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Fifty-seventh Meeting of the
International Committee of Legal Metrology

18–20 October 2022



ORGANISATION INTERNATIONALE
DE METROLOGIE LEGALE

INTERNATIONAL ORGANIZATION
OF LEGAL METROLOGY

International Organization of Legal Metrology



Fifty-seventh Meeting of the International Committee of Legal Metrology

The International Committee of Legal Metrology is convened by its President,
Dr Roman Schwartz, and will meet on 18–20 October 2022



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This Working Document for the 57th Meeting of the International Committee of Legal Metrology (CIML) is structured according to the draft agenda v1.0 as published on the CIML meeting website at:

<https://57ciml.oiml.org>

All Addenda mentioned in this Working Document are, or will be made available for download from this page.

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Session 1: Tuesday 18 October 10:00-13:30 UTC**1 Opening remarks and meeting protocol**

The CIML President will first make some introductory remarks. The BIML will then explain the meeting schedule, the protocol for the CIML meeting, and the processes for the secret ballots and the approval of the resolutions.

2 Adoption of the agenda**Draft Resolution no. CIML/2022/...**

The Committee,

Approves the agenda for the 57th CIML Meeting.

3 Minutes of the 56th CIML Meeting

Addendum:	3 ¹	Report:	None
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Draft Resolution no. CIML/2022/...

The Committee,

Approves the minutes of the 56th CIML Meeting.

4 Report by the CIML President

Addendum:	4 (EN/FR)	Report:	CIML President
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Draft Resolution no. CIML/2022/...

The Committee,

Notes the report given by its President,

...

¹ All Addenda mentioned in this Working Document are, or will be made available at: <https://57ciml.oiml.org>

5 Presentations by the candidates for CIML President (2023–2029)

Addendum:	5	Report:	Mr Juan Camilo DURÁN TÉLLEZ Dr Bobjoseph MATHEW
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The CIML President will explain the procedure for the selection of the new CIML President. The Committee will conduct a secret ballot on the selection of the new CIML President under agenda item 11.2, and then vote on the relevant CIML resolution on this matter under agenda item 12.3.

Draft Resolution no. CIML/2022/...

The Committee,

Noting the procedure for the election of the CIML President in OIML B 14:2013 *Procedure for the election of the CIML President and Vice-Presidents*,

Selects ... as its President for a six-year term starting during session 1 of the 58th CIML Meeting planned for October 2023.

6 Report by the BIML Director on BIML matters and activities

Addendum:	6 (EN/FR)	Report:	BIML Director
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Draft Resolution no. CIML/2022/...

The Committee,

Notes the report given by the BIML Director.

7 Renewal of the contract of Mr Paul Dixon, BIML Assistant Director

(Session exclusively open to Heads of Delegation from Member States, and Members of Honour)

The contract of Mr Paul Dixon, BIML Assistant Director, expires on 31 December 2022 and is eligible for renewal according to section 7.2.2 of OIML B 7:2013 *BIML Staff Regulations* and section 2, first paragraph and section 4, first bullet point, of OIML B 13:2004 *Procedure for the appointment of the BIML Director and Assistant Directors*, where such contracts may be extended without a further preliminary procedure. BIML Assistant Directors are appointed and re-appointed by the Committee (OIML B 1:1968 *OIML Convention*, Article XXI).

This was discussed at the 56th CIML Meeting, and Resolution CIML/2021/09 was taken, in which the Committee

“...

Expresses its expectation that it will resolve to renew the appointment of Mr Paul Dixon as BIML Assistant Director for a fixed term of up to five years at its meeting in 2022, and

Resolves not to appoint the Selection Committee specified in section 3 of OIML B 13:2004.”

The Committee will conduct a secret ballot on the renewal of Mr Dixon’s contract under agenda item 11.3, and then vote on the relevant CIML resolution on this matter under agenda item 12.3.

Draft Resolution no. CIML/2022/...

The Committee,

*Having regard to section 4, first bullet point, of OIML B 13:2004 *Procedure for the appointment of the BIML Director and Assistant Directors,**

Having regard to its Resolution CIML/2021/09,

*Noting the comments made by its Members *[if applicable],**

Extends the contract of Mr Paul Dixon as BIML Assistant Director for a five-year term with effect from 1 January 2023.

8 Discussion on the renewal of the contract of Mr Anthony Donnellan, BIML Director

(Session exclusively open to Heads of Delegation from Member States, and Members of Honour)

The contract of Mr Anthony Donnellan, BIML Director, expires on 31 December 2023 and is eligible for renewal according to section 7.2.2 of OIML B 7:2013 *BIML Staff Regulations* and section 2, first paragraph and section 4, first bullet point, of OIML B 13:2004 *Procedure for the appointment of the BIML Director and Assistant Directors*, where such contracts may be extended without a further preliminary procedure. BIML Directors are appointed and re-appointed by the Committee (OIML B 1:1968 *OIML Convention*, Article XXI). A note on this has been circulated separately to CIML Members by the President.

Draft Resolution no. CIML/2022/...

The Committee,

*Having regard to section 7.2.2 of OIML B 7:2013 *BIML Staff regulations*, and section 2, first paragraph and section 4, first bullet point, of OIML B 13:2004 *Procedure for the appointment of the BIML Director and Assistant Directors,**

Considering that the term of appointment of Mr Anthony Donnellan, BIML Director, expires on 31 December 2023,

Considering the proposal made by its President,

*Noting the comments made by its Members *[if applicable],**

Expresses its expectation that it will resolve to renew the appointment of Mr Anthony Donnellan as BIML Director for a fixed term of up to five years at its meeting in 2023, and Resolves not to appoint the Selection Committee specified in section 3 of OIML B 13:2004.

9 Discussion on the renewal of the contract of Mr Ian Dunmill, BIML Assistant Director

(Session exclusively open to Heads of Delegation from Member States, and Members of Honour)

The contract of Mr Ian Dunmill, BIML Assistant Director, expires on 14 March 2024 and is eligible for renewal according to section 7.2.2 of OIML B 7:2013 *BIML Staff Regulations* and section 2, first paragraph and section 4, first bullet point, of OIML B 13:2004 *Procedure for the appointment of the BIML Director and Assistant Directors*, where such contracts may be extended without a further preliminary procedure. BIML Assistant Directors are appointed and re-appointed by the Committee (OIML B 1:1968 *OIML Convention*, Article XXI). A note on this has been circulated separately to CIML Members by the President.

Draft Resolution no. CIML/2022/...

The Committee,

Having regard to section 7.2.2 of OIML B 7:2013 *BIML Staff regulations*, and section 2, first paragraph and section 4, first bullet point, of OIML B 13:2004 *Procedure for the appointment of the BIML Director and Assistant Directors*,

Considering that the term of appointment of Mr Ian Dunmill, BIML Director, expires on 14 March 2024,

Considering the proposal made by its President,

Noting the comments made by its Members *[if applicable]*,

Expresses its expectation that it will resolve to renew the appointment of Mr Ian Dunmill as BIML Assistant Director for a fixed term of up to five years at its meeting in 2023, and

Resolves not to appoint the Selection Committee specified in section 3 of OIML B 13:2004.

10 Financial matters

10.1 2021 accounts

Addenda:	10.1a, 10.1b	Report:	BIML Director
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Draft Resolution no. CIML/2022/...

The Committee,

Noting the accounts for 2021, the OIML budget summary, and the BIML Director's comments,

Considering the external auditor's report on the 2021 accounts,

Approves the 2021 accounts, and

Instructs its President to present them to the 17th OIML Conference.

10.2 Arrears of Member States and Corresponding Members

Addendum:	None	Report:	BIML Director
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Draft Resolution no. CIML/2022/...

The Committee,

Notes the report given by the BIML Director,

Encourages the BIML to continue its efforts to recover outstanding arrears of its Member States and Corresponding Members, and

Requests those Members with arrears to bring their situation up to date as soon as possible.

10.3 Budget forecast for 2022

Addendum:	None	Report:	BIML Director
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Draft Resolution no. CIML/2022/...

The Committee,

Notes the report on the budget forecast for 2022 given by the BIML Director.

10.4 Report of the internal financial audit team

Addendum:	10.4	Report:	CIML 2nd Vice-President
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Draft Resolution no. CIML/2022/...

The Committee,

Notes the report of the internal financial audit team,

Thanks Mrs Mairead Buckley and Dr Bobjoseph Mathew for conducting the financial audit and producing the report,

Acknowledges the conclusions of the report and supports the recommendations contained therein,

Requests that its President and the BIML Director ensure the implementation of these recommendations.

10.5 Appointment of an independent chartered accountant (external financial auditor)

Addenda:	10.5a, 10.5b, 10.5c	Report:	BIML Director
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Draft Resolution no. CIML/2022/...

The Committee,

Noting the outcome of the tender evaluation panel's considerations, as provided in Addendum 10.5a to the Working Document for the 57th CIML Meeting,

Approves the revision of OIML B 8:2012 as provided in Addendum 10.5c to the Working Document for the 57th CIML Meeting.

Draft Resolution no. CIML/2022/...

The Committee,

Having regard to Article 21.4 of OIML B 8:2012 *OIML Financial Regulations*,

Noting the recommendation of the tender evaluation panel, as provided in Addendum 10.5a to the Working Document for the 57th CIML Meeting,

Appoints ... as the OIML independent chartered accountant (external financial auditor) for two calendar years commencing on 1 January 2023, with the option to extend this appointment for two additional calendar years in single annual instalments, subject to satisfactory performance as evaluated at the end of each of these defined periods.

11 Secret ballots

11.1 Explanation of the secret ballot procedure

Addendum:	11.1	Report:	BIML
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11.2 Secret ballot for the CIML President (2023–2029)

11.3 Secret ballot on the renewal of the contract of Mr Paul Dixon, BIML Assistant Director

12 Review and approval of draft CIML resolutions (Session 1)

12.1 Explanation of the voting procedure

Addendum:	12.1	Report:	BIML
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12.2 Review of draft CIML resolutions

12.3 Voting on draft CIML resolutions

13 Closing remarks for Session 1

Session 2: Wednesday 19 October 10:00-13:30 UTC**14 OIML publications and technical activities****14.1 Publications for approval by the CIML****14.1.1 Revision of D 5:1982***Principles for the establishment of hierarchy schemes for measuring instruments*

Addenda:	14.1.1a, 14.1.1b, 14.1.1c	Report:	None
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Draft Resolution no. CIML/2022/ ...,

The Committee,

Noting comments from its Members *[if applicable]*,Approves the Final Draft revision of D 5:1982 *Principles for the establishment of hierarchy schemes for measuring instruments*, andThanks the Project Group convener and members for their work in completing this project.**14.1.2 Reconfirmation of R 139:2018***Compressed gaseous fuel measuring systems for vehicles*

Addendum:	14.1.2	Report:	None
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Draft Resolution no. CIML/2022/ ...,

The Committee,

Noting the proposal from the OIML-CS Management Committee,Noting comments from its Members *[if applicable]*,Reconfirms R 139:2018 *Compressed gaseous fuel measuring systems for vehicles*.

14.1.3 Revision of D 10:2007**ILAC-G24/OIML D 10 Guidelines for the determination of recalibration intervals of measuring equipment used in testing laboratories**

Addenda:	14.1.3a, 14.1.3b, 14.1.3c	Report:	None
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Draft Resolution no. CIML/2022/ ...,

The Committee,

Noting comments from its Members *[if applicable]*,

Approves the Final Draft revision of D 10:2007 ILAC-G24/OIML D 10 *Guidelines for the determination of recalibration intervals of measuring equipment used in testing laboratories*, and

Thanks the Project Group convener and members for their work in completing this project.

14.1.4 Revision of B 12:2004**Policy paper on liaisons between the OIML and other bodies**

Addenda:	14.1.4a, 14.1.4b, 14.1.4c	Report:	None
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Draft Resolution no. CIML/2022/ ...,

The Committee,

Noting comments from its Members *[if applicable]*,

Approves the Final Draft revision of B 12:2004 *Policy paper on liaisons between the OIML and other bodies*, and

Thanks the RLMO RT Chairperson and members for their work in completing this project.

14.1.5 Update of V 1:2013

*International vocabulary of terms in legal metrology (VIML) (bilingual French-English) /
Vocabulaire international des termes de métrologie légale (VIML) (bilingue français-anglais)*

Addenda:	14.1.5a, 14.1.5b, 14.1.5c	Report:	None
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Draft Resolution no. CIML/2022/ ...,

The Committee,

Noting comments from its Members *[if applicable]*,

Approves the Final Draft update of V 1:2013 *International vocabulary of terms in legal metrology (VIML) (bilingual French-English) / Vocabulaire international des termes de métrologie légale (VIML) (bilingue français-anglais)*, and

Thanks the Project Group conveners and members for their work in completing this project.

14.1.6 New Document

Guide for the application of ISO/IEC 17020 to the assessment of OIML Issuing Authorities under the OIML-CS

Addenda:	14.1.6a, 14.1.6b, 14.1.6c	Report:	None
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It was not possible to produce the Final Draft of this new Document three months before the date of the CIML meeting. It will be made available for download from <https://57ciml.oiml.org>.

It is therefore necessary for the CIML to take an initial decision on whether to vote on its approval at this meeting, before proceeding to a vote on the approval itself.

Draft Resolution no. CIML/2021/ ...,

The Committee,

Considering the remarks made by its President,

Decides to accept the proposal to vote on the Final Draft New Document *Guide for the application of ISO/IEC 17020 to the assessment of OIML Issuing Authorities under the OIML-CS* at this meeting.

If the above resolution is approved, the following resolution will be proposed for the approval of the Document:

Draft Resolution no. CIML/2022/ ...,

The Committee,

Noting comments from its Members *[if applicable]*,

Approves the Final Draft New Document *Guide for the application of ISO/IEC 17020 to the assessment of OIML Issuing Authorities under the OIML-CS*, and

Thanks the Project Group conveners and members for their work in completing this project.

14.2 Project proposals for approval by the CIML

Addenda:	14.2.1, 14.2.2, 14.2.3, 14.2.4	Report:	BIML / Proposers
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By the date of publication of this Working Document, the following project proposals had been received by the BIML:

- 14.2.1 Revision of D 11:2013
General requirements for measuring instruments - Environmental conditions
- 14.2.2 Revision of R 75:2002
Heat meters
- 14.2.3 Revision of R 137:2012
Gas meters
- 14.2.4 Revision of B 6:2019
Directives for OIML technical work
Part 1: Structures and procedures for the development of OIML publications
Part 2: Guide to the drafting and presentation of OIML publications

Each project proposal will be subject to a separate vote on a resolution in the following form:

Draft Resolution no. CIML/2022/ ...,

The Committee,

Noting comments from its Members *[if applicable]*,

Approves as a new project, under the responsibility of *[TC/SC as appropriate]*, *[Project title]*, to be conducted as specified in the project proposal provided in *[Addendum 14.2.x]* to the Working Document for this meeting.

14.3 Other technical items for information

Addendum:	14.3	Report:	BIML
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Draft Resolution no. CIML/2022/ ...,

The Committee,

Noting the report on the OIML technical work,

Approves the list of high priority projects as presented by the BIML, and

Approves the list of the high priority publications as presented by the BIML.

14.4 Current status and plans regarding e-learning and online training

Addendum:	14.4	Report:	BIML Assistant Director, Mr Ian Dunmill
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Draft Resolution no. CIML/2022/ ...,

The Committee,

Notes the report on the current status of OIML activities on e-learning and other online training,

Encourages Members to collaborate on this activity by providing information on material that is available online, by making suggestions for topics of future e-learning and training, and by making respective resources available as far as possible.

14.5 OIML Bulletin

Addendum:	14.5	Report:	BIML Editor/Webmaster, Mr Chris Pulham
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Draft Resolution no. CIML/2022/ ...,

The Committee,

Notes the success of the concept of “Mentor” for key topics of the OIML Bulletin,

Thanks those individuals who have been Mentors for recent editions, and those who have already offered to be Mentors for future editions,

Encourages Members to come forward as Mentors for key topics of future editions, and

Renews its support for the OIML Bulletin.

15 Report on the OIML Certification System (OIML-CS)

15.1 Report by the OIML-CS Management Committee (MC) Chairperson

Addendum:	15.1	Report:	OIML-CS Chairperson, Mr Mannie Panesar
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Draft Resolution no. CIML/2022/...

The Committee,

Notes the report of the OIML Certification System (OIML-CS) Management Committee (MC) Chairperson, and

Thanks the members of the OIML-CS MC, Review Committee, Maintenance Group and Working Groups for their work.

15.2 Recommendations from the OIML-CS MC to the CIML

Addenda:	15.2a, 15.2b, 15.2c, 15.2d	Report:	OIML-CS Executive Secretary, Mr Paul Dixon
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Draft Resolution no. CIML/2022/...

The Committee,

Noting the recommendation from the OIML-CS Management Committee,

Approves the Final Draft revision of OIML B 18 *Framework for the OIML Certification System (OIML-CS)*, and

Thanks the OIML-CS Management Committee and Maintenance Group for their work in completing this project.

16 CEEMS Advisory Group (CEEMS AG)

16.1 Introduction of candidates for the CEEMS AG Chairperson and Vice-Chairperson

Addendum:	16.1	Report:	CEEMS AG Chairperson, Mr Peter Mason
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The Committee will conduct secret ballots on the selection of the new CEEMS AG Chairperson and Vice-Chairperson under agenda item 18.1, and then vote on the relevant CIML resolutions on this matter under agenda item 19.2.

Draft Resolution no. CIML/2022/...

The Committee,

Recalling section 2, first bullet point, of OIML B 19:2017 *Terms of Reference for the Advisory Group on matters concerning Countries and Economies with Emerging Metrology Systems (CEEMS)*,

Noting the nomination of a candidate from the CEEMS Advisory Group for the position of CEEMS AG Chairperson,

Noting the information provided by the CEEMS AG Chairperson,

Noting the comments made by its Members *[if applicable]*,

Appoints ... as CEEMS AG Chairperson for a three-year term with effect from ...,

Thanks Mr Peter Mason for his leadership of the CEEMS AG during his three years as its Chairperson.

Draft Resolution no. CIML/2022/...

The Committee,

Recalling section 2, first bullet point, of OIML B 19:2017 *Terms of Reference for the Advisory Group on matters concerning Countries and Economies with Emerging Metrology Systems (CEEMS)*,

Noting the nomination of a candidate from the CEEMS Advisory Group for the position of CEEMS AG Vice-Chairperson,

Noting the information provided by the CEEMS AG Chairperson,

Noting the comments made by its Members *[if applicable]*,

Appoints ... as CEEMS AG Vice-Chairperson for a three-year term with immediate effect.

Thanks Mr Peter Ulbig for his work as Vice-Chairperson of the CEEMS AG during the period 2019–2021.

16.2 Report by the CEEMS AG Chairperson

Addendum:	16.2	Report:	CEEMS AG Chairperson, Mr Peter Mason
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Draft Resolution no. CIML/2022/...

The Committee,

Notes the report on the activities of the CEEMS Advisory Group,

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16.3 Recommendations from the CEEMS AG to the CIML

Addendum:	16.3	Report:	CEEMS AG Chairperson, Mr Peter Mason
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Draft Resolution no. CIML/2022/...

The Committee,

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17 OIML Digitalisation Task Group (OIML DTG)

17.1 Introduction of candidates for the OIML DTG Chairperson and Deputy Chairperson

Addendum:	17.1	Report:	CIML President
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At its second meeting in May 2022 the DTG elected a candidate for the position of OIML DTG Chairperson and a candidate for the position of Deputy Chairperson. The CIML President will report on the procedure. The Committee will take secret ballots on the appointment of the OIML DTG Chairperson and Deputy Chairperson under agenda item 18.2, and then vote on the relevant CIML resolutions on this matter under agenda item 19.2.

Draft Resolution no. CIML/2022/...

The Committee,

Recalling its resolution CIML/2021/07,

Noting the information provided by its President,

Noting the comments made by its Members *[if applicable]*,

Appoints ... as OIML DTG Chairperson for a three-year term with immediate effect.

Draft Resolution no. CIML/2022/...

The Committee,

Recalling its resolution CIML/2021/07,

Noting the information provided by its President,

Noting the comments made by its Members *[if applicable]*,

Appoints ... as OIML DTG Deputy Chairperson for a three-year term with immediate effect.

17.2 Report by the provisional OIML DTG Chairperson

Addendum:	17.2	Report:	OIML DTG Provisional Chairperson Dr Sascha Eichstädt
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Draft Resolution no. CIML/2022/...

The Committee,

Acknowledges the efforts of the Provisional Steering Committee to establish a new OIML DTG, based on CIML Resolution 2021/07,

Notes the first report on the activities of the OIML DTG,

Supports the planned activities of the OIML DTG,

Requests that the OIML DTG reports on its activities at future CIML meetings.

17.3 Recommendations from the OIML DTG to the CIML

Addendum:	17.3	Report:	OIML DTG Provisional Chairperson Dr Sascha Eichstädt
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Draft Resolution no. CIML/2022/...

The Committee,

Approves the Draft Terms of Reference for the OIML Digitalisation Task Group (OIML DTG), as endorsed by the OIML DTG and presented in Addendum 17.3 to the Working Document for the 57th CIML Meeting.

18 Secret ballots

18.1 Secret ballots for the CEEMS AG Chairperson and Vice-Chairperson

18.2 Secret ballots for the OIML DTG Chairperson and Deputy Chairperson

19 Review and approval of draft CIML resolutions (Session 2)

19.1 Review of draft CIML resolutions

19.2 Voting on draft CIML resolutions

20 Closing remarks for Session 2

Session 3: Thursday 20 October 10:00-13:30 UTC**21 International cooperation****21.1 Report by the RLMO Round Table Chairperson**

Addendum:	21.1	Report:	RLMO Round Table Chairperson Dr Charles Ehrlich
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Draft Resolution no. CIML/2022/...

The Committee,

Notes the report on the RLMO Round Table meeting given by its Chairperson,

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21.2 Reports on OIML activities with organisations in liaison

Addendum:	21.2	Report:	BIML / others
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Draft Resolution no. CIML/2022/...

The Committee,

Notes the reports on OIML activities with organisations in liaison,

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21.3 Updates by other organisations in liaison

Addendum:	21.3	Report:	Representatives of organisations in liaison
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Draft Resolution no. CIML/2022/...

The Committee,

Notes the reports by organisations in liaison, and

Thanks their representatives for providing this information to the Committee.

22 OIML Awards

22.1 OIML Medals

OIML Medals are given to recognise the outstanding contribution of individuals to the development of legal metrology.

Draft Resolution no. CIML/2022/...

The Committee,

Congratulates this year's recipient(s) of an OIML Medal ...

for their contribution to the work of the OIML.

22.2 OIML Letters of Appreciation

OIML Letters of Appreciation recognise excellent work on a specific project relating to legal metrology.

Draft Resolution no. CIML/2022/...

The Committee,

Congratulates this year's recipient(s) of an OIML Letter of Appreciation ...

for their contribution to the work of the OIML.

22.3 OIML CEEMS Award

The OIML CEEMS Award is a special award given to an individual, a national service or a Regional Legal Metrology Organisation that has contributed significantly to legal metrology objectives on national or regional levels.

Draft Resolution no. CIML/2022/...

The Committee,

Congratulates this year's recipient of the OIML CEEMS Award

22.4 Presentation by the OIML CEEMS Award winner 2021

The 2021 OIML CEEMS Award went to Mr Sophors Em (Cambodia). He will make a presentation on his achievements.

Draft Resolution no. CIML/2022/...

The Committee,

Thanks Mr Sophors Em, winner of the 2021 OIML CEEMS Award, for his presentation.

23 Future meetings

23.1 Discussion on future CIML meeting locations

Addendum:	23.1	Report:	CIML President
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Draft Resolution no. CIML/2022/...

The Committee,

Notes the report provided by the CIML President,

Supports taking into account the responses to the survey summarised in Addendum 23.1 to the Working Document for the 57th CIML Meeting when considering invitations for future CIML meetings.

23.2 58th CIML Meeting (2023)

Further information on the 58th CIML Meeting will be provided.

Draft Resolution no. CIML/2022/...

The Committee,

...

24 Any other business

25 Review and approval of draft CIML resolutions (Session 3)

25.1 Review of draft CIML resolutions

25.2 Voting on draft CIML resolutions

26 Closing remarks