



**ASIA-PACIFIC ASSOCIATION OF AGRICULTURAL RESEARCH INSTITUTIONS
EXECUTIVE COMMITTEE MEETING (1/2016)**

Venue: Rama Gardens Hotel, Bangkok

8 September 2016 (8.30 – 13.30 hrs)

DRAFT AGENDA

| # | Time TBD | Item | Facilitation |
|----|---------------|---|---|
| 1 | 8.30-8.40 | Welcome and Introduction | Dr Raghunath Ghodake Executive Secretary |
| 2 | 8.40-8.55 | Release /Display of Publications - Opening Remarks by Chairman, APAARI | Dr Waraporn Prompoj, DDG, DOA |
| 3 | 8.55-9.05 | Approval of Agenda by the EC | Executive Secretary |
| 4 | 9.05-9.15 | Minutes of the last EC Meeting (2/ 2015) (for Approval) | Executive Secretary |
| 5 | 9.15-9.30 | APAARI Progress Report: December 2015–August 2016 | Executive Secretary |
| 6 | 9.30-9.45 | Membership/ Fee Payment Status (as on 30 st August 2016) | Executive Secretary |
| 7 | 9.45-9.55 | Audited Financial Statements: January – December 2015 | Executive Secretary |
| 8 | 9.55-10.10 | Financial Statement: January – August 2016 | Executive Secretary |
| | 10.10-10.40 | Group Photograph & Tea/Coffee Break | |
| 9 | 10.40- 11.20 | APAARI Strategic Plan: 2017-2022 | Dr Simon Hearn/Dr Emma Zalcman |
| 10 | 11.20-11.30 | Additional Members on APAARI Executive Committee (AIRCA and Higher Education Sector) | Executive Secretary |
| 11 | 11.30-11.40 | Strengthened APCoAB Program | Executive Secretary and Dr Rose of COA |
| 12 | 11.40-11.55 | APAARI Governance and Development: Resource Mobilization – Short to Long-Term Implications | Executive Secretary |
| 13 | 11.55- 12.05 | Work Plan: September – December 2016 | Executive Secretary |
| | | Other Matters | |
| 14 | 12.05- 12.25 | Expert Consultation on Best Practices in Agri-Food Innovations in Asia and the Pacific – Taichung (1-3 November 2016) | Dr Bhag Mal/ Dr Rose |
| 15 | 12.25 – 12.35 | 14 th APAARI General Assembly Meeting – Taichung (3 November 2016) | Executive Secretary |
| 16 | 12.35 – 12.45 | Terminal payment to Ms Urairat Rujirek | Executive Secretary |
| 17 | 12.45 – 12.55 | Concluding Remarks | Chairman, APAARI |
| 18 | 12.55 – 13.05 | Vote of Thanks | Executive Secretary |
| | 13.20 | Lunch and Departure | |



**ASIA-PACIFIC ASSOCIATION OF AGRICULTURAL RESEARCH
INSTITUTIONS (APAARI)**

EXECUTIVE COMMITTEE MEETING (1/2016)

Rama Gardens Hotel, Bangkok, Thailand

8.30 to 13.30, 8th September 2016

Annotated Agenda

Agenda Item 1: Welcome and Introduction (For Information)

The Executive Committee members and special invitees, observers and APAARI Secretariat staff will be welcomed to the first meeting (this Year) of the Executive Committee, by Dr Raghunath Ghodake, Executive Secretary of APAARI. This meeting is going to under the Chairmanship of Dr Waraporn Prompoj, Deputy Director General of Department of Agriculture, Thailand.

The EC members, participants and staff will be formally introduced to the framed agenda and the relevant documents/papers available for the business of the meeting. This meeting will have a special significance as it is going to deal with very important agenda items such as considering and approving the APAARI Strategic Plan 2017-22, a crucial corporate document that will provide pathways towards strengthened agri-food research and innovation systems in APR. This in turn will help realizing the APAARI Vision 2030 and contributing to the accomplishments of SDGs in APR.

Agenda Item 2: Opening Remarks by Chairman (For Information/ Consideration)

The Chairman Dr Waraporn Prompoj will official release two recent publications of APAARI before giving her Opening Remarks.

She will welcome and recognize all the EC members and participants. Her opening remarks will be about the APAARI shaping its pathways for tomorrow's APAARI over the next 14 years (until 2030), and how APAARI will contribute to the realization of key Sustainable Development Goals in the Asia-Pacific region.

Agenda Item 3: Approval of Agenda by the EC (For Decision/Approval)

The already framed agenda as introduced by the Chairman, will be pursued and re-examined by the members and will be approved with appropriate modifications/suggestions and inclusion of any additional agenda items.

The Chairman will request the members to consider and approve the agenda.

Agenda Item 4: Minutes of the Last Meeting (2/2015) (For Formal Approval)

APAARI Executive Secretary will present the salient features and key decisions from the proceedings of the last meeting (2/2015) held on 10th December 2015. Chairman will then suggest the EC members to peruse and provide their formal approval of the minutes (proceedings) of the last meeting.

Agenda Item 5: APAARI Progress Report December 2015 to August 2016 (For Information and Endorsement)

APAARI Executive Secretary will present the prepared progress report, covering the period from December 2015 to August 2016. The period covered is since the last EC meeting in December 2015.

The progress report covers the topics as major events/preparations undertaken by APAARI, knowledge management (publications) and information sharing, membership drive, project planning and organizing, collaboration, participation in meetings organized by other organizations, forthcoming events, staff changes, etc.

The EC members will be requested to provide comments, suggestions and to endorse the progress report.

Agenda Item 6: Membership and Fee Payment Status (until 30 November 2015) (For Information and Endorsement)

APAARI Secretariat and its partners and our stakeholders continued APAARI drive mobilizing membership right since January 2015. This paid off in terms increased membership from 55 in 2014 to 68 as at current.

The membership and fee payment status as on 15th August 2016 will be presented and the Executive Committee will be requested to provide suggestions to help the Secretariat in further mobilization of the membership and endorse the progress made so far.

Agenda Item 7: Audit Report and Audited Financial Statements: 1 January to 31st December 2015 (For Information/ Endorsement)

The audited financial statements for the period 1 January to 31 December 2016 were prepared by the GAAP Professional Audit Co, Ltd. The audit report and audited financial statements will be presented by the Executive Secretary. .

The Committee will be requested to provide any suggestions, take note of and provide its endorsement of the audit report and audited financial statements 2016.

Agenda Item 8: Financial Statement: 1 January to 15th August 2016 (For Information/ Endorsement)

The financial statement containing figures on revenue, transfers, expenses, and balances as compiled under various major heads have been summarized and will be presented by the Executive Secretary to have an insights into the status and position of financial resources and how these are managed for APAARI purposes.

The Committee will be requested to consider and endorse the income expenditure statement. These figures will be further considered in formal auditing – interim auditing in October and annual auditing (for 2016) in January 2017.

Agenda Item 9: APAARI Strategic Plan 2017-22 (For Decision/Approval)

Subsequent to the approval of APAARI Vision 2030 by APAARI Executive Committee in December 2015 and its consequent decision to develop comprehensive Strategic Plan that would

help providing direction and guidance to APAARI program implementation so as to help not only realising Vision 2030 but also in contributing to SDGs in APR.

By following consultative process and involving diverse and wider groups of stakeholders, APAARI through its Task Team developed APAARI Strategic Plan 2017-2022. This plan will be formally presented by Dr Simon Hearn, Advisor, Task Team and Dr Emma Zalzman, Member of the Team.

The Committee will be requested to consider, provide any views and approve the Strategic Plan 2017-22 for further circulation to APAARI members and partners. Such widely commented and refined version will be presented to the General Assembly in November for final endorsement.

Agenda Item 10: Additional Members on the EC Representing Universities (AIRCA and Higher Education Sector)

As deliberated and decided during the past two meetings of the Executive Committee, it was resolved that two additional seats be created for representation on AIRCA members and the members of the Higher Education sector on the APAARI EC.

Accordingly and by following due process, both the positions have been formalised for appointment. The submissions reflecting this proposal will be presented by the Executive Secretary for considerations, suggestions and approvals by the Executive Committee. The final endorsement will be considered by the General Assembly in November 2016.

Agenda Item 11: Rejuvenation and Strengthening of APCoAB Program

The APCoAB program was paused for this year due to unavoidable circumstances, especially in view of the transformation of APAARI through new Strategic Plan. The subject matter of agrobiodiversity and advanced biotechnology fared well with modest to high priority and therefore a proposal to rejuvenate and strengthen this program will be jointly presented by Executive Secretary, APAARI and Dr Rose Hsiou of COA, Taiwan, for endorsement by the Committee.

Agenda Item 12: APAARI Governance and Development: Resource Mobilization – Short to Long-Term Implications

Presuming that the APAARI Strategic Plan is approved by the Executive Committee, it is necessary that APAARI Secretariat is equipped with the necessary resources to effectively implement this approved plan effective from January 2017. Such resource mobilization plan (mainly on human resources and required financial resources), prepared by the APAARI Secretariat will be presented by the Executive Secretary.

The Executive Committee will be requested to approve the proposal for early implementation and also subsequent endorsement by the General Assembly.

Agenda Item 13: Work Plan: January – September – December April 2016 (For Decision/Approval)

The APAARI Secretariat developed a dot-point Work Plan for the interim period September – December 2016. The basis has been the approved work plan by ECM (2/2015) of 10th December 2015 and further interim planning as arising from the development of Strategic Plan.

The Committee will be requested to examine, provide suggestions and approve the plan for implementation during the interim period, September – December April 2016.

Agenda Item 14: Expert Consultation on Best Practices in Agri-Food Innovations in Asia and the Pacific – Taiwan (1-3 November 2016)

As decided during the last Executive Committee, APAARI has planned an Expert Consultation on Best Practices in Agri-Food Innovation in Asia and the Pacific. The Consultation will be held in Taichung, in Taiwan from 1-3 November. Dr Bhag Mal from APAARI and Dr Rose Hsiou from COA will make detailed presentation on this expert consultation.

The Committee will be requested to take note, provide comments/suggestions and endorse the plan for hosting the Expert Consultation. .

Agenda Item 15: Fourteenth APAARI General Assembly Meeting – Taiwan (3 November 2016)

To coincide with the expert Consultation, APAARI has proposed to hold its 14th General Assembly on 3rd of November 2016 in Taichung, Taiwan. The submission to the EC to that effect mainly covering the dot point agenda will be presented by the Executive Secretary.

The committee will be requested to pursue the agenda and provide any comments and suggestions.

Agenda Item 16: Terminal payment to Ms. Urairat Rujirek (For approval)

The executive secretary will present a special proposal developed in consultation with the APAARI chairman to provide one-off special payment to Ms Urairat Rujirek for her long services (18 years), both, as administrative and accounts officer, to APAARI. She left APAARI in April 2016.

The Committee will be requested to provide its approval for this one-off special payment.

Agenda Item 17: Concluding Remarks by Chair (For Consideration)

Based on deliberations and discussions during the meeting and by considering the way forward to APAARI's operations, plans, opportunities and challenges, the APAARI Chair will present his concluding remarks to the Executive Committee members, APAARI members and participants of the meeting.

Agenda Item 18: Vote of Thanks by Executive Secretary

Dr Raghunath Ghodake, Executive Secretary will have the honour of presenting a vote of thanks to all the EC members, and special invitees for their participation and those who helped directly/indirectly in organizing the meeting, with a note of looking forward to the extended co-operation and support.



Agenda Item 4

PROCEEDINGS OF Executive Committee Meetings (ECM) (2/2015) -10 December 2015

FOR MEMBERS OF THE APAARI EXECUTIVE COMMITTEE

Sub: Proceedings of the ECM (2/2015) -10 December (For Formal Approval)

A. PURPOSE

1. To share the Proceedings of the last Executive Committee Meeting (2/2015) held on 10December 2015; and
2. To seek the Committee's formal approval of the Proceedings containing the decisions and deliberations.

B. FACTS AND CONSIDERATIONS

1. The Proceedings of the last meeting (2/2015) held on 10 December 2015 were developed giving full and comprehensive proceedings of the meeting.
2. These were circulated initially to the EC members and others who attended that meeting. A few members suggested some minor modifications. Based on these suggestions, this document was refined and such refined version was sent again to all the members of the EC and others.
3. Since no further comments were received, the final draft as endorsed by the Chairman, APAARI was uploaded on APAARI website and its copies were provided to all APAARI members and partners. The link was also provided.
4. The full Proceedings with key decisions are given in Annex 1..

C. RECOMMENDATIONS

It is proposed that the Committee:

1. Consider and peruse the key decisions and the Proceedings of the last ECM (2/2015) held on 10December 2015); and
2. Provide formal approval of the Proceedings.

Annex 1



ASIA-PACIFIC ASSOCIATION OF AGRICULTURAL RESEARCH INSTITUTIONS (APAARI)

EXECUTIVE COMMITTEE MEETING (2/2015)

PROCEEDINGS



Bangkok, Thailand

10 December, 2015



ASIA-PACIFIC ASSOCIATION OF AGRICULTURAL RESEARCH INSTITUTIONS (APAARI)

EXECUTIVE COMMITTEE MEETING (2/2015)

10 December 2015, Bangkok, Thailand

PROCEEDINGS

The second meeting of the APAARI Executive Committee (EC) for 2015 was held at the Rama Gardens Hotel, Bangkok, Thailand on 10 December 2015 under the Chairmanship of Mr. Somchai Charnnarongkul, Chairman, APAARI, and Director General, DOA, Thailand. The Agenda items discussed are given in Annex. I. The meeting was attended by 44 participants including APAARI EC Members, APAARI members and special invitees (Annex. II).

Agenda Item 1: Welcome and Introduction

Dr. Raghunath Ghodake, Executive Secretary, APAARI welcomed Mr. Somchai Charnnarongkul and requested him to chair the Executive Committee meeting. This was a special meeting under the chairmanship of Mr. Somchai Charnnarongkul, who was recently re-appointed as the Director General, DOA, Thailand, that took place in presence of many APAARI members who participated in the High Level Policy Dialogue (HLPD). Dr Ghodake also welcomed all the members and special invitees for their participation in the meeting.

The EC members, special invitees and APAARI Secretariat staff were formally introduced by the Executive Secretary and the participants were apprised about the framed agenda. Relevant documents/papers were made available for the meeting. Though short, the meeting included crucial items for discussion and decision making for future planning and reorganization of APAARI programs and activities. The major discussion areas included strategic plan 2017-22, APAARI Vision-2030, governance, multi-stakeholder membership, resource mobilization and setting the pace for future direction.

Dr. Ghodake expressed his appreciation to the APAARI members present in the meeting and also the Global Forum on Agricultural Research (GFAR), Australian Center for International Agricultural Research (ACIAR), Chinese Taipei Council of Agriculture (COA), and Consultative Group on International Agricultural Research (CGIAR) centres, Civil Society Organizations (CSOs) and other stakeholders for their active role in APAARI meetings.

Agenda Item 2: Opening Remarks by the Chairman

Mr. Somchai Charnnarongkul welcomed all the members and invited participants. He highlighted the importance of this meeting with a view to charting out strategies and priorities for APAARI during the next 6-7 years. Many changes have taken place and are happening within and outside APAARI and the Asia-Pacific region, and we need to look forward to the Association being

highly relevant and progressive to the development of research and innovation systems in Asia and the Pacific.

The Chairman highlighted that APAARI has made significant achievements in the past. However, much more needs to be done in the years ahead in view of the changing agricultural scenario in terms of population growth, enhancement of agricultural production, food and nutrition security, poverty reduction, income generation, and climate change. APAARI strives to be a highly relevant, progressive and forward looking regional organization to cater to the needs of its members, partners and stakeholders and work towards sustainable agriculture through development of research and innovation systems in the Asia-Pacific region. For this, the new Vision 2030 has to be in place to move forward the agenda of agricultural research and innovations for sustainable development with support and cooperation of its members and partners.

Some of the key challenges defining APAARI's new role to contribute towards meeting the needs of the region include accelerating productivity of agricultural and farming systems; reducing the losses of agricultural produce in the supply chains; enabling agricultural systems to produce new bio-materials and integrate with more advanced agro-industries; coping with climate change, price risks and economic shocks; greater integration of agricultural and food value chain actors with markets; expanding opportunities for communication and capacity development; and strengthening weak and underfunded ARI4D systems. APAARI is committed to meet these challenges by enabling and strengthening ARI4D systems in the region. For this to happen, APAARI will develop its implementation strategy in medium-term and will have biennial operational plans to implement these actions.

The Chairman also expressed his happiness that many new members joined APAARI during 2015 and a few members upgraded their membership status. This amply shows the confidence and faith of ARI4D organizations in this regional forum. He emphasized the need for more concerted efforts to attract more members representing diverse constituencies as its stakeholders to effectively address the ARI4D needs of the region.

Before concluding his opening remarks, Mr. Somchai Charnnarongkul, Chairman, APAARI, released two new publications: i) Capacity Development Workshop on Planning, Monitoring and Evaluation towards Measuring Outcomes and Impacts: Proceedings, and ii) Development of Communication Strategies for Adoption of Agri-Biotechnology in the Asia-Pacific region: Proceedings and Recommendations.

Finally, he declared the Second APAARI Executive Committee meeting for 2015 open.

Agenda Item 3: Approval of Agenda by the Executive Committee

Before taking up further agenda items, the Chairman invited Dr. Md. Abdul Awal to act as Vice-Chair for the meeting since Dr. Abul Kalam Azad, elected Vice-Chair of EC, APAARI, and the Executive Chairman, Bangladesh Agricultural Research Council (BARC), could not attend the meeting.

The Chairman introduced the meeting agenda and requested suggestions from the members on new agenda items or modification in any of the proposed agenda items. The Executive Secretary suggested an additional agenda item' namely "Consideration of Implications Arising from the HLPD". With this, the agenda items were approved for deliberations.

Agenda Item 4: Minutes of the last EC meeting

Dr. Raghunath Ghodake, Executive Secretary, APAARI, presented the salient features and key decisions from the proceedings of the last meeting held in Bangkok on 12 May 2015. The members perused the minutes, which were formally approved.

Agenda Item 5: APAARI Progress Report for May – November 2015

The Executive Secretary presented a brief report on APAARI activities and the progress made during May - November 2015 (Annex. III). The report covered the key areas such as major events/activities, including brainstorming session on developing APAARI Vision2030 at MARDI in Kula Lumpur, Malaysia; capacity development workshop at MRADI in Kuala Lumpur, Malaysia; workshop on development of communication strategies for adoption of agro-biotechnology in Chiang Rai, Thailand; implementation of CRP DC scholarship program; knowledge management (publications); preparatory work on Dialogue on Bt Brinjal in Bangladesh; workshop on knowledge-based agricultural development in SE Asia; high level policy dialogue on investment in agricultural research for sustainable development in Asia and the Pacific held in Bangkok; membership drive, project planning and organizing, collaboration with COA and participation with and contribution to GFAR.

It was agreed that all members of APAARI need to be included as Partners in GFAR, as they align, as does APAARI, with the mission and vision of the Global Forum¹.

During the discussion, a clarification was sought about APAARI's role in CRP DC scholarship program. It was clarified that APAARI's role is mainly in facilitating capacity development through co-ordination of training/scholarship program. It was also suggested that APAARI should collaborate with the Association of Southeast Asian Nations (ASEAN) for some activities. The members were informed that APAARI has been in touch with the ASEAN Secretariat but closer partnership is yet to be established. Further efforts would be made by the APAARI Secretariat in coming months to develop a link with ASEAN. For the Laos meeting, we should be looking at the involvement of AARNET which is the horticultural network of ASEAN and for which AVRDC is the official Secretariat organization.

At this point, mention was made of Crops for Future (CFF) requesting all members of APAARI to sign up to the Global Action Plan for Agricultural Biodiversity (GAPAB). This plan was launched under the leadership of CFF and the Association of International Research and Development Centers for Agriculture (AIRCA) at the recent Paris COP meeting. Further meetings will take place in Kuala Lumpur followed by Rome. This is something that APAARI would take up in consultation with CFF.

APAARI Progress Report May - November 2015 was endorsed and some relevant aspects will be included in the Progress Report: January – July 2016.

Agenda Item 6: Membership and Fee Payment Status

The Executive Secretary presented the report on membership and fee payment status as on 30 November 2015. He informed that the APAARI Secretariat and its partners continued to drive

¹<http://www.gfar.net/about-us/gfar-structure>

membership mobilization since January, 2015. This paid off in terms of increased membership from 55 in 2014 to 63 in 2015.

During the period January-November 2015, seven new Associate Members joined APAARI. One university upgraded its membership status from Affiliate to Associate Category. Besides, one university joined as a new Affiliate member.

The summary of updated status of payments of membership fee by the APAARI members (as on 30 November 2015) is given in Annex. IV. There has been an excellent progress in receiving the fee payments to the extent of 82 per cent (USD 219,000 out of total expected USD 269,000). At least half of the remaining collection of USD 50,000 is expected before the end of the year, especially around the Dialogue (or afterwards) and the rest in early 2016. There will also be an increase in the membership fee contributions (by about USD 16,500), as a few members are likely to join and others to upgrade their membership status.

There has been a considerable progress and further likely developments in terms of increased number of members and fees received. Lao People's Democratic Republic (PDR), Cambodia, Solomon Islands, Vanuatu and the Ministry of Agriculture (MoA) in Sri Lanka expressed their interest in joining as members of APAARI. Kamdhenu University, India, has already joined APAARI as an Associate Member effective January 2016. Navsari Agricultural University, India, SLCARP of Sri Lanka and BARC of Bangladesh will raise their membership category during 2016, while PCAARRD of the Philippines will raise its membership category from category II to category I effective 2017. New Caledonia announced upgrading their membership status (from category III to II) effective 2016. The private sector and civil society entities showed interest to join APAARI as members, and appropriate guidelines will need to be developed to decide on how to go about such members joining APAARI.

Gaps in membership were pointed out and there was a felt need for prioritization of NARS for membership. It was clarified that efforts will be made to increase membership from Pacific countries whose representation is presently low, and increase representation of women and youth groups.

Question was also raised as to whether APAARI should remain as the Association of Agricultural Research Institutions or wider stakeholders' forum. It was explained that initially the membership started with NARS (NARIs and NAROs) but it had been gradually expanding in view of the interest of wider stakeholders. For this, constitutional changes are necessary from legal angle but this can be looked into and addressed.

Some members expressed difficulties in transferring membership fee and asked for the possibility of paying fees for two years together in alternate years. This possibility can be looked into as a special case, in view the problem being faced by Iran, since there is no such restriction in the constitution of APAARI.

The representative of SLCARP stated that delay in payment occurred because the government took longer time to approve the raised payment by SLCARP from category III to II. The Executive Secretary informed that the membership fee is already being transferred from ARIA of Afghanistan and Lao PDR that will become APAARI member soon. The representative of IAC, New Caledonia, proposed that his organization will raise its membership category from III to II during 2016.

At this juncture, the meeting was informed about passing away of Thierry Mennesson, a member representing IAC, New Caledonia, over the years. One minute silence was observed as APAARI's respect and homage to the departed soul.

The progress on membership and fee payment status was appreciated and endorsed by the Executive Committee.

Agenda Item 7: Audit Report and Audited Financial Statement

APAARI External Auditor – The GAAP Professional Audit Co. Ltd. – carried out audit of APAARI financial statements for the period 1 January – 31 October 2015. The Executive Secretary presented the audit report and financial statements. The report was unqualified and satisfactory in all respects; including the way funds received and spent were presented that complied with generally accepted accounting principles. The funds spent in 2015 (USD 363,843.31) were less than the funds received (USD370,935.08), amounting to a surplus of USD7,091.77 with a total cash balance of USD 77,740.67. The expenditure was managed within the budgeted amount. The estimated funds to be received by APAARI during the remaining part of this year are USD 120,000 including membership fee and ACIAR contribution.

Audit Report and Audited Financial Statements as audited by APAARI External Auditor for the period January – October 2015 were endorsed.

Agenda Item 8: APAARI Vision 2030

The Executive Secretary briefly introduced the process involved in developing APAARI Vision 2030. The vision document was developed by following a structured process by the key members of the Executive Committee and some eminent resource persons as per the steps given in Annexure V.

- i) Development of vision document containing vision, mission and goal statements with outline of broad system level outcomes, strategic trusts and strategic interventions.
- ii) The vision document was developed in close consultation with EC Members and other eminent persons who participated in the EC meeting.
- iii) Draft vision document thus developed went through wider consultation with APAARI members, partners and stakeholders.
- iv) The Executive Secretary of APAARI had overseen the development of the vision document.

Dr. Mruthyunjaya, APAARI consultant, presented Vision 2030, which included background, key needs; key challenges; emerging opportunities; core values; vision, mission, and goal; APAARI ambitions, new competencies; strategic framework thematic thrusts; implementation focus areas; strategic planning and conclusion.

Profound thanks were expressed to Dr Mruthyunjaya for his contribution and to IFPRI for their funding support in providing Dr. Mruthyunjaya's services for this purpose.

During the discussion, a few important points emerged for inclusion in the document. These included focus on women and youth, extension and education to be included in the vision statement; social research and development; intellectual property issues, economic and social aspects, market linkage, integrated enterprise, quality seed production, transfer of technology, conservation and utilization of agro-biodiversity; and agro-forestry. It was clarified that most of the changes suggested are important

and will be taken care of during the strategic planning process, while the prominent mention of innovation in the vision statement takes care of many aspects and disciplines. These will be part of the strategy document and no changes are required to be made at this stage to the vision document. The strategic plan will also give due considerations to cost effectiveness of APAARI operations (including its operations from two locations – Bangkok and Delhi) and resource mobilization aspects.

It was emphasized that the pertinent Sustainable Development Goals (SDGs) should be reflected in the Vision document and APAARI needs to present itself strongly during the meetings of donors/funders at the regional level.

On the above basis, the APAARI Vision 2030 was approved to go ahead with printing.

Agenda Item 9: APAARI Work Plan: January – April 2016

The 13th General Assembly Meeting held on 1 November 2014 in Bangkok had approved broad and indicative Work Plan for implementation during 2015 and 2016. This was further reviewed in view of the new information and assessment of APAARI's internal and external scenarios and resources. A more detailed Work Plan was developed and approved by ECM, on 12 May 2015 for implementation during 2015. The Secretariat has developed an interim Work Plan for the period January – April 2016 based on planned activities to be completed in 2015 and high priority emerging activities (Annex. VI). Further detailed Work Plan for the entire year 2016 will be developed and presented to the ECM in April 2016.

It was mentioned that APAARI should take a lead role in GCARD3 since all donors, CGIAR centers, international agricultural research institutions (IARC's) and other stakeholders will be participating. This opportunity needs to be cashed in by APAARI by raising all the relevant issues and highlighting the role of APAARI in the region. A mention was made about the FAO Regional Conference being organized in Malaysia which is to be attended by the Agriculture Ministers of most countries in the Asia-Pacific region. APAARI as a regional forum should participate in this conference. APAARI as GFAR's partner is looking for information on country-wise research and innovation investments – and impacts from investments in agricultural research and innovation – as part of a global drive to advocate for improved investment.

The work plan for January – April 2016 was endorsed by the Executive Committee.

Agenda Item 10: Developing APAARI Strategic Plan: 2017-2022

Dr Raghunath Ghodake, Executive Secretary, informed that the Strategic Plan will be developed by focussing on the key thematic thrusts as contained in the Vision 2030 document. The thematic thrusts will be addressed through the following APAARI implementation focus areas: foresight and visioning, promoting and advocating, partnership and collaboration, strengthening and developing capacities, information and knowledge sharing, and inclusion of women and youth. Considerations will also need to be given in acquiring new competencies and skills to fulfil APAARI's ambitions.

Such strategic planning with results framework will need to be strongly equipped with an effective prioritization, monitoring and evaluation (PME) system to have in-built evidence of outcomes and impacts of such planned and implemented actions. These planned actions will be implemented through biennial operational plans, the first being for the biennium 2017-18 (to be considered by the GAM in 2016). In the course of planning and implementation, APAARI will need to strengthen and adhere to its core values such as visionary approach; devotion to merit and

excellence; continuously learning and growing; inclusiveness with equity in participation; and accountability with highest integrity. In the process of strategic planning and implementation, APAARI will also strive towards its ambitions to become: i) a leading think tank; ii) the most sought after repository of up-to date knowledge; iii) a well-recognized centre of excellence; iv) able to continuously inspire; v) an influential policy advocate; and vi) an open, transparent, and financially secured system with best governance practices and efficient work culture. The fundamental basis for such strategy planning and results framework would remain the theory of change as draft outlined in Annex. VII. The outline of Activity Planning Matrix and Results /M&E Framework is depicted in Annex. VIII.

A number of points were raised, suggesting some topics/aspects be included in the Vision 2030 document. However, these topics/aspects being more appropriate for consideration in the strategic planning will be carefully looked at in the strategic planning process.

These also include the work on livestock and fisheries as well as the operations of APAARI from two locations – Bangkok and Delhi –for implementation of its programs and activities.

An estimated funding required would be around USD 25,000. It would take up to four months, involving participation by APAARI members and partners, and facilitation by resource person(s).

The development of Strategic Plan 2017-22 during the first half of 2016 was approved.

Agenda Item 11: Additional Member on Executive Committee

APAARI has been steadily expanding the membership of the Executive Committee since 2007, beginning with membership to CGIAR Centers, farmer organizations and GFAR. The membership was further expanded to NGOs in 2009 and further expanded with a seat to the Private Sector in 2015. A joint seat was also proposed to jointly represent members of the Association of International Research and Development Centers for Agriculture (AIRCA) and members from universities (the higher education sector). This is being considered and endorsed by the APAARI membership without any objection to go through the upcoming GAM in 2016.

However, a fresh proposal for a separate seat for the higher education sector on the Executive Committee was received for consideration by the EC. The proposal needs to be considered in view of the policy decision made by APAARI General Assembly in 2006 that key stakeholders should have representation on the Executive Committee so that all such important stakeholders participate in governance and policy decisions of APAARI. If supported, consideration should be given to make this arrangement effective as soon as possible with a provision of endorsement by the General Assembly for appropriate amendment to the Constitution and for the appointment of such a representative on the EC. The implication of this endorsement is that the AIRCA members will have an independent seat on the EC.

The proposal to create an additional seat on the Executive Committee for the higher education sector was approved, alongside the seat created for AIRCA.

Agenda Item 12: Other Matters

12.1: Recruitment of Administrative Support Staff

In order to effectively implement the planned strategic activities and functions of APAARI over the next 6-7 years, there is an urgent need to recruit an Administrative Assistant in the APAARI

Office, Bangkok, effective as soon as possible and not later than 1 January 2016. The Assistant will be responsible for KBO functions and all administrative support matters and will be available to the Executive Secretary and other staff as necessary. The cost implication will be USD 10,000 per annum (approximately THB 30,000 per month).

The proposal for recruitment of Administrative Assistant was endorsed by the Executive Committee.

Placement/training possibilities from Members into the APAARI and GFAR Secretariats should also be considered, as ways to strengthen linkages and capacities in national systems and enhance the Secretariats' operation.

12.2: GCARD3

Dr. Mark Holderness made a presentation on GCARD 3 to be held in Johannesburg South Africa on 5-8 April 2016. He informed that national consultations are being organized by CGIAR in Bangladesh, Nepal and Vietnam. APAARI could facilitate these and also participate where possible. The High Level Policy Dialogue is also part of the GCARD3 process. The program of GCARD3 is being developed and the details are available on GFAR website. APAARI needs to identify the constituencies from the Asia-Pacific region who should be represented in GCARD3. Clarification was sought as to whether a paper on the outcomes of HLPD can be presented in GCARD3, as well as the guidelines to identify the constituencies for participation in GCARD3 can be made available to APAARI. A process of identifying truly representative nominees from different sectors in the region to take part in the 2016 Partner Assembly and GCARD3 global event will be agreed between GFAR and APAARI Secretariats. APAARI will also consider directly sponsoring participants from the region to attend GCRAD 3 and GFAR Partner Assembly. Participating partners are requested to support their own travel where possible.

12.3: Implications of the Outcomes from the HLPD

The HLPD deliberated on the ASTI Program and found it to be highly relevant for implementation at the national level by countries in the Asia-Pacific Region. ACIAR expressed its interest in supporting this initiative and wished that APAARI co-ordinates this program to be implemented by IFPRI – ASTI Program, ACIAR and APAARI. This will have an implication to APAARI in terms of having a coordinator based at and hosted by APAARI. That will require at least 50 per cent cost of this position to be paid by APAARI, while remaining cost can come from the program to be funded by ACIAR. The person appointed at a P3 level will also be undertaking other jobs such as impact assessments and preparing compendium of innovations.

This was supported and approved by the EC.

12.4: Venue for Next GAM

The venue for the next General Assembly Meeting (GAM) and the topic of Regional Consultation to be held along with GAM were briefly discussed. The COA, Chinese Taipei volunteered to host the next General Assembly Meeting and this was supported by Dr. Dyno Keatinge, AVRDC and Ms. Esther, Penunia, AFA. It was agreed by the Executive Committee that the next GAM and the Regional Expert Consultation to be hosted by the COA, Chinese Taipei, and as for the topic of Regional Expert Consultation will be decided later.

Agenda Item 13: Concluding Remarks

In his concluding remarks, Mr. Somchai Charnnarongkul, Chairman, APAARI expressed his satisfaction and thanked all the EC members and other participants for their constructive and useful suggestions as well as for their approval/endorsement of various agenda items discussed in the meeting.

Agenda Item 14: Vote of Thanks

Dr. Raghunath Ghodake, Executive Secretary, APAARI extended vote of thanks to the Chairman, APAARI, and all the members, participants and the staff.

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Annexure I



EXECUTIVE COMMITTEE MEETING (2/2015)

10 December 2015, Bangkok, Thailand

AGENDA

| # | Time | Item | Facilitation |
|----|--------------|--|---|
| 1 | 09.00-09.10 | Welcome and Introduction | Dr Raghunath Ghodake Executive Secretary |
| 2 | 09.10-09.20 | Release/Display of Publications -Opening Remarks by Chairman, APAARI | Mr.Somchai Charnnarongkul, DG, DOA |
| 3 | 09.20-09.25 | Approval of Agenda by the EC | Executive Secretary |
| 4 | 09.25-9.35 | Minutes of the last EC Meeting (1/ 2015) (for Approval) | Executive Secretary |
| 5 | 09.35-10.10 | APAARI Progress Report: May-November 2015 | Executive Secretary |
| 6 | 10.10-10.20 | Membership and Fee Payment Status (as on 30November 2015) | Executive Secretary |
| 7 | 10.20-10.30 | Audited Financial Statements: January-October 2015 | Executive Secretary |
| | 10.30-10.50 | Group Photograph &Tea/Coffee Break | |
| 8 | 10.50-11.20 | APAARI Vision 2030 | Dr Mruthyunjaya |
| 9 | 11.20-11.00 | Work Plan: January-April 2016 | Executive Secretary |
| | | 9.1Forward Thinking for Agriculture Development in Western India | Dr M.C.Varshneya, President of IAUA |
| 10 | 11.40 -11.50 | Developing APAARI Strategic Plan: 2017-2022 | Executive Secretary |
| 11 | 11.50-12.00 | Additional Member on the EC Representing Universities (Higher Education Sector) | Executive secretary |
| 12 | 12.00-12.20 | Other Matters | |
| | | 12.1 Administrative Support Staff | Executive secretary |
| | | 12.2 GFAR / GCARD 3 Update | Dr Mark Holderness |
| | | 12.3Implications of the Outcomes from the HLPD | Executive secretary |
| | | 12.4Venue for Next GAM | Executive secretary |
| 13 | 12.20-12.30 | Concluding Remarks | Chairman, APAARI |
| 14 | 12.30-12.35 | Vote of Thanks | Executive Secretary |
| | 12.35-13.30 | Lunch | |

Annexure II

Executive Committee Meeting: List of Participants

| # | Participants | Designation and address | Email | Country |
|----------|-------------------------------|--|--|--------------------|
| I | EC members | | | |
| 1 | Somchai Charnnarongkul | Deputy Permanent Secretary Acting Director General Department of Agriculture Phaholyothin Rd., Chatuchak Bangkok 10900 | somchai_moac@hotmail.com Pa.torsomchai@gmail.com | Thailand |
| 2 | Md. Abdul Awal | Chief Scientific Officer (CSO), Planning and Evaluation Division, Bangladesh Agricultural Research Council (BARC), Farmgate, Dhaka- 1215 | maawal70@barc.gov.bd; maawal70@yahoo.com; Maawal70@gmail.com | Bangladesh |
| 3 | Mark Holderness | Executive Secretary, The Global Forum on Agricultural Research (GFAR), C/o Food and Agriculture Organization of the United Nations, Viale delle Terme di Caracalla, 00153, Rome | mark.holderness@fao.org | Italy |
| 4 | John (Dyno) Keatinge | Director General, AVRDC - The World Vegetable Center, P.O. Box 42, Shanhua Tainan, Taiwan 74199 | dyno.keatinge@worldveg.org | Chinese Taipei |
| 5 | David Shearer | General Manager, Corporate, Australian Centre for International Agricultural Research (ACIAR), 38 Thynne St Bruce ACT 2617, GPO Box 1571, Canberra, ACT 2601 | david.shearer@aciarc.gov.au | Australia |
| 6 | Raghunath Ghodake | Executive Secretary, APAARI, FAO Annex Building, 202/1 LarnLaung Road, PomprabSattrupai, Bangkok 10100 | raghunath.ghodake@apaari.org | Thailand |
| 7 | Reynaldo Eborá | Acting Executive Director, Philippine Council for Agriculture, Aquatic and Natural Resources Research and Development (PCAARRD) - Department of Science and Technology (DOST) Paseo de Valmayor, Economic Garden, Bgy. Timugan, Los Baños, Laguna 4030 | rvebora@gmail.com; r.ebora@pcaarrd.dost.gov.ph | The Philippines |
| 8 | Ma. Estrella Penunia-Banzuela | Secretary General, Asian Farmers' Association for Sustainable Rural Development (AFA), Room 206, Partnership Center, 59 c. Salvador St., Loyola Heights, Quezon City, 1108 | afaesther@asianfarmers.org; afa@asianfarmers.org | The Philippines |

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|-----------|-------------------------|--|--|------------------|
| 9 | A.R. Ariyaratne | Director/Secretary, Sri Lanka Council for Agricultural Research Policy (CARP), 114/9, WijeramaMawatha, Colombo 07 | arariya@hotmail.com; carp@slcarp.lk | Sri Lanka |
| 10 | Md. Abdul Mazid, Ph.D. | Advisor, Agriculture, BRAC International, BRAC Centre, 75 Mohakhali, Dhaka-1212 | ma.mazid@brac.net; morshada.i@brac.net | Bangladesh |
| 11 | Javed Rizvi | Director, South Asia Program, ICRAF, South Asia Office, 1st Floor, CGIAR Block, NASC Complex, D.P. Shastri Marg, Pusa Campus, New Delhi – 110012 | J.Rizvi@cgiar.org | India |
| II | Special Invitees | | | |
| 12 | Masa Iwanaga | President, Japan International Research Centre for Agricultural Sciences (JIRCAS), 1-1 Ohwashi, Tsukuba, Ibaraki 305-8686 | miwanaga@affrc.go.jp | Japan |
| 13 | Simon Hearn | Agricultural Consultant/Director, Hearn , 13 Wells Gardens, Griffith, Canberra, ACT 2603 | perardua.hearn@gmail.com | Australia |
| 14 | Abdul Halim | Professor and Head, Department of Agriculture, PNG University of Technology, Lae 411 | halimunitech@gmail.com; ahalim@ag.unitech.ac.pg | Papua New Guinea |
| 15 | Ajit Maru | Senior Officer, Global Forum on Agricultural Research (GFAR), Secretariat, C-610, DDNG, FAO, VialledelleTerme di Caracalla, 00153, Rome | ajit.maru@fao.org; Amaru_in@yahoo.com | Italy |
| 16 | Andrea Powell | Chief Information Officer, Publishing Directorate, CABI, Nosworthy Way, Wallingford, Oxon, Oxfordshire, OX108DE | a.powell@cabi.org; m.freedman@cabi.org | United Kingdom |
| 17 | Bhag Mal | Senior Consultant, Asia-Pacific Association of Agricultural Research Institutions (APAARI), C/o ICRISAT, NASC Complex, DPS Marg, Pusa Campus, New Delhi – 110012 | b.mal@apaari.org | India |
| 18 | Boris C.K. Chang | First Secretary, Political Division Taipei Economic & Cultural Office in Thailand (TECO), 20th F Empire Tower 1, South Sathorn Rd., Bangkok10120 | changboris@msn.com | Thailand |
| 19 | Chanerin Maneechansook | APAARI, FAO Annex Building, 202/1 LarnLaung Road, PomprabSattrupai, Bangkok 10100 | chanerin@apaari.org | Thailand |

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|----|----------------------------|--|--|----------------|
| 20 | Charoen Nitiwatanapon | Taipei Economic & Cultural Office in Thailand (TECO), 20th F Empire Tower 1, South Sathorn Rd., Bangkok10120 | charoen1952@hotmail.com | Thailand |
| 21 | Chawee Lomlek | Department of Agriculture Phaholyothin Rd., Chatuchak Bangkok 10900 | plomlek@yahoo.com | Thailand |
| 22 | Javad Mozafari Hashjin | Director General, Academic Relations and International Affairs, Agricultural Research, Education and Extension Organization (AREEO), Yemen Ave., Chamran Highway, PO Box 19395-1113, Tehran | jmozafari@yahoo.com | Iran |
| 23 | JawahirLal Karihaloo | Senior Consultant, Asia-Pacific Association of Agricultural Research Institutions (APAARI), ICRISAT, NASC Complex, DPS Marg, Pusa Campus, New Delhi - 110012 | j.karihaloo@apaari.org; jlkarihaloo@gmail.com | India |
| 24 | Jintawee Thaingam | Director of International Agricultural Affairs Group, Department of Agriculture, 50 Phaholyothin Road, Chatuchak, Bangkok 10900 | jintawee@hotmail.com | Thailand |
| 25 | Junne-Jih Chen | Director General, Taiwan Agricultural Research Institute (TARI) of COA | jjchen@tari.gov.tw | Chinese Taipei |
| 26 | K.M. Bujarbaruah | Vice-Chancellor, Assam Agricultural University, Jorhat - 785013, Assam | kmbujarbaruah@rediffmail.com; vc@aau.ac.in | India |
| 27 | Laurent L'huillier | Director General, InstitutAgronomique Neo-Caledonien, Centre de Cooperation, Internationale en RechercheAgronomique Pour le development, B.P. 35 Paita Nouvelle-Caledonie | lhuillier@iac.nc; l.lhuillier@me.com | New Caledonia |
| 28 | Madangopal Varshneya | Vice Chancellor/President, Indian Agricultural Universities Association (IAUA), Kamdhenu University, KarmayogiBhavan, Block-1, B-1 Wing, 4th Floor, Room No. 414, Sector-10-A, Gandhinagar-382010, Gujarat | vc.kamdhenu.university@gmail.com; mcvarshneya@gmail.com | India |
| 29 | Margaret C. Yoovatana | Policy and Plan Specialist, Planning and Technical Division, Department of Agriculture, Chatuchak, Bangkok 10900 | luckymegy@yahoo.com | Thailand |
| 30 | Moirangthemm Premjit Singh | Vice Chancellor, Central Agricultural University, Iroisemba, Lamphel, Imphal – 795004, Manipur | mpremjit55@gmail.com; vcofficecau@yahoo.in | India |

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|----|-------------------------------|---|--|-------------------|
| 31 | Lhap Dorji | Programme Director, RNR Research and Development Centre, Wengkkhar, DOA MOAF, RDC WENGGKHAR, PB 132, MONGAR | lhapdorji@moaf.gov.bt | Bhutan |
| 32 | Mruthyunjaya | Former National Director, NAIP (ICAR), G-502, NCC Urban, Meadows 2, Doddaballapur Road, Yelahanka, Bangalore-560064 | mruthyunjaya1947@gmail.com | India |
| 33 | Pramod K. Joshi | Director, South Asia, IFPRI, NASC Complex, DPS Marg, New Delhi-110012 | p.joshi@cgiar.org | India |
| 34 | Prapas Songhongsu | Department of Agriculture Phaholyothin Rd., Chatuchak Bangkok 10900, Thailand | haripoonchai@hotmail.com | Thailand |
| 35 | Surendra Kumar Singh | Director, ICAR-National Bureau of Soil Survey and Land Use Planning, Amravati Road, Nagpur 440 033 | director@nbsslup.ernet.in; skcssri@gmail.com | India |
| 36 | Surmsuk Salakpetch | Deputy Director, Department of Agriculture, Phaholyothin Rd., Chatuchak Bangkok 10900 | ssalakpetch@gmail.com | Thailand |
| 37 | Tapsir Serin | Director of Strategic Planning and Innovation Management, MARDI HQ, Persiaran MARDI-UPM, 43400 Serdang, Selangor | tapsir@mardi.gov.my | Malaysia |
| 38 | Vilasini Pillai | Coordinator, APCoAB, FAO Annex Building, 202/1 LarnLuang Road, PomprabSattrupai, Bangkok 10100 | vilasini.pillai@apaari.org | Thailand |
| 39 | Warawut Chootummatouch | Department of Agriculture, Phaholyothin Rd., Chatuchak, Bangkok 10900 | cwarawut@ymail.com | Thailand |
| 40 | Yama Pandey | Executive Director, Nepal Agricultural Research Council (NARC), Singh Durbar Plaza P.O. Box 5459, Kathmandu | ednarc@ntc.net.np; yrajpandey@yahoo.com | Nepal |
| 41 | Lee Jeong-Heon | Administrative official, International Technology Cooperation Center, Rural Development Administration (RDA), 300 Nongsaengmyeong-ro, Lseo-myeon, Wanju-gun, Jeollabuk-do, 440-706 | leejhu@korea.kr | Republic of Korea |
| 42 | Jim Leandro Cano | Capacity Building and Policy Officer / Country Representative, YPARD Asia Pacific / YPARD Philippines, Green gate, Kayumanggi St., Collegeville Subdivision, Brgy. Putho-Tuntungin, Los Baños, Laguna | ypard.philippines@gmail.com; jim.cano7@gmail.com | The Philippines |
| 43 | Joseph Carl Dakila I. Olfindo | YPARD, Proprietor, Consultant, (Fruit & Plantation Crops) | josephcarlolfindo@gmail.com; dreamagritech@gmail.com | The Philippines |

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|----|-------------|---|-----------------------|------------|
| 44 | Papia Jahan | YPARD, Bangladesh Representative and Lecturer, Dhaka Oriental College, 9/14, Vhagholpur, Savar, Dhaka | papia.jahan@yahoo.com | Bangladesh |
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Agenda Item 5

EXECUTIVE COMMITTEE MEETING

APAARI Progress Report: December 2015 –August 2016

FOR MEMBERS OF THE APAARI EXECUTIVE COMMITTEE (EC)

Sub: APAARI Progress Report: December 2015 – August 2016 (For Endorsement)

A. PURPOSE

1. To apprise the Executive Committee of the progress made on various activities undertaken by APAARI since December 2015 until August 2016;
2. To seek the Committee's views and suggestions on the progress made as presented; and
3. To seek the Committee's endorsement of the progress during the period: December 2015 - August 2016.

B. POINTS OF CONSIDERATION

1. The progress report for the period December 2015 – August 2016 was prepared and circulated to APAARI EC members. The progress report is given in **Annex 1** (attached).
2. The progress report covers the topics as major events/preparations undertaken by APAARI, knowledge management (publications) and information sharing, membership drive, project planning and organizing, collaboration, participation in meetings organized by other organizations, forthcoming events, staff changes, etc.
3. The contents of this report will be partly used to develop second half-yearly report for the period July – December 2016.

C. RECOMMENDATIONS

It is proposed that the Executive Committee:

1. Consider and peruse the progress made on various activities by APAARI during December 2015 – July 2016;
2. Provide views and suggestions on the progress made as presented ; and
3. Provide endorsement of the progress made during the period: December 2015 – August 2016.

Annex 1

Progress Report: December 2015 - August 2016

1. Major Events/Preparations Undertaken by APAARI

- 1.1 APAARI Executive Committee Meeting (2-2015) - 10th December 2015, Bangkok**
- The second meeting of the new APAARI Executive Committee (EC) was held under the Chairmanship of Mr.Somchai Charnnarongkul, DG, Department of Agriculture (DOA), Thailand. The meeting was attended by 44 participants including Executive Committee members, other APAARI members and special invitees.
 - As many as nine key decisions were made, including endorsement of audit report and financial statement, approval of APAARI vision 2030, developing APAARI strategic plan 2017-22, work program, additional members on EC. GCARD 3 and additional position for ASTI project.
 - Comprehensive proceedings is available in the folders.
- 1.2 Meetings/Workshops/Conferences**
- APAARI organized and co-organized several activities comprising various meetings, workshops and conferences during January – August 2016. These included: i) Global Conference on Agricultural Research for Development (GCARD 3; ii) A National Workshop on Forward Thinking for Agricultural Development in Western India; iii) Inception Meeting on APAARI Strategic Planning; iv) Advanced Consultation on APAARI Strategic Planning; v) Implementation of Dryland Cereals Scholarship Program; and vi) APAARI Meeting with Mahanakorn University of Technology, Bangkok. Details of these meetings are given in the APAARI Progress Report - January – June 2016 (separately available in the folders).
- 1.3 Development of APAARI Strategic Plan 2017-2022**
- Major efforts made and time spent by APAARI secretariat with partnership of consultants were on developing APAARI Strategic Plan 2017-22. A structured process involving stock taking, scoping, needs assessment, stakeholder mapping, developing key strategies/ specific strategies both in thematic areas and program areas and improvement of APAARI governance and development. A lot of efforts were made in consultations with stakeholders through online surveys with primary stakeholders, intensive meetings - inception meeting with advisory group and advanced consultation meeting with diverse group of APAARI members and other stakeholders.
 - The first draft of the strategic plan was circulated to the participants of the advanced consultation meeting and their comments and further intensive work helped us bringing out a compressive second draft.
 - The second draft is presented to the EC in this meeting for its consideration and approval
- 1.5 Implementation of CRP Dryland Cereals Scholarship Program**
- Under the MoU between APAARI and ICRISAT, APAARI is implementing CRP Dryland Cereals Scholarship Program. Adopting the selections process suggested by

the CRP DC Scholarship Program and agreed with APAARI, six candidates were selected for their Ph.D. research work based on their combined scores and ranking. Out of the six candidates, two are working on sorghum, two on pearl millet and two on finger millet. Their research work is progressing well in their respective universities/institutions. The research progress report of these students along with financial report for the period from 1 October 2015-31 March 2016 had been submitted to CRP DC Program. The progress of research of these students is being well monitored.

2. Knowledge Management (Publications)

2.1 Proceedings of the APAARI Executive Committee Meeting (2-2015) 10 December 2015

- Comprehensive proceedings with key decisions, detailed deliberations, arising actions, and detailed submission and background papers was brought out in close consultation with EC members and others who participated in the meeting.
- Circulated widely to all our members and partners and uploaded on the website. The actions on various aspects are being taken- up as per the EC Proceedings.
- Separate copy of the proceedings is available in the folder.

2.2 APAARI Newsletter January – June 2016

- APAARI Newsletter for the period January-June, 2016 (June 2016 issue) was brought out in July 2016.
- The important features appearing in this issue (Vol. 25, No. 1) for the period January-July 2016, include –editorial on APAARI new strategy, highlights of GCARD 3, strategic plan 2017-22, a forward thinking workshop in western India, news updates from NARS, updates from international centers, introduction to new member organizations and their heads, new publications, news and updates from member organizations and plans and updates of APAARI.
- The issue was widely circulated to APAARI members and stakeholders and posted on website. Copies are available in the folder.

2.3 APAARI Half-Yearly Progress Report for Period January -June 2016

- The report includes the highlights and recommendations of various meetings organized/attended during the period, namely, GCARD 3, Forward-thinking workshop, Tropical Agriculture Platform - CD (AIS) Inception Workshop, Inception and advanced consultation meetings on strategic plan, information and publication status, membership drive, etc.
- The report was widely circulated to APAARI members and stakeholders as well as posted on APAARI website and received many positive feedbacks. Copy of the report is available in the folder.

2.4 Development of Communication Strategies for Adoption of Agri-Biotechnology in the Asia Pacific – A Framework for Engagement with Key Stakeholders about Agri-Biotechnology – A Paradigm Shift

- This framework was designed for research agencies and partners to assist in developing strategies for communicating about Agri-Biotechnology. It is based on a workshop on ‘Development of Communication Strategies for Adoption of Agri-Biotechnology in Asia’, held in Chiang Rai, Thailand, from 28-29 September 2015. The workshop was jointly organized by APAARI, the International Service for the Acquisition of Agri-biotech Applications (ISAAA), Asia-Pacific Consortium on Agricultural Biotechnology (APCoAB) and the Malaysian Biotechnology Information Centre (MABIC), and was supported by the Council of Agriculture Executive, Yuan, R.O.C. The publication has been shared through the APAARI website and hard copies will be distributed in key APAARI-supported meetings.

2.5 **APAARI Vision 2030: Strengthened Research and Innovations for Sustainable Agricultural Development**

- The development of the APAARI Vision 2030 followed a structured process, review, e-consultations and brainstorming, and received invaluable contributions from the APAARI Executive Committee, members, partners and other stakeholders.
- The document considers APAARI’s core values and articulates the need for new ambitions and new competencies within the Association. It specifies vision, mission and goal statements as principal guiding elements. It further defines thematic thrusts and APAARI’s core functional areas that provide strategic framework for developing medium-term strategic plans and short-term implementation plans as essential building blocks towards realising the vision by 2030.

2.5 **APAARI Flyer 2016**

- APAARI Flyer was revised to include updated information on membership status, proceedings of conferences/workshops/meetings, success stories, etc. The above publications have been shared with all the member organizations, participants of the respective meetings and other stakeholders. These are also available at <http://www.apaari.org/publications/apaari-flyer-2016.html>.

2.6 **Development of Proceedings of the High Level Policy Dialogue**

- During the period under reporting, substantial time and efforts were devoted by the APAARI Secretariat in systematically compiling and refining all the relevant materials for developing two volumes of the high level policy dialogue proceedings; Volume I on the proceeding and Volume II on the papers presented at the dialogue. Both these volumes are now at the advanced stage of finalization for printing.

3. Information Dissemination

- #### 3.1 **APAARI Website:** The APAARI website has been assessed as part of its revamping efforts to become an effective information sharing tool within the APAARI community and beyond. The recommendations made during the assessment have been systematically implemented in terms of re-structuring, re-organization of the content, updating the content, and improving the website layout and features. In addition to being regularly updated with APAARI’s news, events and activities, a new feature called ‘APAARI Network News’ has been added to share news and

other resources (e.g. success stories, newsletters, highlights of events) of APAARI members, partners and other key stakeholders.

- 3.2 **APAARI Social Media:** In addition to the APAARI's website, APAARI existing Facebook account has been renamed to APAARI Community to enable fast search by users. Efforts have been made to follow and connect with Facebook accounts of APAARI members and partners. The number of 'likes' have been growing, though the tool needs to be systematically monitored in terms of followers, users and the number of downloads of the content. As of 30 June 2016, APAARI Facebook page had 87 likes and 16 published posts between 1 January and 30 June 2016.
- 3.3 **APAARI Twitter** name has also been changed to enable to find APAARI quickly. Information from events e.g. GCARD 3, as well as articles posted on Facebook, have been promoted through Twitter to raise awareness of what is happening in the agri-food research and innovation systems. As of 30 June 2016, APAARI Twitter page had 19 followers and 27 tweet posts between 1 January and 30 June 2016. APAARI has been following 42 institutions. The Twitter and Facebook statistics given in this report will serve as a baseline for comparison with the next reporting period.
- 3.4 **APAARI Blog** to share short articles from events has been created, though it still needs to be promoted among the members and partners. The upcoming Expert Consultation on Best Practices in Agri-Food Innovation in Taiwan is a good opportunity to launch it.
- 3.5 **APCoAB Website:** APCoAB website (www.apcoab.org) provides information on APCoAB organization, objectives, activities, and news and events on agricultural biotechnology. It provides access to APCoAB publications comprising success stories, status reports and proceedings of expert consultation and other group meetings. Databases of agricultural biotechnology institutions in Asia-Pacific and biosafety regulations of Asia-Pacific countries are also available at this website.

4. Membership Drive

- During the period January – June, 2016, seven new members in different categories joined APAARI. These included: Regular Member - National Agriculture and Forestry Research Institute (NAFRI) from Lao PDR; Associate Members - Kamdhenu University, Gandhinagar, India; Tamil Nadu Agricultural University, Coimbatore; Uttarakhand University of Horticulture and Forestry, Bharsar and Affiliate Members - Sardarkrushinagar Dantiwada Agricultural University, Sardarkrushinagar and GODAN, Wallingford, UK.

- Recently, three members upgraded their membership category: The IAC of New Caledonia and the CARP of Sri Lanka moved from Category III (USD 3000) to Category II (USD 6000), and PCAARRD, the Philippines moved from Category II (US\$ 6000) to Category I (US\$10,000).

5. Partnership - Contribution to GFAR/CGIAR

- APAARI helped nominating 15 members from various constituencies in the Asia-Pacific region to participate in the GCARD 3 held in April in South Africa.
- Besides APAARI Executive Secretary, PACAARD (from the Philippines) and NARI (from PNG) participated in the GFAR Assembly meeting where many reform decisions about GFAR reformed constitution and representations were made.
- APAARI Executive Secretary made two presentations at the GCARD 3 – one on agri-research in APR addressing SDGs and enhanced and improved investment in agricultural research – and participated in a panel discussion on regional consultation in the introductory session.

6. International/Regional Collaboration

- During the period under report, APAARI had close collaboration with GFAR, CGIAR Centres, ACIAR, CAPSA, ASEAN and FAO RAP and organized several activities/programs including organization of workshops/ conferences/ training programs with funding support from them. This included the programs on research information systems.

7. APAARI Participation in the Meetings Organized by other Fora

Dr Raghunath Ghodake, Executive Secretary, APAARI

- Forward Thinking Agricultural Development in Western India at Sardarkrushinagar, Gujarat, India, 8-10 February 2015
- 3rd Global Conference on Agricultural Research for Development (GCARD3) at Johannesburg, South Africa, 5-8 April 2016
- ASEAN Technical Working Group Meeting on Agricultural Research and Development (ATWGARD) in Brunei on 28-29 April 2016.

Ms Martina Spisiakova, Knowledge Management Coordinator, APAARI

- Inception Meeting of the Tropical Agriculture Platform – Capacity Development for Agricultural Innovation Systems, in Vientiane, Lao People’s Democratic Republic, 8-9 February 2015
- 3rd Global Conference on Agricultural Research for Development (GCARD3) at Johannesburg, South Africa, 5-8 April 2016

Dr Bhag Mal, Senior Consultant, APAARI

- Meeting of the Core Group on Coalition for Attracting and Retaining Youth in Agriculture (CARYA) held at NASC Complex, Pusa, New Delhi, India, 20 May 2016
- Technical Committee Meetings of 1st International Agro-biodiversity Congress held at

NASC Complex, DPS Marg, New Delhi; 16 April 2016 and 7 June, 2016

Dr J.L. Karihaloo, Senior Consultants, APAARI

- Strategy Workshop: Towards Self-sufficiency of Pulses held at NASC Complex, DPS Marg, New Delhi, 7-8 April 2016
- Technical Committee Meetings of 1st International Agro-biodiversity Congress held at NASC Complex, DPS Marg, New Delhi; 16 April 2016 and 7 June, 2016.

8. APAARI Staff Changes

New APAARI Staff

- Ms Celilu Bitong joined APAARI as Knowledge and Management Officer on 28 April 2016. She is a native of the Philippines and worked as a research and technical staff for the Philippine Statistics Authority and the Department of Trade and Industry. Later, she moved to Thailand and served as a Senior Web Programmer on an automotive media firm, Grand Prix International Public Company Limited prior to joining APAARI. She assists in the implementation of APAARI's Knowledge Management Programme and provides web and IT support. She obtained Bachelor's degree in Applied Statistics from Polytechnic University of the Philippines.

Outgoing APAARI Staff

- Dr Vilasini Pillai, APCoAB Coordinator left APAARI on 15 January 2016. She provided a good support to APCoAB program during her short stay of nine and a half months in APAARI. Ms Urairat Rujirek left APAARI on 4 April 2016. She served APAARI for over 18 years as Secretary-cum-Accountant, Administrative Associate and later as Administrative Officer and provided invaluable services in administrative and finance-related activities and a good support in general administration. Ms Khatiya Ounjai left APAARI on 31 May 2016 for higher studies. As a Technical Assistant, she provided good technical help to the APCoAB Coordinator and later to the Knowledge Management Program.



Agenda Item 6

APAARI MEMBERSHIP AND FEE PAYMENT STATUS

FOR MEMBERS OF THE APAARI EXECUTIVE COMMITTEE

Sub: APAARI Membership and Fee Payment Status as on 15 August 2016

A. PURPOSE

1. To apprise the Committee on the status of APAARI membership and their contributions (fee payments) as on 15th August 2016;
2. To seek the Committee's suggestions/comments on the membership and their fee payment status; and
3. To seek the Committee's understanding and appreciation of the progress and status.

B. FACTS AND CONSIDERATIONS

1. Collective efforts by APAARI Secretariat were undertaken in not only formally writing to all current and potential members of APAARI but also personally contacting them and many others. We also used our well wishers and stakeholders at large to seek their support. Focus was given on NARS, universities, and advanced research institutions/CG Centers.
2. Annex 1 to this submission provides updated status (as on 15th August 2016) of the APAARI membership as categorised into the four main groups such as NARS members, associate members, affiliate members and reciprocal members. As at present, APAARI has 21 members under the NARS category (number increased by 1); 27 members under the associate category (number increased by 3 from that of 24 in 2015); 9 under the affiliate category (number remaining the same as in 2015); and 11 under the reciprocal membership category (increased by one). Thus the total membership stood at 68, an increase of 5 over the year 2015.
3. The three new Associate Members joined APAARI include, i) Kamdhenu University, ii) Tamil Nadu Agricultural University and iii) Uttarakhand Agricultural University, India. Besides, the Sardarkrushinagar (SDAU) Dantiwada Agricultural University, India joined as new Affiliate member. While in the NARS category, the NAFRI from Lao PDR joined.
4. Recently, three members upgraded their membership category: The IAC of New Caledonia and the CARP of Sri Lanka moved from Category III (USD 3000) to Category II (USD 6000), and the PCAARRD of the Philippines moved from Category II (US\$ 6000) to category I (US\$10,000).
5. Annex 2 gives summary of updated status (as on 15th August 2016) of payments of membership fees by the APAARI members. There has been a good progress in receiving the membership fee to the extent of 71 per cent (US\$ 212,000) out of total receivable US\$ 295,500)

for the year 2016 and at least half of the remaining collection of US\$ 83,500 is expected before end of the year, especially around the time of General Assembly in early November 2016.

6. There is also an interest expressed by the private sector and civil society entities (NGOs, FOs) to join APAARI as members and we will need to have guidelines to decide on how to go about accepting their membership.

C. RECOMMENDATIONS

It is proposed that the Committee:

1. Consider and peruse the Status of the APAARI membership and their contributions (fee payments) as on 15th August 2016;
2. Provide suggestions/comments on the membership and the fee payment; and
3. Endorse the progress and the status as on 15th August 2016.

Annex. 1

Status of Membership Payment

Contributions by NARS Members (21)

As on 15 August 2016

| S.No | Country | Payment Category | 2010 | 2011 | 2012 | 2013 | 2014 | 2015 | 2016 |
|------|-------------------------|------------------|------|-------------------|------|------|------|------|------|
| | | | 1. | ACIAR – Australia | I | Rec. | Rec. | Rec. | Rec. |
| 2. | AREEO – Iran | II | Rec. | Rec. | Rec. | Rec. | | | |
| 3. | BAR – Philippines | II | Rec. | Rec. | Rec. | Rec. | Rec. | | |
| 4. | BARC – Bangladesh | II | Rec. | Rec. | Rec. | Rec. | Rec. | Rec. | Rec. |
| 5. | CARP – Sri Lanka | II | Rec. | Rec. | Rec. | Rec. | Rec. | Rec. | Rec. |
| 6. | COA – Chinese Taipei | I | Rec. | Rec. | Rec. | Rec. | Rec. | Rec. | Rec. |
| 7. | CoRRB – Bhutan | III | Rec. | Rec. | Rec. | Rec. | Rec. | Rec. | Rec. |
| 8. | DOA – Thailand | I | Rec. | Rec. | Rec. | Rec. | Rec. | Rec. | Rec. |
| 9. | IAC – New Caledonia | III | Rec. | Rec. | Rec. | Rec. | Rec. | Rec. | Rec. |
| 10. | ICAR – India | I | Rec. | Rec. | Rec. | Rec. | Rec. | | |
| 11. | JIRCAS – Japan | I | Rec. | Rec. | Rec. | Rec. | Rec. | Rec. | Rec. |
| 12. | MoA – Fiji | II | Rec. | Rec. | Rec. | Rec. | Rec. | Rec. | Rec. |
| 13. | MARD-Vietnam/VAAS | III | Rec. | Rec. | Rec. | Rec. | Rec. | Rec. | Rec. |
| 14. | MARDI – Malaysia | I | Rec. | Rec. | Rec. | Rec. | Rec. | Rec. | Rec. |
| 15. | MAFFM – Samoa | III | Rec. | Rec. | Rec. | Rec. | Rec. | Rec. | Rec. |
| 16. | NARC – Nepal | III | Rec. | Rec. | Rec. | Rec. | Rec. | ** | Rec. |
| 17. | NARI – Papua New Guinea | II | Rec. | Rec. | Rec. | Rec. | Rec. | Rec. | |
| 18. | PARC – Pakistan | I | Rec. | Rec. | Rec. | Rec. | Rec. | Rec. | Rec. |
| 19. | PCAARRD – Philippines | II | Rec. | Rec. | Rec. | Rec. | Rec. | Rec. | Rec. |
| 20. | RDA – Republic of Korea | I | Rec. | Rec. | Rec. | Rec. | Rec. | Rec. | Rec. |
| 21. | NAFRI – Lao PDR | III | | | | | | | Rec. |

** *Waved off on account of earthquake calamity*

Status of Contribution by Associate Members (27)
As on 15 August 2016

| S.No | Country | | | | |
|------|---|------|------|------|------|
| | | 2013 | 2014 | 2015 | 2016 |
| 1 | The World Vegetable Center (AVRDC), Chinese Taipei | Rec. | Rec. | Rec. | Rec. |
| 2 | Bioversity International, Rome, Italy | Rec. | Rec. | Rec. | Rec. |
| 3 | International Maize and Wheat Improvement Center (CIMMYT), Mexico | Rec. | Rec. | Rec. | Rec. |
| 4 | International Centre for Agricultural Research in the Dry Areas (ICARDA), Syria | Rec. | Rec. | Rec. | Rec. |
| 5 | International Crops Research institute for the Semi-Arid Tropics (ICRISAT), India | Rec. | Rec. | Rec. | Rec. |
| 6 | International Food Policy Research Institute (IFPRI), USA | Rec. | Rec. | Rec. | Rec. |
| 7 | International Livestock Research Institute (ILRI), Kenya | Rec. | Rec. | Rec. | Rec. |
| 8 | International Rice Research Institute (IRRI), Manila, Philippines | Rec. | Rec. | Rec. | |
| 9 | International Water Management Institute (IWMI), Sri Lanka | Rec. | Rec. | Rec. | |
| 10 | PNG University of Technology, Papua New Guinea | Rec. | Rec. | Rec. | |
| 11 | SAARC Agriculture Centre (SAC), Bangladesh | Rec. | Rec. | Rec. | Rec. |
| 12 | Centre for Agriculture and Biosciences International (CABI), UK | Rec. | Rec. | Rec. | Rec. |
| 13 | The World Fish Center, Malaysia | Rec. | Rec. | Rec. | |
| 14 | Indian Agricultural Universities Association (IAUA), India | Rec. | Rec. | Rec. | Rec. |
| 15 | International Centre for Research in Agroforestry (ICRAF), Kenya | Rec. | Rec. | Rec. | Rec. |
| 16 | Sam Higginbottom Institute of Agriculture Technology & Sciences (SHIAT), India | Rec. | Rec. | Rec. | Rec. |
| 17 | Center for International Forestry Research (CIFOR), Indonesia | | | Rec. | Rec. |
| 18 | Central Agricultural University (CAU), Imphal, India | | | Rec. | Rec. |

| | | | | | |
|----|--|--|--|------|------|
| 19 | Junagadh Agricultural University, Gujarat, India | | | Rec. | |
| 20 | International Potato Center (CIP), Peru | | | Rec. | Rec |
| 21 | International Centre for Bio-saline Agriculture (ICBA), UAE | | | Rec. | Rec. |
| 22 | International Centre for Integrated Mountain Development (ICIMOD), Nepal | | | Rec. | Rec. |
| 23 | Crops For the Future (CFF), Malaysia | | | Rec. | Rec. |
| 24 | Assam Agricultural University (AAU), India | | | Rec. | Rec |
| 25 | Kamdhenu University, Gujarat, India | | | | Rec |
| 26 | Tamil Nadu Agriculture University, India | | | | Rec. |
| 27 | Uttarakhan University of Horticulture & Forestry, India | | | | Rec. |

Status of Contribution by Affiliate Members (9)

As on 15 August 2016

| S.No. | Country | 2012 | 2013 | 2014 | 2015 | 2016 |
|-------|--|------|------|------|------|------|
| 1 | Anand Agricultural University (AAU), India | Rec. | Rec. | Rec. | Rec. | |
| 2 | Agriculture Research Institute of Afghanistan (ARIA), Afghanistan | | Rec. | Rec. | Rec. | |
| 3 | Navsari Agricultural University (NAU), Gujarat, India | Rec. | Rec. | Rec. | Rec. | |
| 4 | Universiti Putra Malaysia | Rec. | Rec. | Rec. | Rec. | |
| 5 | CSK Himachal Pradesh Krishi Vishvavidyalaya, Himachal Pradesh, India | Rec. | | | Rec. | |
| 6 | CAPSA-UNESCAP, Indonesia | Rec. | Rec. | Rec. | Rec. | |
| 7 | University of Agricultural Sciences (UAS), Bangalore, India | Rec. | Rec. | Rec. | | |
| 8 | University of Agricultural Sciences (UAS), Dharwad, India | | | | Rec. | Rec |
| 9 | Sardarkrushinagar Dantiwada Agricultural University (SDAU) | | | | | Rec. |

Reciprocal Members (11)
(No Fee - Mutually waived)

As on 15 August 2016

| # | Organization – Country |
|----|--|
| 1 | Association of Agricultural Research Institutions in the Near East and North Africa (AARINENA), Jordan |
| 2 | Asian Farmers Association for Sustainable Rural Development(AFA), The Philippines |
| 3 | Asian Institute of Technology (AIT), Thailand |
| 4 | Asia-Pacific Association of Forestry Research Institutions, (APAFRI), Malaysia |
| 5 | Asia and Pacific Seed Association (APSA), Thailand |
| 6 | Bangladesh Rural Advancement Committee (BRAC), Bangladesh |
| 7 | Central Asia and the Caucasus Association of Agricultural Research Institutions (CACAARI), Uzbekistan |
| 8 | Forum on Agricultural Research in Africa (FARA), Ghana |
| 9 | Global Open Data for Agriculture and Nutrition (GODAN), United Kingdom |
| 10 | Network of Aquaculture Centers in Asia-Pacific (NACA), Thailand |
| 11 | Secretariat of the Pacific Community (SPC), Fiji |

| Annex 2 :Status of Membership and fees Received as of 15 August 2016 | | | | |
|---|---------------|----------------------|-----------------------------|---------------------------|
| Membership Category | Number | Fees Received | Total to be Received | Yet to be received |
| | | US\$ | US\$ | US\$ |
| 1. NARS | 21 | 99,000 | 147,000 | 48,000 |
| 2. Associate | 27 | 110,000 | 135,000 | 25,000 |
| 3. Affiliate | 9 | 3,000 | 13,500 | 10,500 |
| 4 Reciprocal | 11 | | | |
| Total | 68* | 212,000 | 295,500 | 83,500 |
| Percent | | 72% | | 28% |
| Total (including arrears) | | 212,000 | 335,000 | 123,000 |
| | | 63% | | |

* Membership number this year increased by 5 over the year 2015.



Agenda Item 7

AUDIT REPORT AND AUDITED FINANCIAL STATEMENTS 2015

FOR MEMBERS OF THE APAARI EXECUTIVE COMMITTEE

Sub: Audit Report and Audited Financial Statements 2015 (For Endorsement)

A. PURPOSE

1. To present audit report and audited financial statements for the period 1st January to 31st December 2015 as prepared by the APAARI's External Auditor;
2. To seek the Committee's comments/suggestions on the audit report and audited financial statement; and
3. To seek the Committee's endorsement/ approval of the audit report and the financial statements.

B. FACTS AND CONSIDERATIONS

1. It may be noted that APAARI maintains and follows its financial book keeping on the cash basis and not on the accrual basis.
2. APAARI External Auditor – the GAAP Professional Audit Co. Ltd – carried out audit of APAARI financial statements for the year ending 31st December 2015. The scanned copy of the audit report and audited financial statements are given in Annex 1.
3. The report was unqualified and satisfactory in all respects, with concluding remark that the statements of funds received and the comparing statements between budget and actual used for the year then ended are presented correctly and reasonably, as they should be and comply with generally accepted accounting principles.
4. Funds spent during the year (US\$ 599,076.23) were slightly more than the funds received (US\$ 595,126.21), amounting a difference of US\$ 3,950.02. The expenditure was well managed within the budgeted amount of US\$ 805, 546.00 for the year 2015. Details of funds received and expenditure made under various heads are given in the statement (Annex 1).

C. RECOMMENDATIONS

It is proposed that the Committee:

1. Consider and peruse the audit report and audited financial statements for the period 1st January to 31st December 2015 as provided by the APAARI's External Auditor;
2. Provide suggestions/comments on the audit report and audited financial statements; and
3. Provide endorsement/ approval of the report and the financial statements for the year 2015.

Annex 1: Scanned copy of Audit Report and Audited Financial Statements for the Year Ending on 31st December 2015 (To be provided in the Meeting)



Agenda Item 8

FINANCIAL STATEMENT JANUARY – AUGUST 2016

FOR MEMBERS OF THE APAARI EXECUTIVE COMMITTEE

Sub: Financial statement for the period: 1 January – 15 August 2016 (For Endorsement)

A. PURPOSE

1. To apprise the Committee on the financial statement and position of the Association for the period 1 January – 15th August 2016;
2. To receive views Committee's comments and suggestions; and
3. To seek the Committee's endorsement of the presented financial statement.

B. FACTS AND CONSIDERATIONS

1. It has been the norm for APAARI Secretariat to present regularly financial statement at the Executive Committee meetings.
2. Detailed statements providing funds receives, transferred and available and funds spent during the period 1 January to 15th August are presented in Table 1 below. Also presented are the derived balance and also the funds available in various bank accounts. That helped to derive estimates for funds receivable and to be spent and carry over balance to 2017.
3. These details are presented on the cash basis as unaudited financial details.
4. Key aspects are as follows:
 - i) **Fixed deposit is USD 986, 205**
 - ii) Carry over from 2015 is 110, 365
 - iii) Membership fee received is 211, 304
 - iv) Project funds received from donors (IFPRI, FAO/ Bangkok and FAO/Rome) are 87, 021
 - v) Funds made available from fixed deposit 71, 764
 - vi) **Total available USD 480,455**
 - vii) **Total expenses during the period USD 291, 839**
 - viii) Major spending on salary and allowances USD 162, 855
 - ix) Total book balance 188615
 - x) Total cash balance 197, 837
 - xi) Expected revenue from COA and ACIAR USD 120,000
 - xii) Estimated remaining membership fee USD 83,500
 - xiii) Estimated expenditure during the rest of this year USD 205,000
 - xiv) **Likely carryover to 2017 USD 196,337**

5. The interim financial audit of financial statements is planned in the second week of October and that will cover the period from 1 January to 30th September 2016. Such interim audited statement will be presented to the General Assembly in November 2016. The audited report for the entire year 2016 will be available in January 2017 and will be presented to the next Executive Committee in 2017.
6. Overall, APAARI is well managed in terms of its financial resources.

C. RECOMMENDATIONS

It is proposed that the Committee:

1. Consider and peruse the financial statement and position of the Association for the period 1 January – 15th August 2016;
2. Provide comments and suggestions; and
3. Provide endorsement of the presented financial statement.

| Table 1. APAARI Financial Statement - Period 1 January - 15th August 2016 (USD) | | | |
|--|-------------------|--------------------|-------------------|
| Details | Revenue | Expenditure | Balance |
| Fixed Deposit | | | 986,205.51 |
| Carry over from 2015 | 110,365.13 | | |
| Membership Fee | 211,304.60 | | |
| IFPRI Project Funding | 20,305.06 | | |
| FAO TAP Project | 9,945.62 | | |
| FAO Project Funding | 56,770.62 | | |
| Transfer from fixed deposit | 71,764.00 | | |
| SSA Payments | | 33,867.00 | |
| Staff Salary and allowances | | 162,855.16 | |
| Travel | | 13,468.60 | |
| Lodging /DSA | | 25,704.28 | |
| Communication and Office Supplies | | 2,638.80 | |
| Publications | | 3,501.03 | |
| Utilities | | 11,184.52 | |
| Forward thinking Workshop | | 3,000.00 | |
| Unspent returned to FAO | | 9,777.00 | |
| Scholarships | | 6,900.00 | |
| Delhi Office Expenses | | 18,943.32 | |
| Total | 480,455.03 | 291,839.71 | 188,615.32 |
| Bank Balance Details | | | |
| • Saving USD | 175,030.58 | | |
| • APCoAB USD | 1570.85 | | |
| • Saving THB (Eq. USD) | 4449.38 | | |
| • Current THB(Eq. USD) | 5043.3 | | |
| • Delhi Account (Eq. USD) | 11,743.70 | | |
| Balance in Bank | 197,837.81 | | |
| Estimated revenue from COA and ACIAR during this year | 120,000 | | |
| Membership fee expected | 83,500 | | |
| Estimated Expenses | 205,000 | | |
| Likely carry over to 2017 | 196,337.81 | | |



Agenda Item 9

APAARI STRATEGIC PLAN: 2017-22

FOR MEMBERS OF THE APAARI EXECUTIVE COMMITTEE

Sub: APAARI Strategic Plan: 2017-22(For Approval)

A. PURPOSE

1. To present the second draft of APAARI Strategic Plan : 2017-22 ;
2. To seek the Committee's comments/suggestions on the second draft of APAARI Strategic Plan 2017-22; and
3. To seek the Committee's approval of the Strategic Plan: 2017-22 for further circulation and final endorsement by the General Assembly Meeting.

B. FACTS AND CONSIDERATIONS

1. AS deliberated and discussed at the last EC meeting on 10 December 2010, the Executive Committee decided that APAARI should develop its strategic plan covering the next six-year period based on the Vision 2030.
2. Over the last 6 months, APAARI Secretariat followed a systematic and structured process by having various interactions such as inception meeting, advanced consultation and on-line surveys and consultations and employing APAARI secretariat staff and consultants (as Task Team) developed various versions of the strategic plan. The plan went through an intensive internal discussions, iterations and also received external comments and suggestions from various stakeholders.
3. The aspects covered in the Plan are overall basis, development context, APAARI mandate, planning process and came up with key strategies, specific strategies and indicative activities for development of agri-food systems through APAARI programs. Also special focus has been given to the cross-cutting issue of women and youth and APAARI governance and development as primary driver in bring this change. Also provides is APAARI theory of change to outline how APAAR and its partners will be able to contribute to the higher level development outcomes including to the realization of SDGs. The PM&E system and way forward are guiding the crucial actions.
4. Table 1 below provides key actions and time lines in developing the Strategic Plan.
5. The Annex provides the Executive Summary of the Plan, while the full document is in members folders.
6. Once approved by the Executive Committee, the document will be further refined and will be circulated to all members and key partners of APARRI for their further contributions. Such further refined and commented final version will be presented to the General Assembly for its endorsement.

C. RECOMMENDATIONS

It is proposed that the Committee:

1. Consider and peruse the second draft of APAARI Strategic Plan : 2017-22 ;
2. Provide comments/suggestions on the second draft of APAARI Strategic Plan 2017-22; and
3. Approve the Strategic Plan: 2017-22 for further circulation and final endorsement by the General Assembly Meeting.

| Step | Action | Time Line | Remark |
|-------------|--|---------------------------|---|
| 1 | Stocktaking exercise based on its Vision 2030 document and many other considerations in deciding what and how part of SP development | March 2016 | Led by APAARI Secretariat |
| 2 | Task Team and Advisory Group formed to lead and guide the strategic planning process, needs assessment, stakeholder scoping and mapping, and determination of APAARI value added. | Second week of March 2016 | Comprised of APAARI staff and consultants |
| 3 | Inception meeting in Bangkok to develop and agree on the contents and process of strategic planning, stakeholder analysis and capacity assessment; clarify key concepts and issues; discuss results and an M&E framework; and agree on activity timelines. | 21-22 March 2016 | Was successfully held and a process agreed upon by the Task Team and Advisory Group |
| 4 | Core Consultation Group was formed to provide inputs into the strategic planning processes. | Last week on March 2016 | Comprised of representative and experts from several member organizations around the region |
| 5 | The Task Team pre-identified needs of agri-food system and APAARI functional areas (programs), weighted those needs according to their importance through an online consultation with stakeholders, developed broad and specific strategies for | April- May 2016 | Draft thematic areas (from Thematic thrusts), implementation focus areas, broad |

| | | | |
|----|--|--|---|
| | APAARI, and conducted a stakeholder scoping and mapping exercise. | | and specific strategies, APAARI governance and development |
| 6 | The Advanced Consultation helped refine and agree on broad and specific strategies for both thematic and functional areas (programs), confirm prioritized needs, and develop expected results from broad and specific strategies | 20-21 June 2016 | Those 14 thematic areas were further prioritized into 4 key thematic areas. APAARI defined its key program areas. |
| 7 | A first draft was constructed by the Task Team and shared with the consultation and advisory group | July and August 2016 | Received a few comments that have been considered |
| 8 | A second draft has been developed for presentation at the ECM meeting | 8 September, 2016 | For approval of the ECM |
| 9 | Refinements based on comments from ECM | September 2016 | Refined Draft III |
| 10 | Third draft will be circulated to all APAARI members, their alternatives and partners | Third Week of September to Second week of October 2016 | For comments and suggestions |
| 11 | Necessary further refinements and presentation to the General Assembly Meeting | 3 rd November 2016 | For endorsement |
| 12 | Further refinements before finalizing and printing final document | November/December | Release of SP for promotion, use and implementation |

Annex 1

APAARI SP Draft 2
29 August 2016

APAARI Strategic Plan 2017-2022: Pathways to strengthened agri-food research and innovation systems in Asia and the Pacific

Executive Summary

The Asia-Pacific Association of Agricultural Research Institutions (APAARI) was established in 1990 with the overall objective of fostering agricultural research and development and contributing to addressing hunger, poverty, environmental degradation and sustainability of agricultural production in the Asia Pacific region (APR). In the past 25 years, APAARI has been promoting and strengthening agriculture and agri-food research and innovation systems (AFRIS)¹ through partnership and collaboration, capacity development and advocacy for sustainable agricultural development. APAARI has contributed to addressing agricultural research needs and enhancing food and nutrition security in the APR.

In 2014, the APAARI General Assembly sought to revisit the APAARI Vision 2025, and reprioritize its activities to meet the needs of a changing development context. In response, APAARI developed its 'Vision 2030', which outlines the Association's vision for strengthened research and innovations for sustainable agricultural development beyond 2015. The APAARI Vision 2030 aligns to the United Nations (UN) Sustainable Development Goals (SDG) and suggests a strategic direction for the future.

The Vision 2030 provides a basic framework for developing APAARI Strategic Plan 2017-2022 and future strategies and operational plans of the Association. Whilst the vision outlines the overall goal, mission and vision of APAARI, this Strategic Plan 2017-2022 creates a road map through which APAARI and its stakeholders can collectively contribute to the realization of the vision. This strategic plan provides a resource for decision making, funding allocation and activity prioritization.

The strategies outlined in this plan respond to the changing needs of the APR. Whilst the region has experienced rapid economic growth in recent years and consequently made impressive progress against the millennium development goals (MDGs), large disparities persist and the most poor continue to be denied their share of the benefits.² Eighteen per cent of the APR population (or 772

² FAO Regional overview of food insecurity in Asia and the Pacific 2015

million people) still live on less than USD 1.25 per day and rising incomes and purchasing power are placing pressure on food supplies, driving an increase in income inequality and raising questions of future sustainability. Many of the poorest people in the region are still small farmers, hampered by low productivity and inadequate access to input and output markets. Gender inequality and disengagement of youth in agriculture also persist to hamper rural development efforts. The AFS remains at the centre of the region’s key challenges, making APAARI and this strategic plan crucial to realizing many of the newly described SDGs.

This strategic plan was developed following consultation with APAARI stakeholders and relevant agricultural experts. Using the thematic thrusts described in APAARI’s Vision 2030 and an analysis of the current development context, 14 more specific thematic areas were described and eventually refined into four priority thematic areas. The implementation focus areas described in Vision 2030 were also refined and updated into four programs and two cross-cutting areas. The first step to strengthening APAARI’s contribution to transforming AFRIS in the region will be through improved governance and development of APAARI itself. Hence, this area is given special attention in the plan.

Good organizational governance and continual efforts to develop the capacity of APAARI will drive the results sought and described in this strategic plan and help fulfil the ambitions set in the APAARI Vision 2030. APAARI will take sole and ultimate responsibility for ensuring its efficacy and will do so by pursuing the following specific strategies:

1. Develop and effectively utilize the human capacity of the APAARI Secretariat
2. Effectively mobilize and utilize APAARI’s financial and material resources
3. Develop APAARI Secretariat competency in key programs – Knowledge Management, Partnership, Capacity Development and Advocacy.
4. Implement a planning, monitoring, evaluation (PM&E) and outcome assessment system at all levels
5. Develop effective leadership and management, incorporating appropriate systems, structure and processes
6. Reform APAARI to deliver on its mission and vision

After improving its own governance and development, the APAARI Secretariat intends to make a major contribution through the following four programs and key strategies;

| Program Area | Key Strategies |
|-------------------------------|---|
| 1. Knowledge Management | 1.1 Agri-food systems made more knowledge intensive to effectively contribute to sustainable agricultural development |
| | 1.2 Agri-food research and innovation systems strengthened through more effective knowledge management |
| 2. Partnership and networking | 2.1 Innovative and strategic partnerships and networking strengthened |
| 3. Capacity building | 3.1 Institutional arrangements for effective delivery of outcomes from agri-food research and innovation systems strengthened |

| | |
|-------------|---|
| | 3.2 Organizational capacity for effective management and delivery of research and innovations enhanced |
| | 3.3 Technical competency developed |
| 4. Advocacy | 4.1 Understanding of the role of agri-food research and innovations in agri-food systems and socio-economic development improved. |
| | 4.2 Investment in agri-food research and innovations improved for development of agri-food systems |

In addition, APAARI will consider the cross-cutting areas of foresight and visioning and women and youth in all its projects and programs. With respect to effective inclusion of women and youth, the following are the key strategies

| |
|--|
| 5.1 Women and youth are engaged in productive and rewarding activities in agri-food systems |
| 5.2 Women and youth are appropriately represented in policy and decision making in-agri-food systems |

APAARI intends to contribute collectively with key stakeholders and AFRIS partners through the four thematic areas and their key strategies outlined below;

| Thematic Area | Key Strategies |
|--|---|
| 1. Mobilization, management and use of natural resources for sustainability of agri-food systems | 1.1 Land and water resources are managed and used effectively for sustainable productivity and environmental protection |
| | 1.2 Forests, agro-forestry and trees are utilized and integrated for the transformation and development of agri-food systems |
| | 1.3 Agrobiodiversity is effectively managed and utilized for increased agricultural productivity, efficiency and sustainability. |
| | 1.4 Biotechnologies and related regulatory systems are promoted and applied for improved productivity, nutritional quality, and sustainability of agri-food systems |
| | 1.5 Systems of sustainable generation and use of energy, including bio-energy and biomass are designed and adapted to local conditions. |
| 2. Management of risks and uncertainties in the agri-food system | 2.1 Policies and strategies for managing (minimizing) price and market risks in agriculture and agri-food systems are developed and adapted. |
| | 2.2 Tools for coping with uncertainties arising from the effects of climate change, natural disasters and |

| | |
|--|---|
| | man-made catastrophes are developed and improved |
| | 2.3 Systematic processes of and partnerships in preventing and managing the spread of transboundary pests and disease are developed. |
| 3. Inclusive development and integration of value chains targeted at benefiting smallholders | 3.1 Small producers, rural communities and women are integrated with other value chain actors so they receive the benefits of integrated markets |
| | 3.2 Innovative best practice for reduced harvest and postharvest loss and wastage is applied and integrated. |
| | 3.3 Smallholder agriculture is integrated into manufacturing and service sectors, especially agro-industries, agri-business and agri-services to ensure employment for rural communities. |
| 4. Analysis, strengthening and formulation of public policy to support the transformation and development of agri-food systems | 4.1 Research into policy, socioeconomics and markets is supported to assist with developing and implementing policies and strategies to increase agricultural growth and development. |
| | 4.2 Policies and strategies for accessing and mobilization of land and water resources by smallholder producers and landless rural communities are developed and adopted. |

Key strategies, specific strategies and indicators of success for each of these areas are outlined in this plan.

APAARI views the development and implementation of an effective PM&E system as an important part of the implementation of the Strategic Plan. APAARI will develop biennial PM&E frameworks consistent with respective biennial operational plans, having quantitative and qualitative performance indicators on activities, inputs, milestones and outputs. These indicators will be based on ‘Specific, Measurable, Achievable, Realistic and Time-bound’ (SMART) criteria with adequate flexibility, including appropriate allowances for changes in resources available, assumptions and risks. The outcomes from projects and activities within operational plans will be consolidated to assess their contributions to the development outcomes outlined. This process will allow continuous refinement and adjustments to the M&E framework presented in this section.

The APAARI Strategic Plan 2017-22 is a starting point for many subsequent actions of the Association in shaping APAARI in delivering on its Vision 2030. Successful implementation will depend on effective partnership and co-operation between APAARI, agri-food research and innovation organizations, and primary stakeholders as identified in the plan. APAARI core values of visionary, excellence, learning and growing, inclusiveness and accountability, will continue to serve its members, partners and other stakeholders, ensuring commitment to the highest level of professionalism to strengthen AFRIS in Asia and the Pacific.



Agenda Item 10

ADDITIONAL MEMBERS ON APAARI EXECUTIVE COMMITTEE REPRESENTING AIRCA AND HIGHER EDUCATION (UNIVERSITIES) SECTOR

FOR MEMBERS OF THE APAARI EXECUTIVE COMMITTEE

Sub: Additional Member on APAARI Executive Committee (Representing AIRCA and Higher Education (Universities) Sector)

A. PURPOSE

1. To appraise the Committee on the proposal to amend article 10 of APAARI constitution to accommodate for two additional seats on the APAARI Executive Committee to represent AIRCA and the Higher Education (Universities) Sector;
2. To seek comments and suggestions from the EC members on the proposal; and
3. To seek the Committee's approval of the proposal to amend the article 10 of the APAARI Constitution for consideration by the 14th General Assembly in November 2016.

B. FACTS AND CONSIDERATIONS

1. APAARI has been steadily expanding the membership of the Executive Committee since 2007, beginning with membership to CGIAR Centers, farmer organizations and GFAR. The membership was expanded to NGOs in 2009 and further expanded with a seat to the Private Sector in 2015. Further, a seat was proposed to jointly represent the AIRCA members and members of the Universities (the Higher Education Sector) during the Executive Committee meeting in May 2015. This joint seat and necessary amendment to article 10 of the APAARI constitution were endorsed by the APAARI members without any objection.
2. A further consideration was given by the Executive Committee Meeting on 10th December 2015 to create an independent seat for the Higher Education (Universities) sector. This seat and necessary amendment to article 10 of the APAARI constitution were also endorsed by the APAARI members without any objection. This allows the General Assembly to amend the constitution in its forthcoming meeting and have 2 additional members representing on the APAARI Executive Committee, effective from 1st January 2017.
3. So this submission is for the Executive Committee to approve the proposal to amend the article 10 of APAARI constitution for further consideration by the General Assembly. The draft amendment is given in Annex 1.

C. RECOMMENDATIONS

It is proposed that the Committee:

1. Consider the proposal to amend article 10 of APAARI constitution to accommodate two additional seats on the APAARI Executive Committee to represent AIRCA and the Higher Education (Universities) Sector;
2. Receive comments and suggestions from the EC members on the proposal; and
3. Approve the proposal to amend the article 10 of the APAARI Constitution for considerations by the 14th General Assembly in 2016.

A letter seeking approval of members

[Sent on behalf of Dr. Raghunath Ghodake, Executive Secretary, APAARI;
raghunath.ghodake@apaari.org]

Dear APAARI Members

Sub: Consent to the Amendment to Article 10 of the APAARI Constitution to have additional two Seats – one for AIRCA and another for Higher Education Sector (Universities) on the APAARI Executive Committee

You may please recollect that during the 13th General Assembly Meeting (GAM) held on 1st November 2014 in Bangkok, there was a deliberation on the representation of all the relevant sectors on the APAARI Executive Committee. The GAM then decided that the issue of expanding representation to more members/stakeholders be taken up as agenda for consideration in the next Executive Committee meeting(s).

In order to ensure inclusiveness of all stakeholders, the proposal for creation of an additional seat on the APAARI Executive Committee to jointly represent the Association of International Research Centers for Agriculture (AIRCA) and Universities (Higher Education Sector) was discussed and agreed in the Executive Committee meeting held on 12th May 2015 (Decision Number: 10.3/ (1) 2015), subject to the approval of the appropriate amendment to the APAARI Constitution. As requested in my earlier letter of 11th September 2015, this decision was consented by APAARI members.

Subsequently, in view of the large number of universities being members of APAARI, there was a fresh proposal for a separate seat for the Higher Education Sector (Universities) on the Executive Committee. This proposal was considered by the Executive Committee meeting held on 10th December 2015 and a decision was made that a separate seat be created for representation of the Higher Education Sector on the APAARI Executive Committee (Decision Number: 11/ (2) 2015). Thus, there will now be two additional seats – one for AIRCA members and another for the Higher Education Sector. The Executive Committee also considered that APAARI needs to ensure participation of all APAARI members in its decision making process through amendment of the Article 10 (on the Executive Committee) of the APAARI Constitution.

In order to do so, needed amendment to the Constitution (as in attached Annexure 1) is required to be brought before the General Assembly by circulating the proposed amendment among APAARI members by giving 60 days advance notice for sending their response.

Accordingly, you are requested to please review the text of the proposed amendment and send your consent/comments positively by 31st May, 2016. In case no response is received by the stipulated date, it will be presumed that you **do agree** with the proposed change in the constitution.

On the basis of your comments/responses an appropriate agenda item and submission will be made to the 14th General Assembly meeting to be held in Chinese Taipei in October/November 2016.

Look forward to hearing from you.

Best regards

Raghunath Ghodake
Executive Secretary
APAARI

ANNEXURE 1

AMENDMENT TO APAARI CONSTITUTION

| Article X : Executive Committee Existing provision | Proposed amendment** |
|--|--|
| <p>16. The Association shall have a 12 member Executive Committee, composed of : Six members representing NARS - two each from the Pacific, South-East Asia and South-West Asia sub-regions; One <i>ex-officio</i> member - the incumbent Executive Secretary of the Global Forum on Agricultural Research (GFAR); One <i>ex-officio</i> member represented by one of the CGIAR Center Directors General being associate members on rotational basis; Two members from Civil Society Organizations (CSOs) - one from regional farmers' associations and one from NGO's associations/communities; One representative of the private sector; and the incumbent Executive Secretary of APAARI as <i>ex-officio</i> member. The Chairman, Vice-Chairman, and other members shall be elected/ nominated by the General Assembly from among the regular member institutions at the biennial meeting and they shall hold the office for two years and shall not be eligible for immediate re-election to the same office. However, the outgoing Chairman will continue as a member for the next term to ensure continuity and needed guidance.</p> <p>The Executive Secretary of APAARI shall be appointed according to Article XII, Paragraph 22. No country NARS members will have more than one representative on the Executive Committee.</p> | <p>16. The Association shall have a 14 member Executive Committee, composed of : Six members representing NARS - two each from the Pacific, South-East Asia and South-West Asia sub-regions; One <i>ex-officio</i> member - the incumbent Executive Secretary of the Global Forum on Agricultural Research (GFAR); One <i>ex-officio</i> member represented by one of the CGIAR Center Directors General being associate members on rotational basis; Two members from Civil Society Organizations (CSOs) - one from regional farmers' associations and one from NGO's associations/communities; One representative of the private sector; One member representing the Association of International Research Centres for Agriculture (AIRCA); One member representing the Higher Education Sector (Universities) ; and the incumbent Executive Secretary of APAARI as <i>ex-officio</i> member. The Chairman, Vice-Chairman, and other members shall be elected/ nominated by the General Assembly from among the regular member institutions at the biennial meeting and they shall hold the office for two years and shall not be eligible for immediate re-election to the same office. However, the outgoing Chairman will continue as a member for the next term to ensure continuity and needed guidance.</p> <p>The Executive Secretary of APAARI shall be appointed according to Article XII, Paragraph 22. No country NARS members will have more than one representative on the Executive Committee.</p> |

** Changes are highlighted in **red color**.

Annex 2.

**Responses from APAARI members in favour of additional two Seats – one for AIRCA and another for Higher Education Sector (Universities) on the APAARI Executive Committee
29 March 2016**

To: Vishwanath Kumar Sah

Dear V. K. Sah,

This is fine with me.

David Molden

Director General

International Centre for Integrated Mountain Development

GPO Box 3226, Kathmandu, Nepal

30 March 2016

To: Vishwanath Kumar Sah

AVRDC offers consent on behalf of all AIRCA members of APAARI.

Thanks and regards,

Dyno

Dyno Keatinge

30 March 2016

Hon'ble Dr Raghunath Ghodake

Sir,

Kindly refer to the email of 29th Mar. 2016, we from IAUA strongly support the proposed amendment of creating "One member representing the Association of International Research Centers for Agriculture (AIRCA); One member representing the Higher Education Sector (Universities)".

This is needed essentially as there are number of Universities has become member of APAARI and also will give chance to other universities in different countries in Asia-Pacific region to become member and strengthen the base of the APAARI as a strong organization.

With Warm Regards,

R.P.Singh

Executive Secretary,

Indian Agricultural Universities Association

30 March 2016

Dear Dr. Ghodake,

Thank you very much for your mail dated 29th April, 2016 send by Vishwanath Kumar Sah requesting for consent/suggestions to the proposed amendments to Article 10 of the APAARI Constitution. I hereby give my consent to amend the Constitution to add two more seats – One for AIRCA Members and another to represent Higher Education Sector Universities".

With kind regards,

Yours Sincerely
(M C Varshneya)
President,
Indian Agricultural Universities Association (IAUA), and
Vice Chancellor,
Kamdhenu University,

31 March, 2016

To: Vishwanath Kumar Sah
Agreeable, tq
Sent from my iPhone
Sharif Bin Haron

31 March, 2016

To: Vishwanath Kumar Sah
Dear Ms. Sah,
Greetings from COA.
We've received the notification regarding the amendment to Article 10 of the APAARI Constitution.
We'd like to know that the AVRDC will be the representative for AIRCA seat?
I would appreciate it if you could provide us the information.

Sincerely yours,

Siao-huei

4 April 2016

Dear Vishwanath,
Please take this email as positive response on proposed amendment.
Kind regards,

Y R Pandey, PhD
Executive Director
Nepal Agricultural Research Council

12 April, 2016

Dear Dr Ghodake,

Re: Consent to the Amendment of Article 10 of the APAARI Constitution

Thank you for your letter of 29 March, requesting consent of APAARI members to the amendment of Article 10 of the APAARI Constitution to have an additional two seats on the APAARI Executive Committee, one for AIRCA and another for the Higher Education Sector (Universities). You have laid out very clearly the rationale for these changes and the exact nature of the amendment to Article 10.

On this basis CABI is very happy to give its consent to the changes, although please note that we have an interest in the matter since CABI is also a member of AIRCA.

It was a pleasure to see you again at the recent GCARD meeting in South Africa and I hope you had a good journey home.

With best regards,

Yours sincerely

A handwritten signature in black ink that reads "Trevor Nicholls". The signature is written in a cursive style with a long horizontal stroke extending to the right.

Dr Trevor Nicholls
Chief Executive Officer

19 April 2016



行政院農業委員會
COUNCIL OF AGRICULTURE, EXECUTIVE YUAN

10014 臺北市中正區南海路37號
37 NANHAI RD., TAIPEI, TAIWAN 10014, REPUBLIC OF CHINA
Tel:886-2-2381-2991 / Fax:886-2-2312-0341

April 18, 2015

Dr. Raghunath Ghodake
Executive Secretary
APAARI
4th Floor, FAO Annex Building
202/1 Lam Laung Road, Klong Mahanak Sub-District
Pomprab Sattrupai District
Bangkok 10110, Thailand

Dear Dr. Ghodake:

Greetings from the Council of Agriculture, Chinese Taipei!

I am writing in reference to your email dated March 29, 2016 regarding the consent to amendment to Article 10 of the APAARI Constitution, which have two additional Seats on APAARI Executive Committee (EC) to represent AIRCA and Universities (Higher Education Sector) respectively.

Chinese Taipei supports the proposed amendment in the constitution. We urge that AIRCA and Universities holding the independent EC Seats will facilitate the APAARI EC meetings process, enhance the integration of the international cooperation resources into APAARI activities, and encourage broader participation from APAARI members.

Furthermore, I wish our partnership will facilitate the agricultural research in the Asia-Pacific region. To achieve these multi-purposes, I suggest the rule of electing the University EC Seat should be well arrangement and announcement in advance.

Thank you for your highest consideration.

Sincerely yours,

Jen-pin Chen, Ph. D.
Director General
Department of International Affairs

Encl.: As stated above
CC: Ms. Rose Dong-chong Hsiou

13 May 2016

To: Dr. Raghunath Ghodake
Sir

This is with reference to your letter dated 29 March, 2015, seeking consent for the amendment to Article 10 of the APAARI Constitution to have two additional seats. The Department of Agricultural Research & Education/ Indian Council of Agricultural Research, India has no objection to the proposed amendment to Article X, with the suggestion to **add the word "Agricultural" before universities.**

This has the approval of Secretary (DARE) and Director General, ICAR.

Regards,
Prachi Pant
DARE/ICAR

7 July 2016
To: Dr. Bhag Mal

June 7, 2016

DR. BHAG MAL
Senior Consultant
Asia-Pacific Association of Agricultural
Research Institutions (APAARI)
NASC Complex, DPS Marg, Pusa
New Delhi, India
e-Mail: b.mal@apaari.org

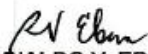
Dear Dr. Mal:

In response to your emails relative to preparations for the upcoming "Expert Consultation on Successful Agri-Food Innovations in Asia and the Pacific" which will be held on November 1-3, 2016 in Chinese Taipei, we are submitting our top ten agri-food innovations in the Philippines, for your consideration. We are also pleased to provide you with a list of researchers from various member-agencies of the PCAARRD National Agriculture, Aquatic and Resources Research and Development Network (NAARRDN) who may be tapped as possible key speakers in the said expert consultation. In recognition of the success/potential of their agri-food innovations, they were either nominated for international recognition such as the APEC Science Prize for Innovation, Research and Education (ASPIRE) or awardees of the United Kingdom Newton Fund Leaders in Innovation Fellowships (LIF) Programme which intends to build the capacity of researchers to commercialize their innovations. We have also included their contact details in the attached matrix.

Lastly, we would like to express support on the proposed Amendment to Article 10 of the APAARI Constitution to have two additional seats in the APAARI Executive Committee to have separate representations for the Association of International Research Centers for Agriculture (AIRCA) and the Universities (Higher Education Sector).

Thank you.

Very truly yours,


REYNALDO V. EBORA
Acting Executive Director

cc: ODED-RD
PCMD



Agenda Item 11

REJUVENATION AND STRENGTHENING OF APCOAB PROGRAM

FOR MEMBERS OF THE APAARI EXECUTIVE COMMITTEE

Sub: Rejuvenation and Strengthening of APCoAB Program

A. PURPOSE

1. To apprise the Committee on the status of APCoAB Program and the need for its rejuvenation and strengthening under the recently developed APAARI Strategic Plan;
2. To consider necessary actions and resources required to sustainably and effectively implement the APCoAB program over medium term; and
3. To seek the Committee's endorsement for the rejuvenation and strengthening of the APCoAB program for its implementation at the earliest.

B. FACTS AND CONSIDERATIONS

1. Asia-Pacific Consortium on Agricultural Biotechnology (APCoAB) has been one of the technical programs of APAARI. It was established by APAARI in 2003. Its major purpose is to serve as a neutral forum for the key partners engaged in research, development, commercialization and education/learning of agricultural biotechnology as well as environmental safety in the Asia-Pacific region.
2. The program went through initially difficulties by not having stable management and delivery of outcomes. But the program made substantial progress since appointment of Dr Karihaloo as its Co-ordinator in 2007.
3. The program got further boost in its capacity and activities through funding support the program received from the Council of Agriculture, Taiwan. This funding support began in 2008 at the rate of USD 50,000 per annum. The year 2016 was the last year of the recent three-year MOU between COA and APAARI.
4. APCoAB program planned modest activities for implementation during 2016, including:
 - i) APCoAB Steering Committee Meeting for further scoping and planning
 - ii) Expert consultation on advanced biotechnology in partnership with PCAARRD, the Philippines
 - iii) Dialogue on Bt Brinjal with BARC in Bangladesh
 - iv) Workshop on biotechnology of pulses
 - v) Training programs/workshops on biotechnology to be held in Taiwan (as planned)

- vi) Publications including communication framework
 - vii) Improved APCoAB website
5. The APCoAB coordinator (Dr Vilasini) left the position in January this year and decisions on recruitment of its co-ordinator and implementation of planned activities were temporarily paused. However, APAARI and COA have been in correspondence on how APCoAB 2016 revised plan could be implemented as follows:
 - i) APCoAB SC be held in November 2016 in Taichung. It can be held on 31st October 2016 to discuss and decide on the next 4 years' program activities consistent with the Strategic Plan 2017-22
 - ii) Expert Consultation on Best Practices in Agri-food innovation Meeting be held in Taiwan on 1-3 Nov 2016.
 - iii) Collaboration and participation of APAARI members in Training Program on Food Safety Management System to be held in Taiwan with the COA and APO on 3-7 Oct. 2016.
 - iv) Conferences, workshops and meeting/training programs which APAARI is involved in during 2016.
 - v) Publications relevant to key events of APAARI and APCoAB
 - vi) APCoAB Website Improvement and Management
 6. Based on the above activities, APAARI will provide progress report to COA in December 2016/early January 2017. That will allow COA to release the funding for the year 2016 (the last year of the current three-year MOU) on 8th September 2016.
 7. During this year, APAARI undertook intensive work on development of APAARI Strategic Plan: 2017-22. As the plan was intended to bring major changes and reshaping of APAARI programmes and activities for the next 14 years until 2030, it was also considered appropriate to see how the advanced biotechnology (subject matter of APCoAB), comes in the priorities under the Strategic Plan before APAARI embarks on medium to long-term long activities of the APCoAB.
 8. The APAARI Strategic Plan has gone through intense planning considerations, interactions and consultation and has emerged as the best plan for APAARI's pathways towards realising its vision 2030 and contributing to the SDGs in the Asia and Pacific Region. The Plan also highlighted modest to high priority to the areas of advanced biotechnology and agrobiodiversity, both being prime areas in advancing generic production potential of basic bio-resources in agri-food systems.
 9. With this positive outcome, APAARI needs to consider and re-activate the rejuvenation and strengthening of APCoAB program. The next 3-4 year APCoAB project will be proposed by the APAARI to seek the COA funding by early (January/February) 2017 under the recently developed Strategic Plan.

10. Care would be taken in newly planned APCoAB project to focus on advanced biotechnologies and not only on GMO related technologies.
11. The major consideration will be how funding resources will be mobilised over the medium term of next 3 to 4 years. Also appropriate consideration and justification will be needed for increased level of funding, especially due to cost escalations. These will be reflected in the detailed proposal to be submitted to COA. These are likely to be positively considered by COA.
12. APAARI will begin its efforts on the recruitment of APCoAB Co-ordinator to be on board by December 2016/January 2017
13. On the above basis this submission be pursued by the Executive Committee.

C. RECOMMENDATIONS

It is proposed that the Committee:

1. Consider and peruse the status of APCoAB Program and the need for its rejuvenation and Strengthening under the recently developed Strategic Plan;
2. Consider necessary actions and resources required to sustainably and effectively implement the APCoAB program over medium term; and
3. Endorse as appropriate the rejuvenation and strengthening of the APCoAB program for its implementation at the earliest.



Agenda Item 12
APAARI GOVERNANCE AND DEVELOPMENT: RESOURCE
MOBILIZATION-
SHORT TO LONG-TERM IMPLICATIONS

FOR MEMBERS OF THE APAARI EXECUTIVE COMMITTEE

Sub: APAARI Governance and Development: Resource Mobilization – Short to Long-Term Implications

A. PURPOSE

1. To propose resource mobilization proposal – human and financial resources - under improved APAARI Governance and development;
2. To underscore the importance of resource mobilization for enhancing efficiency and effectiveness of APAARI Secretariat to deliver on strengthened agri-food research and innovation systems; and
3. To seek Executive Committee’s approval for resource mobilization plan for implementation effective from January 2017.

B. FACTS AND CONSIDERATIONS

1. Since approval of APAARI Vision 2030 in December 2015, the APAARI has been planning for developing extensive Strategic Plan 2017-22 so as to shape its pathways towards delivering on its Vision 2030 in order to effectively strengthen agri-food research and innovation systems in the APR. This will position APAARI, AFRIS, their partners and stakeholders to effectively and meaningfully contribute to the realization of SDGs in the APR.
2. In order to meet the above challenge, APAARI Strategic Plan has emphasised the basic and fundamental change in improving APAARI governance and development. This change is going to be the principal driver not only in APAARI becoming efficient and effective but also encouraging and promoting APAARI partners and collaborators also to be effectively engaged and participating in much needed collective actions as given in APAARI Strategic Plan.
3. The key strategy under improved APAARI governance and development is to see APAARI to be efficient and effective in contributing to strengthening of AFRIS in Asia and the Pacific. The specific six strategies are to:
 - i) Develop and effectively utilize the human capacity of the APAARI Secretariat
 - ii) Effectively mobilize and utilize APAARI’s financial and material resources
 - iii) Develop APAARI Secretariat competency in APAARI Programs – Knowledge Management, Partnership, Capacity Development and Advocacy.

- iv) Implement a planning, monitoring, evaluation (PM&E) and outcome assessment system at all levels
 - v) Develop effective leadership and management, incorporating appropriate systems, structure and processes
 - vi) Reform APAARI to deliver effectively on APAARI's mission and vision
4. Of these six specific strategies, the first two specific strategies on mobilization and utilization of human capacity and financial resources are fundamental to bring in momentum and speed to implementation of other four specific strategies.
 5. The proposed resource mobilization plan in the submission is to give effect to these two specific strategies on an urgent basis.
 6. As at present, APAARI has the provision of eight positions in different categories (Table 1 Part I). Of these, 6 are filled in and two are vacant as indicated by “*”. The vacant positions are that of APCoAB Co-ordinator and ASTI Co-ordinator. Both these programs received priority focus under the APAARI Strategic Plan and both are likely to be financially supported over short to medium terms, it is proposed that these two positions be recruited on a priority basis during this year.
 7. It may be noted that the Council of Agriculture, Chinese Taipei is interested in continuing funding the APCoAB program on a sustainable basis, while the ACIAR has in principle agreed to fund ASTI project to the tune of AUD 1.00 million, effective from January 2017. This project will be co-ordinated by APAARI in technical partnership with IFPRI and will cover developing countries of Asia and the Pacific.
 8. In order to deliver on APAARI vision 2030, the two major program areas focussed for development in APAARI Strategic Plan are i) Partnership and Networking and ii) Capacity Development. It would be fundamental capacity that APAARI should be equipped with in these program areas in immediate future. Therefore, there is need to have two Co-ordinators and two associates for each of these two programs (as shown under new positions marked by “**” in Part II of the Table).
 9. As with ASTI project beginning effective January 2017 and many other partnership activities coming on stream effective next year, the financial outlay and accountability will increase by many folds. Therefore, it is proposed to have a position of full time accountant at APAARI office in Bangkok.
 10. With these five new positions, the financial outlay for staff salaries and allowances will increase from the current annual amount of USD 358,000 to USD 533,000 an increase of USD 175,000 or increase by 49%.
 11. With increased human resources, the non-salary operational cost (travel, publications, short-term consultancies, utilities, etc.) will increase from the current annual amount of USD 200,000 to USD 300,000. This means the total annual expenditure will increase from USD 558,000 to USD 833,000, an increase of USD 275,000, or an increase of 49%.

12. It comfortably estimated that such increased human resources and corresponding increased activities in implementing APAARI strategic plan will allow APAARI to mobilise additional financial revenue of USD 200,000. So the net additional financial resources required to pay for the additional human resources would be only USD 75,000 per annum. Such funding could be utilized from the current savings in the fixed deposits. Such support be needed over the period of next 6 years, during the implementation of the Strategic Plan.
13. Besides, there will be huge benefits accrued to APAARI's credit as arising from enhanced program activities necessary to deliver on strengthened agri-food research and innovation systems.
14. Therefore on the basis of rationale provided about the absolute need for the enhanced human resource capacity and mobilization of additional financial resources, this proposal be considered for its approval.
15. Upon its approval, the final proposal will be taken to the General Assembly meeting in early November 2016 for their endorsement.
16. Such endorsed proposal will then be implemented effective from January 2017.

C. RECOMMENDATIONS

It is proposed that the Committee:

1. Consider and peruse the resource mobilization proposal – human and financial resources - under improved APAARI Governance and Development;
2. Examine the importance of resource mobilization for enhancing efficiency and effectiveness of APAARI Secretariat to deliver on strengthened agri-food research and innovation systems; and
3. Provide approval for resource mobilization plan for implementation effective from January 2017.

| Table 1. Proposal for additional positions effective from 2017 and cost implications (USD per year) | | | | | | |
|--|------------------------------|------------------------|----------------|---------------|---------------|----------------|
| # | Staff name | Designation | Salary | Allowances | Benefits | Annual Total |
| PART I - Existing Positions | | | | | | |
| 1 | Dr Raghunath Ghodake | Executive Secretary | 66,000 | 18,000 | 7,200 | 91,200 |
| 2 | Ms. Thansita Thanaphatrujira | Administrative Officer | 12,000 | 600 | 864 | 13,464 |
| 3 | APCoAB Co-ordinator* | APCoAB Co-ordinator | 60,000 | 7,928 | 4,100 | 72,028 |
| 4 | Ms. Martina Spisiakova | KM Co-ordinator | 60,000 | 7,928 | 4,100 | 72,028 |
| 5 | Ms. Cel Bitong | KM Associate | 12,000 | 600 | 864 | 13,464 |
| 6 | Mr. Viswanath Shah | Technical Assistant | 6,448 | 322 | 864 | 7,634 |
| 7 | Dr Bhag Mal | Sr. Advisor Consultant | 48,000 | - | - | 48,000 |
| 8 | ASTI Co-ordinator * | ASTI Co-ordinator | 34,000 | 3,000 | 3,000 | 40,000 |
| Sum A1 (USD) | | | 298,448 | 8,378 | 20,992 | 357,818 |
| Current operational cost (USD) | | | | | | 200,000 |
| Sum A2 (USD) | | | | | | 557,818 |
| PART II - New Positions | | | | | | |
| 1 | Partnership and Networking** | P&N Co-ordinator | 60,000 | 7,928 | 4,100 | 72,028 |
| 2 | Capacity Development** | CD Co-ordinator | 60,000 | 7,928 | 4,100 | 72,028 |
| 3 | P&N Associate** | P&N Associate | 13,714 | 686 | 864 | 15,264 |
| 4 | CD Associate** | CD Associate | 13,714 | 686 | 864 | 15,264 |
| 5 | Accountant ** | Accountant | 13,714 | 686 | 864 | 15,264 |
| Sum B (USD) | | | 147,429 | 17,227 | 9,928 | 174,583 |
| Total C1 (USD) | | | 445,876 | 55,605 | 30,920 | 532,401 |
| Increased operational cost (USD) | | | | | | 300,000 |
| Total C2 (USD) | | | | | | 832,401 |
| | | | | | | 274,583 |
| * | <i>Vacant at present</i> | | | | | |
| ** | <i>Newly proposed</i> | | | | | |

Agenda Item 13



APAARI WORK PLAN: SEPTEMBER - DECEMBER 2016

FOR MEMBERS OF THE APAARI EXECUTIVE COMMITTEE

Sub: Outline of APAARI Work Plan: September - December 2016 (For Approval)

A. PURPOSE

1. To apprise the Committee on the proposed APAARI Work Plan for the period September – December 2016;
2. To seek the Committee’s suggestions/comments on the proposed Work Plan; and
3. To seek the Committee’s endorsement/ approval of the Work Plan: September – December 2016.

B. FACTS AND CONSIDERATIONS

1. The 13th General Assembly Meeting held on 1 November 2014 in Bangkok had approved broad and indicative Work Plan for implementation during 2015 and 2016.
2. This was further reviewed in view of the new information and assessment of APAARI’s internal and external scenarios and resources. A more detailed Work Plan was developed and approved by ECM, on 12May 2015 for implementation during 2015
3. Further, the Secretariat has developed an interim Work Plan for the period January – April 2016, and continued developing APAARI Strategic Plan 2017-22. This process took longer than expected and therefore the present ECM is delayed. Based on planned activities to be completed in remaining period of 2016 and high priority emerging activities, the Work Plan for the period September – December 2016 has been developed and is given in Annex 1.

Biennial operational plan 2017-18 will be developed in early 2017, subject to approval of the Strategic Plan 2017-22 during the General Assembly meeting on 3 November.

C. RECOMMENDATIONS

It is proposed that the Committee:

1. Consider and peruse the planned APAARI Work Plan for the period September – December 2016;
2. Provide suggestions/comments on the planned Work Plan; and
3. Endorse/approve the Work Plan for implementation.

Annex 1: Proposed Work Plan of APAARI for September – December 2016

1. Publications

- 1.1 APAARI Newsletter (July – December 2016)
- 1.2 APAARI Six-Monthly Progress Report (July – December 2016)
- 1.3 Proceedings of the High Level Policy Dialogue- Two Volumes
- 1.4 Publication of Country Reports and Synthesis Paper presented at the HLPD
- 1.5 APAARI Strategic Plan 2017-22
- 1.6 APAARI Calendar 2017
- 1.7 Proceedings of ECM (1/2016)
- 1.8 Proceedings of 14th GAM
- 1.9 Draft Proceedings of the Expert Consultation.

2. Major Meetings/Events

- 2.1 APAARI Strategic Plan 2017-22 circulation, finalization and presentation at the GAM
- 2.2 Expert Consultation on Best Practices in Agri-Food Innovations in Asia and the Pacific.
- 2.3 14th APAARI General Assembly Meeting, November 2016
- 2.4 APCoAB SC Meeting, November 2016
- 2.5 APARIS SC Meeting, November 2016

3. Corporate Matters

- 3.1 Recruitment and placement of APCoAB Coordinator
- 3.2 Recruitment and placement of ASTI Coordinator
- 3.3 Recruitment and placement of Accountant
- 3.4 Redesigning and refining APAARI and APCoAB Websites
- 3.5 Supporting the development of APEON and implementation of its activities.
- 3.6 Planning for mobilizing human resources in support of effective implementation of Strategic Plan 2017-2022
- 3.7 Development of ASTI project

4. Planning, Mobilization and Implementation of Resources and Partnerships

- 4.1 Development of KM Approach and communication Strategy
- 4.2 Social media tool enrichment
- 4.3 Improvement of APARI Blog with materials
- 4.4 Membership Drive; focusing especially on smaller NARS, universities, CSOs (NGO, FOs), and private sector
- 4.5 Developing guidelines for the private sector taking membership of APAARI
- 4.6 Developing Biennial Operational Plan 2017-22, subject to approval of APAARI Strategic Plan 2017-22. The operational plan can be presented for approval to ECM in early 2017.
- 4.7 Interim audit and financial statements – January- September 2016
- 4.8 Financial Management and Improved Accounts Keeping



Agenda Item 14

EXECUTIVE COMMITTEE MEETING

EXPERT CONSULTATION ON BEST PRACTICES IN AGRI-FOOD INNOVATIONS

FOR MEMBERS OF THE APAARI EXECUTIVE COMMITTEE

Sub: Expert Consultation on Best Practices in Agri-Food Innovations in Asia and the Pacific.

A. PURPOSE

1. To apprise the Committee on the proposed "Expert Consultation on Best Practices in Agri-Food Innovations in Asia and the Pacific" in Taichung City, Taiwan on 1-3 November 2016, hosted by Chinese Taipei.
2. To seek the Committee's suggestions/comments on the proposed Expert Consultation; and
3. To seek the Committee's endorsement/ approval for organizing the Expert Consultation in collaboration with COA Chinese Taipei, ACIAR, AVRDC and AFA.

B. FACTS AND CONSIDERATIONS

1. An Expert Consultation on Best Practices in Agri-Food Innovations in Asia and the Pacific is being organized in Taichung City, Taiwan on 1-3 November 2016, hosted by Chinese Taipei. Detailed concept note is given in Annex 1.
2. The Expert Consultation aims to document best practices in agri-food innovations; assess the strengths, weaknesses and likely impact; identify gaps in technologies, policies, institutional arrangements and knowledge infrastructure; and to assess the need for policy intervention, advocacy and capacity development for up-scaling and out-scaling the potential best practices in agri-food innovations.
3. The participants will include researchers, policymakers, representatives of NARIs/NAROs, Higher Education Institutions (Universities), CG Centers/IARCs, civil society organizations (NGOs, FOs), women and youth representatives and the private sector.
4. The proposed Co-organizers are:
 - Asia-Pacific Association of Agricultural Research Institutions (APAARI)
 - Council of Agriculture (COA), Chinese Taipei
 - Australian Centre for International Agricultural Research (ACIAR)
 - The World Vegetable Center (AVRDC)
 - Asian Farmers Association (AFA)

5. The Program of Expert Consultation will consist of 5 Technical Sessions and a few Working Group Sessions on different aspects. In view of paucity of time, only a few eminent experts identified based on their rich experience and also based on the brief outlines of potential agri-food innovations received from partners will be the speakers in different sessions. The broad draft program outline is given in Annex. II. Detailed program is in the process of development.
6. The program will have provision of one day field visit to some institutions to have practical insight of the best practices in agri-food innovations. The field visit will be jointly organized by Taiwan Agricultural Research Institute (TARI)/ COA in collaboration with World Vegetable Center (AVRDC).
7. Posters on best practices in agri-food innovations will also be displayed for the benefit of the participants. Guidelines for preparing the posters will be circulated in advance.
8. The logistic arrangements including hotel accommodation, food (lunch, tea/coffee), local transport, conference venue, fixing of Chief Guest and other related arrangements will be made by COA, Chinese Taipei,

C. RECOMMENDATIONS

It is proposed that the Committee:

1. Consider and peruse the proposed "Expert Consultation on Best Practices in Agri-Food Innovations in Asia and the Pacific" in Taiwan, 1-3 November 2016.
2. Provide suggestions/comments on the proposed Expert Consultation and APAARI's involvement as the main organizer; and
3. Endorse/approve the organization of Expert Consultation in collaboration with other Co-organizers.

Expert Consultation on Best Practices in Agri-Food Innovations In Asia and the Pacific

Concept Note

Introduction

The Asia-Pacific region is the home for 60 per cent of the world population. At present, it has 4.7 billion people and 40 per cent of it is concentrated in the rural areas facing problems of poverty, food insecurity, hunger and malnutrition. Despite concerted efforts of the National Agricultural Research Systems (NARIs) and National Agricultural Research Organizations (NAROs), the CGIAR Institutions, GFAR, FAO and other organizations to increase food production and productivity, there are still enormous problems of access and distribution of food, alleviating poverty and sustainable use of natural resources in the Asia-Pacific Region (APR). Many resource-poor and smallholder producers and rural communities have yet to benefit from improved technologies and agricultural innovations.

Agricultural Innovation

Innovation system¹ stresses on application of knowledge by different actors to the production of goods and services that are new to them irrespective of whether they are new to their competitors, their countries or the world. The learning and innovation are closely linked with inclusive and sustainable development which is now considered extremely important for making smallholder farming efficient and viable. The agricultural innovations can be of diverse types, namely, technological, institutional, organizational, policy oriented, mixed and integrated systems, partnerships, networking, markets, value chains, financing and investment, capacity development, national and regional integration. The innovation system's approach allows to understand the context including the policy environment as well as the actors, their competencies, habits, attitudes, practices, linkages, needs, gaps, etc.². The innovation is a continuous process and needed for social and economic development. The smallholder producers in different agro-ecological environments need context-specific innovations and hence appropriate strategies need to be

¹As per the definition standardized by FAO Tropical Agricultural Platform (TAP), the **Agricultural Innovation** is the process whereby individuals or organizations bring existing or new products, processes, technology, and forms of organization into social and economic use to increase effectiveness, competitiveness, resilience to shocks or environmental sustainability, thereby contributing to food and nutritional security, economic development and sustainable natural resource management. While **Agricultural Innovation System (AIS)** is a network of actors or organizations, and individuals together with supporting institutions and policies in the agricultural and related sectors that bring existing or new products, processes, technology, and forms of organizations into social and economic use. Policies and institutions (formal and informal) shape the way that these actors interact, generate, share and use knowledge as well as jointly learn.

²Judith Ann Francis (2015) Lessons learned and implications for research, innovation and policy. In: CTA Top 20 Innovations that Benefit Stallholder Farmers. CTA, Wageningen, the Netherlands, 76p. For more details, please see the link: <http://publications.cta.int/en/publications/publication/1831>.

developed to meet their needs through such innovations. Therefore, the smallholder farmers must be part of analysis of the options, the decision-making as well as the implementation.

In Asia Pacific region, there are number of best practices in agri-food³ innovations, especially targeting smallholder producers. These innovations need to be documented, characterized and facilitated for up-scaling and out-scaling for the benefit and wellbeing of smallholder producers in the entire food value chain.

- Up-scaling of innovations will include participation of different actors and organizations along the value chains, from primary production to value addition, waste minimization, marketing and consumption, for enhancing benefits to much wider beneficiaries.
- Out-scaling of innovation refers to use and application of innovations in similar or different environments for wider participation and benefits across space.

Features of Best Practice Agri-food Innovation may include:

- Innovation which is based on and developed around a central concept/ idea and principles of intervention/ change, could be technical, policy, institutional, partnership, etc. in agri-food development.
- Willing participation of relevant actors, partners and organizations in various processes and stages of agri-food innovations, leading to economic, social and environmental benefits and overall sustainability.
- Pragmatic, effective and self-adjusting arrangement of participation, actions and interactions towards positive and sustainable development for the benefit of all partners involved.
- Innovation that has positive benefits to women, youth and the marginalized and disadvantaged groups of the society.
- Innovation that has proven potential to be up-scaled and out-scaled to bring impact at scale for wider benefits.

There are a large number of agri-food innovations developed by researchers, policy makers, private sector, financing institutions, self-help groups, NGOs and others. However, not all such innovations are successful and socioeconomically viable. A number of farmer-led innovations developed with the use of indigenous technology blended with modern technology are proving to be successful. For realizing the full potential of successful agri-food innovations, it is important to have insights into the key issues/areas that can influence the benefits to the smallholder producers. Considerable attention needs to be given to the best practices and lessons learned using case studies to illustrate the successes and failures. There is also a need to critically assess various types and kinds of agri-food innovations for their strengths, weaknesses, mechanisms and constraints. This will enable identifying the successful innovations for their potential up-scaling and out-scaling to bring an impact at scale for the benefit of smallholder producers, rural communities and overall sustainable agricultural development. Also, crucial is to consider the enabling environment such as information communication technologies (ICTs), capacity development, policies, institutional framework, and markets as important determinants to bring about effective up-scaling and out-scaling.

The innovation process must be inclusive; take on board, farmers' circumstances and adopt a longer term perspective. New capacities for research, science, innovation and business need to be

³Agri-food here is taken to cover farming of crops and livestock, fish, pastoralism and forestry/agro-forestry, their production systems and their associated post-harvest food value chains and service industries, with a particular focus on the needs of **resource-poor smallholder producers** (as per GFAR).

developed and nurtured. The knowledge infrastructure to support the domestication of the innovation systems approach, strengthened policy coherence, strategic visioning, increased investments in research and innovation are also needed.

The Expert Consultation

In view of the above considerations, the Asia-Pacific Association of Agricultural Research Institutions (APAARI) jointly with the Council of Agriculture (COA), Chinese Taipei (Taiwan); Australian Centre for International Agricultural Research (ACIAR), the World Vegetable Center (AVRDC), Taiwan; and the Asian Farmers Association (AFA), the Philippines is organizing an Expert Consultation on Successful Agri-food Innovations in Asia and the Pacific to have pertinent deliberations/discussions and to develop a road map for up-scaling and out-scaling of the potential and successful agri-food innovations in the region.

Goal of the Consultation is to promote, up-scale and out-scale successful agri-food innovations to enhance productivity, efficiency and sustainability of agri-food systems and to contribute to accomplishing the Sustainable Development Goals in Asia and the Pacific.

Purpose of the Consultation is to catalyze policy/decision makers and sensitize stakeholders in agri-food research and innovations and to embrace successful agri-food innovations for up-scaling and out-scaling in Asia and the Pacific.

Objectives

- To document and discuss best practices in agri-food innovations for validating, refining and disseminating for wider adoption.
- To assess the strengths, weaknesses, mechanisms, constraints, and likely impact of successful agri-food innovations.
- To identify the gaps in enabling environment in areas such as technologies, policies, institutional arrangement, and knowledge infrastructure for improving access, applicability and effective use of successful agri-food innovations.
- To assess the need for necessary policy intervention, advocacy and capacity development for up-scaling and out-scaling of potentially successful agri-food innovations for the larger and wider impact at scale for the benefit of resource poor smallholder producers and rural communities, more specifically of women and youth.

Expected Outputs

- Successful agri-food innovations and experiences documented, and shared and the knowledge exchanged among the diverse agri-food research and innovation stakeholders.
- Most appropriate and viable agri-food innovations identified for further refinements as needed, and their adoption for impact at scale
- Need for policy interventions, advocacy and capacity development assessed for out-scaling and up-scaling of successful agri-food innovations for their impact at scale among smallholders, rural communities, women, youth and poor

- A road map on strategies, options and priorities developed for up-scaling and out-scaling, of successful agri-food innovations in the Asia and the Pacific

Expected Outcomes

- Availability of potentially successful innovations in agri-food systems leading to improved production, productivity, sustainability and to enhanced food and nutritional security in the Asia-Pacific region
- Current capacities and gaps in application of successful agri-food innovations assessed and addressed for their up-scaled and out-scaled adoption and impact.
- Strengthened partnership and networking of diverse stakeholders including donors, policy makers, partners and actors in support and facilitation of the use of agri-food innovations for impact at scale.
- Improved national, sub-regional and regional plans and strategies for up-scaling and out-scaling of successful agri-food innovations.
- Resource poor smallholder producers and rural communities, more specifically women and youth are benefitted through the use of successful agri-food innovations in Asia and the Pacific.

CO-Organizers

1. Asia-Pacific Association of Agricultural Research Institutions (APAARI)
2. Council of Agriculture (COA), Chinese Taipei
3. Australian Centre for International Agricultural Research (ACIAR)
4. The World Vegetable Center (AVRDC)
5. Asian Farmers Association (AFA)

Participants

The participants will include researchers, policy makers, innovative farmers and representatives of various organizations including NARIs, NAROs Higher Education Institutions, the private sector, CSOs (NGOs, FOs), women and youth representatives, CG Centers, and International Agricultural Research Centres. About 80 participants are expected to participate in this Expert Consultation

Venue

Hotel National in Taichung City, Taiwan

Dates

1-3 November, 2016

**Expert Consultation on Best Practices in Agri-Food Innovations in Asia
and the Pacific at Chinese Taipei on 1-3 November 2016
*Proposed Technical Program (Draft)***

Day 1

Forenoon: **Registration**

Session I. Inaugural Session/ Introduction to Agri-Food Innovations

Session II. Case Studies of Successful Agri-Food Innovations

Session III. Knowledge Sharing on the Best Practices for Agri-Food
Innovations

Lunch Break

Afternoon

Session IV. Guidelines/Approaches for Up-scaling and Out-scaling Innovations

Session V. Strategies and Way Forward for Adoption of Successful Agri-Food
Innovations

Day 2 Field Visit- To be arranged by TARI/COA in collaboration with AVRDC

Day 3 Expert Consultation (Contd.)

Forenoon

Session VI Policies for Successful Innovations

Session VII Plenary Session

Lunch Break

Afternoon

14th APAARI General Assembly Meeting

Working Group Discussion (Concurrent Sessions -Tentative)

(Details will be developed and incorporated in the Technical Program later)

Display of Posters (throughout the Expert Consultation)

Posters on best practices in agri-food innovations will also be displayed for the benefit of the participants. Guidelines for preparing the posters will be circulated in advance.



Agenda Item 15

APAARI 14TH GENERAL ASSEMBLY MEETING –TAICHUNG, TAIWAN – 3 NOVEMBER 2016

FOR MEMBERS OF THE APAARI EXECUTIVE COMMITTEE

Sub: APAARI 14th General Assembly Meeting –Taichung, Taiwan - 3 November 2016

A. PURPOSE

1. To apprise the Committee on the proposed 14th APAARI General Assembly Meeting to be held in the afternoon of 3 November 2016 in Taichung, Taiwan;
2. To provide brief outline of agenda and matters to be deliberated and decided upon; and
3. To seek the Committee's suggestions/comments on the proposed General Assembly Meeting.

B. FACTS AND CONSIDERATIONS

1. As per the provision of its constitution, APAARI holds its General Assembly meeting ones in two years. The last (the 13th) meeting was held in Bangkok in 2014 and therefore the next (14th) meeting is due to be held this year.
2. Coinciding with the holding of the Expert Consultation on the Best Practices in Agri-Food Innovations in Asia and the Pacific, and in consultation with the Council of Agriculture (COA), Taiwan, it is proposed to hold the 14th APAARI General Assembly meeting in Taichung in the afternoon of the 3 November 2016.
3. As the major planning in terms of developing APAARI Vision 2030 and APAARI Strategic Plan 2017-22 has dominated the biennium 2015-2016, the General Assembly Meeting is expected to consider and make major decisions towards shaping APAARI's future over the next 14 years (until 2030). The major focus will be on realization on APAARI Vision 2030 in terms of strengthened agri-food research and innovation systems so as to effectively contribute to accomplishments of SDGs in Asia and the Pacific.
4. The outlined agenda items are:
 - Chairman's address to the GA
 - Consideration and approval of the agenda of GAM
 - Progress report for the biennium 2015-16
 - APAARI membership changes and status
 - Annual audit report and financial statements for 2014 and 2015
 - Interim audit report and financial statement – January - September 2016
 - APAARI Strategic Plan: 2017-22 (for Approval)
 - Additional members on the APAARI Executive Committee
 - Resource mobilization plan as consequence of approved APAARI Strategic Plan

- APAARI reforms including constitutional change
 - Election of APAARI Executive Committee for the Biennium 2017-18
 - Closing remarks by Chairman
 - Statement by incoming Chairman
5. Decisions made by the General Assembly, especially in view of the new Strategic Plan, will have immediate implications in short to medium- terms.
 6. All current members of the Association will be invited to both the General Assembly and the Expert Consultation. It is likely that at least 50 members (out of 68) will participate in the General Assembly.
 7. The draft agenda and meeting documents will be refined and made available in advance of the General Assembly.

C. RECOMMENDATIONS

It is proposed that the Committee:

1. Consider and peruse the proposed 14th APAARI General Assembly Meeting to be held in the afternoon of 3 November 2016 in Taichung, Taiwan; and
2. Provide suggestions/comments on the outline agenda and matters to be deliberated and decided upon.



Agenda Item 16

TERMINAL PAYMENT TO MS URAIRAT RUJIREK

FOR MEMBERS OF THE APAARI EXECUTIVE COMMITTEE

Sub: One-off terminal payment to Ms. urairat Rujirek

A. PURPOSE

1. To apprise the Committee on the one-off terminal payment to Ms Urairat Rujirek, and
2. To seek the Committee’s approval for this payment.

B. FACTS AND CONSIDERATIONS

1. Ms Urairat Rujirek worked with APAARI as administration and accounts officer for 18 years and looked after major responsibility of administrative and financial matters and also providing logistical support to all APAARI events and activities.
2. She decided to resign from the job in February due to her personal reasons and left the job effective as of 30th April 2016.
3. As she has contributed substantially and effectively in supporting and carrying out her duties with integrity, honesty and hard efforts over the long period, it is for APPARI to appreciate her efforts by way of a payment of considerable amount as on-off terminal benefit to Ms Urairat.
4. At present APAARI has no policy to pay this kind of payment. However, in consultation between APAARI Chairman and the Executive Secretary, a special case for such a payment is proposed for the Committee’s consideration and approval.
5. The summary proposal is presented in Table 1 and explained below.

| Table 1. Urairat - One off Terminal Payment Computation | | | | | |
|--|--------------------------|----------------------------|---------------------|--------|---------------|
| Monthly last Salary (THB) | Annual last Salary (THB) | Salary over 18 years (THB) | 2.5% of total (THB) | In USD | Rounded (USD) |
| 51,450 | 617,400 | 11,113,200 | 277,830 | 7,938 | 8,000 |

- i) Urairat worked with APAARI for 18 years
- ii) Her last monthly salary was 51,450 Bhat,
- iii) She was paid 5% of Contributory provident Fund

- iv) An additional payment of 2.5% of her present salary was worked out for last 18 years and the total amount comes to be Bhat 277,830 and that is equivalent to USD 7,938 or a rounded figure of USD 8000.
- 6. The proposal therefore is to pay USD 8000 (BHT 280, 000).
- 7. APAARI has adequate funds for this payment and this is for the Committee's consideration and approval.

C. RECOMMENDATIONS

It is proposed that the Committee:

- 1. Consider and peruse the proposal of one-off terminal payment to Mrs Urairat Rujirek, and
- 2. Provide approval to pay USD 8,000 as terminal payment to Ms Urairat Rujirek.