOD) (Release of the Annual Meeting Summary) – Press Release</li> </ol>		Ballroom
12:00 – 13:00	SGATAR Taskforce Meeting: Capacity Building Cooperation with other International Organisation (A separate agenda prepared)		Melaka
13:00 – 14:00	LUNCH		Grand Johor
14:00 – 18:00	Free time / Preparation for SGATAR Night		Ballroom & Ballroom Foyer
20:00 – 22:00	<b>SGATAR Night</b>		Ballroom Dress code: Traditional Costume

**DAY 4 – 21 October 2022 (FRIDAY)**

TIME	AGENDA	NOTES
TILL WE MEET AGAIN		