# 行政院及所屬各機關因公出國人員報告書 (出國類別:會議)

# 參加「2013 亞太環境技術交換 虛擬中心(APEC-VC)會議」

- 服務機關: 行政院環境保護署 姓名職稱: 黃俊銘 設計師
- 派赴國家: 韓國
- 出國日期: 102年6月8日至6月12日
- 報告日期: 102年9月9日

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## 出國報告

## 壹、 會議源起與目的

「亞太環境技術交換虛擬中心 APEC-VC」為 1995 年由 APEC 核准 的官方計畫之一,主要為建立環境技術交換虛擬平台,該計劃於 2012 年到期,惟 2012 年由日本在大阪主辦工作組會議中,各經濟 體成員一致同意該計畫應該持續進行,並由韓國候選擔任秘書處於 2012 年在 APEC 工業科技工作小組(IST-WG)會議中簡報計畫,獲得 各成員之認可,將該計畫延長(自 2013 年至 2017 年)。

本次由韓國環境產業技術研究院(Korea Environmental. Industry Technology Institute, KEITI)主辦 2013 年亞太環境技術交換虛擬中心(APEC-VC)會議之目的,主要為討論後續計畫發展之進程與目標,未來主要發展目標為「提供環境技術與產品資訊交換單一入口網」與「透過聚焦於各經濟體與中小企業的環保工業發展來增長綠色濟」。

## 貳、 會議經過

## 一、6月10日工作小組會議

2013年亞太環境技術交換虛擬中心會議於 2013 年 6 月 10 日~11 日在首爾的 Stanford 飯店舉行,除我國外,尚有澳洲、智利、泰 國、日本、馬來西亞、菲律賓、越南等九個經濟體代表參加。我國 由環保署監資處黃俊銘設計師代表與會,議程與會議資料詳如附 錄。

會議地點在韓國首爾市麻浦區的 Stanford 飯店二樓會議廳舉 行,並由 韓國環境工業與技術協會安排與會人員住宿於該飯店。

本次工作小組會議於 6 月 10 日上午 10:00 各與會成員報到後, 於 10:30 分開始分以下議程進行:

### (一)開幕會議

由日本亞太環境技術交換虛擬中心支持委員會主席 Suzuo DAN 先生主持開幕,由 韓國環境工業與技術協會主席 Jong Sun, Kim 代 表地主國致歡迎詞,並說明南韓致力於亞太虛擬中心的推廣。

### (二)秘書處簡報

韓國在 2012 年的 APEC 工業科技工作小組(IST-WG)會議中簡報 亞太環境技術交換虛擬中心後續計畫,獲得各成員之認可,將該計 畫延長(自 2013 年至 2017 年),並擔任後續計畫秘書處,本次簡報 以活化亞太環境技術交換虛擬中心閘道網站的發展路徑與規劃為 題,由韓國環境工業與技術協會代表發表後續計畫工作的相關規 劃。

簡報內容包括亞太環境技術交換虛擬中心專案計畫、過去的重要活動、後續五年的發展路徑與專案未來的規劃。韓國表示未來將 會推動虛擬中心成為全球性環境技術交換的閘道,並且計畫聚焦在 推廣綠色經濟、建構研究發展知識庫與環境執法網路等,並達成以 下目標:

- 南韓將建立單一的虛擬中心入口網提供環境技術與產品訊息
   的交換環境。
- 2. 透過開發中經濟體來促進綠色經濟的發展。
- 利用入口網專業化的商務資訊布告欄來促進本地或國外的中 小企業在環境領域的商務活動。

未來達成目標後,環境領域相關的中小企業、領導廠商、學術 與研究機構、公務單位與相關執法機構等公私部門都將會直接受 惠。因此,韓國在新的計畫中,首先會建立一個閘道入口網站並會 舉辦 2 次工作組會議來規劃新網站的架構,並且建立環境政策、技 術及趨勢有關的資料庫,透過網站來傳播科技的佈署及資訊給開發 中國家參考。

## (三)各經濟體代表簡報

1. 澳洲

澳洲代表由澳洲國立大學氣候變遷研究中心(ANU Climate change institute) Lance Heath 博士進行簡報,對於未來 APEC-VC 的發展,他認為會有許多的挑戰,包括營運資金的需求、長期取得財務支援的策略、已失聯的網路節點重新建立、網站內容不一的問題、經濟體間持續互動、對中小企業與研究 機構的利益及如何使 APEC-VC 吸引外界參與等都將面臨挑戰。

對於 APEC-VC 未來發展的階段,他認為必須在研究發展的 活動中強化技術合作並能彼此分享資訊與想法,此外必須發展 與其他如 LOCARNET(Low Carbon Asia Research Network)、 Global Green Growth Institute 等 APEC 計畫或網路之間的鏈 結關係,建立有關在亞太地區再生能源部署與水資源技術發展 與研究的資料庫,以及增進參與人員的能力建構。

2. 智利

任教於智利大學的 Lionel Gil 博士於簡報中介紹了智利的 經濟概況,針對智利目前本地端虛擬網站結的營運,他特別指 出現行營運上的問題,由於智利所負責的本地端虛擬中心網站 係採用西班牙文,而維運網站主要問題來自於經費的不足,在 缺乏財物的奧援下,要使網站品質與技術提升非常困難,尤其 是西班牙文的網頁內容翻譯成英文的部分,智利於 2007 年即中 止了本地端網站內容的上傳更新,他強調各經濟體都需要使用 通用的英文來展示網頁內容,以利傳播。

智利未來的工作將配合 APEC-VC 新的計畫進程來重建網站 以符合目標,並且會推廣能源使用效率與環境保護相關的技 術,並促進環境商品與服務的共享存取並將這些內容聯結至環 境產業發展的伙伴。

智利代表特別針對能源效率的議題介紹了他的國家發展的 概況,智利仰賴能源的消費需求相當高,這些能源主要來自其

他國家的輸入,政府部門必須持續進行減少能源消費的工作,因此規劃了與能源效率有關的計畫,由於智利的地理環境俱備 晴空的環境,因此大量的研究投入在太陽能與天文有關的領域,未來可以藉由虛擬中心入口網來分享相關的技術與經驗。
3. 我國

我國由行政院環境保護署黃俊銘設計師針對未來 APEC-VC 成功的關鍵因素與指標、設計與發展的需求、發展雙邊或多邊 合作夥伴的可能性及能力建構等提出建議。

我方認為未來建構虛擬中心閘道網站必須清楚真正運用網 站來進行環境資訊交換的使用者,同時入口網站也需要持續穩 定的資訊供應來源,對於未來的服務也需要定位清楚。入口網 站的設計與發展則以單一入口網取代過去以網路連結各經濟體 的節點方式,以減輕各節點的維運負擔,並建立發展的共通標 準及強化內容的可維護性。

過去我國環保署辦理區域環境資訊工作組(Regional Working Group on Environmental Information, RWGEI)的相 關經驗也說明未來發展各經濟體多邊合作關係的可行性,最後 建議秘書處未來持續辦理年會、建立發展工具與利用社群媒體 來加強各經濟體合作溝通的管道,以利建構發展的能力。

4. 泰國

泰國主要由環境品質推廣部(Department of Environment Quality Promotion, DEQP)負責本地端 VC 節點的營運工作, 泰國代表指出目前 DEQP 主要聚焦在促進綠色經濟、建立研究發 展知識庫等工作,並提升大眾可持續消費的認知以達成綠色經 濟成長的任務,目前也持續與相關機構合作,包含區域性組 織、學校、企業部門組織以及其他非政府組織等,也藉由工作 關係發展相關能力建構。

在相關計畫方面,泰國政府也在相關計畫概念與實務上運 用開放研討方式來進行,並且發展計算溫室氣體排放的計算工 具,也以雛型試作方式並展示計畫工作,並且支持與鼓勵相關

機構採用可持續消費的生活方式。未來也將配合 APEC-VC 工作 小組後續發展的規劃來調整泰國本地虛擬節點的工作。

5. 日本

日本代表報告 APEC 已同意亞太環境技術交換虛擬中心後續 計畫持續進行,同時 METI 也接受由南韓擔任秘書處工作,以提 供資源來持續進行計畫工作。日本未來將利用現有的網路如環 境 技 術 學 會 (Society of Environmental Conservation Engineering)來持續虛擬中心的相關工作,未來也計畫連結至 國 際 環 境 技 術 移 轉 中 心 (International Centre for Environmental Technology Transfer, ICETT)與全球環境中心 基金會(Global Environmental Centre Foundation, GEC),並 將相關資訊自動轉換成國際通用的英文,同時也希望在未來透 過可以發展每一 VC 成員可以適用的計畫,透過 VC 單一入口網 來進行相關工作,並且網站必須可以連結到其他國際組織與環 境相關的學術機構與社會組織等。

6. 馬來西亞

馬來西亞代表 Mazlin Bin Mokhtar 博士介紹了馬來西亞的 國家綠色科技政策,包含能源、經濟、環境與社會等,馬來西 亞政府正聚焦在綠色發展相關計畫,綠色科技將成為國家發展 新的成長動能。

對於未來亞太環境技術交換虛擬中心閘道網站的發展,馬 來西亞同意建構成為單一入口網站,成為聯繫其他經濟體節點 網站的樞紐,以利技術資訊共享及相關工作活動交流,未來目 標則可以鼓勵環境技術上的協作與推動。

7. 菲律賓

服務於菲律賓政府工業技術發展局科學與技術部的菲律賓 代表 Carmel C. Gacho 博士表示,過去菲律賓虛擬網站已經整 合了空氣污染、固體廢棄物管理與廢水管理等相關科學研究資 訊。在與 APEC-VC 有關的活動,也進行了與能力建構相關的計 畫如固體廢棄物管理的工作研討會,並持續多樣的環境技術整 合在本地的網站上,在未來發展的規劃則將活化本地的網站, 並加強與其他組織間的聯繫關係。

8. 越南

越南代表 Nguyen Manh Quan 先生於會議上表示,希望未來 看到更多工作小組的成果與訓練課程、環境技術與廢水處理計 畫有關的資訊。

#### (四)討論與閉幕

會議最後一個議程為討論虛擬中心閘道網站的設計與發展 及活化網站的相關規劃,由澳洲國立大學氣候變遷研究中心 (ANU Climate change institute) Lance Heath 博士擔任主席 針對各與會經濟體代表討論的結果總結。

經本次會議討論結果,主要歸納如下:

- 1. 需釐清 APEC-VC 後續發展的優先順序與挑戰為何。
- 2. 未來發展需思考可與哪些研究發展機構合作。
- 發展強而有力的網路將非常迫切,如何達成此一目標?其他 團隊目前的工作是否可與 APEC-VC 結盟共同發展可納入考 量。
- 由於目前仍缺乏資金的支持,必須有尋求資金來源的策略, 特別是在用於資訊的英文翻譯上,未來可藉由韓國的資源來 處理有關英文網頁翻譯問題。
- 5. 未來與 APEC-VC 目標有關的發佈資料庫與資訊必須經由全體 APEC-VC 經濟體的認可。
- C 單一入口網的設計需考量親和性,並請能夠衡量入口網 的使用情形,包括誰在使用以及使用的用途等。
- 後續建構網站雛形的工作需要考量每個經濟體的需求,並識別哪些資料是可已普遍的需求。

## 二、6月11日參訪 ENVEX 國際環保技術和綠色能源展

6月11日上午是全體與會人員由飯店驅車前往位於首爾市 江南區三成洞國際會議暨展示中心(COEX),該中心是南韓其中 一個最大型的展覽館,本次參訪的第 35 屆國際環境產業技術與 綠 色 能 源 展 ( The 35th International Exhibition on Environment Technology & Green Energy, ENVEX 2013)即於 該展覽館舉行。

ENVEX 2013 展覽主要的主軸為能源技術與環境技術,能 源技術部分包含光電類、太陽能、風力、氫能源燃料電池、能 源效率、生質能源、廢棄物能源、海洋能源、IGCC 能源及綠色 車輛與運輸等類,環境技術部分則包含政府部門政策與計畫、 水質、空氣、廢棄物、度量儀器、生態、海洋等相關環境技術。

本次國際環境產業技術與綠色能源展共有來自 40 個國家與 區域的 350 個參展企業與機構參與,承辦 2013 亞太環境技術交 換 虛 擬 中 心 (APEC-VC) 會 議 的 南 韓 環 境 產 業 技 術 研 究 院 (KEITI)則為 ENVEX 2013 展覽會的主辦單位之一,KEITI 當 日也派員在現場為與會人員簡要說明目前該機構在綠能發展與 應用。

## 參、 心得與建議

- 一、多數參與環境技術交換虛擬中心的成員普遍認為後續發展的 障礙主要來自於資訊更新及資訊翻譯所需經費的支持。
- 二、過去 VC 的發展係透過網際網路連結各經濟體各別建立的網站,惟受限各經濟體發展條件及重點互異,網站長久經營不易,本次會議共識為初步建立單一入口網站方式來達成環境 技術資訊的流通。
- 三、韓國已接受擔任 VC 秘書處角色,與會成員希望由韓國統籌處 理各經濟體提供資訊之翻譯並建立資料格式等相關標準,後 續將朝向單一入口的架構發展,本署目前無需再重新建構本 地網站,可先蒐集國內環境技術相關資訊,以利後續工作會 議參與討論。
- 四、 對於後續建構單一入口網站的雛型框架尚需考量各經濟體的

各別需求,例如研究發展資料庫、技術提升、政策發展、能力建構、網路鏈結及強大搜尋功能等不同面向,這些面向也 是本署未來配合此計畫蒐集相關資料的參考。

五、如何強化計畫發展所需的能力建構也是本會議焦點之一,未 來的工作會議將討論如何透過協作來展現其益處。建議本署 未來可持續參與工作會議,以擴大多方交流與學習。



圖1 會議現場



圖 2 環保署同仁出席大會全體人員合影



圖 3 環保署同仁出席大會與各經濟體代表合影



圖 4 ENVEX 2013 國際環保技術和綠色能源展入口處



圖 5 ENVEX 參展廠商介紹廢棄物利用生物分解處理過程

# 附錄 會議資料



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Asia-Pacific Economic Cooperation

# APEC Virtual Center for Environmental Technology Exchange

Annual Workshop

# 10-11 June 2013, Seoul, Korea

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## 2013 APEC-VC Seoul Workshop

10-11 June, Seoul, Korea

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2. Session 2 : APEC-VC Roadmap and Plan to vitalize APEC-VC Gateway Website

3. Session 3 : Report of activities by each economy

- VC Australia
- VC Chile
- VC Chinese Taipei
- VC Thailand
- VC Japan
- VC Malaysia
- VC Philippines
- VC Vietnam

Appendix : Applying for Funding : Development of APEC-VC Single Entry Point

- Concept Note
- Project Proposal
- QAF
- QA
- Approval of Project Proposal

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# Agenda for 2013 APEC-VC Seoul Workshop

Seoul, 10-11 June 2013

Date	Time	Agenda Item				
	10:00-10:30	Registration				
		Session 1 Opening ceremony				
	10:30-10:40	- Opening Remarks				
	10:40-10:45	- Group photo				
	10:45-11:00	- Short break				
	11:00-11:30	Session 2 APEC-VC Roadmap and Plan to vitalize APEC-VC				
		Gateway Website				
		- Presentation from APEC-VC Korea				
	12:00-14:00	Lunch Break				
		Session 3 Report of activities by each economy				
	14:00-14:10	- VC Australia				
	14:10-14:20	- VC Chile				
	14:20-14:30	- VC Chinese Taipei				
•	14:30-14:40	- VC Thailand				
June 10						
	14:40-15:00	Coffee Break				
	15:00-15:10	- VC Japan				
	15:10-15:20	- VC Malaysia				
	15:20-15:30	- VC Philippines				
	15:30-15:40	- VC Vietnam				
	15:40-16:00	Coffee Break				
		Session 4 Discussion on designing & developing VC				
		gateway website and plan to vitalization				
	16:00-17:00	- Open forum by chairman				
	17:00-17:30	- Chair's summary				
	17:30-17:40	- Closing of Seoul workshop				
	19:00-20:00	Reception				
		(Stanford Hotel)				
	10:00-12:00	Visiting ENVEX 2013				
		(move to COEX by bus)				
	12:00-13:00	Lunch Break				
June 11	14:00-17:00	City tour (National Museum of Korea)				
•	17:30-17:50	Visiting KEITI				
	18:00-20:00	Farewell Party (Jahamoon, Korean Restaurant)				
June 12	- `	Leaving Seoul				

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# Establishment of APEC-VC Roadmap (2013-2017) and a Plan to Vitalize APEC-VC Project

APEC- Virtual Center for Environmental Technology Exchange , Korea

10 June , 2013

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## 3. APEC-VC Roadmap for 2013-2017

#### **Monitoring and Evaluation**

- Quality criteria for Website excellence (Number of website hits, page views, visitor statistics etc.)

- Satisfaction survey & Expert evaluation

#### Linkages

-With other APEC working groups (such as SME-WG, RTAs/FTAs-WG)

- Regional cooperation with research institutions and organization (LoCARNet)

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### 3. APEC-VC Roadmap for 2013-2017

#### Budget

Al Figures in USD	# of Units	Unit Rate	AFEC Funding	Self- Funding	Notes		
DirestLabour						•	
Centrador (noiselong-Contradora Secretana and Researchere) (ees	(tofhours)	•	•	-			
Researcher Jinseon Yim	360	80	-	28,600			
Research Assistants	· 200	1/0. 1	•	5 4AD			
Research Assistants	200	10		2.000			
Travel for Participants (from trave)	elloibleeconon	des only. Acti	e participan	ts only)	tereta da		
Perdiem (incl. accommodations and '76% additional payment') -2013 Secul Menishap		400	7,500	7 900	Secul		
Aintare (restricted economy class) -2013 Secul Workshop	(F of persons and trips)5*1	500	3.000	6.400			
Perdiem (not accommodations and "78% accilional payment") -2014 Workshop	(# of persons and days)5=3.75	400	7,500	7,200	Seoul (Fentative)		
Airfera (rastrintari aconomy ciesz) -2014 Wortshep	(# of persons and trips)5=1	500	5,000	5,400		!	
Other Heme	L 1 24 447 1	nin prine Lev	n talih se kunk u k				
Davaloping Gateway website	1	•	49,000	•			
Developing Databases		•	-	. 34,909	1		
		Total	70,000	92,000		10 尾	E



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## **APEC-VC Roadmap (draft)**

#### 2013-2017

#### APEC Virtual Center for

Environmental Technology Exchange, Korea

#### 1. Introduction

It has been 18 years since APEC-VC for Environmental Technology Exchange Project was approved as one of the official APEC projects at the APEC conference in Osaka, 1995. 12 member economies in the APEC region opened its website called "Virtual Center", creating a global network regarding the information on any environmental field and energy-saving across the Pacific Rim.

Prior to the expiration date of the APEC-VC Project, which to be expired at the end of 2012, VC economies were gathered at the Osaka Workshop held by VC Japan. At the workshop, VC economies have unanimously agreed that this project should be continued and VC Korea is the strongest candidate for the next secretariat of APEC-VC. We discussed, debated and ruminated on this issue how this project can accomplish APEC mission in terms of strengthening the integration of regional economic and expansion of trade.

In 2012, we presented a concept note titled a "Development of APEC-VC Single Entry Point", which includes the project plan that was mentioned at the 43<sup>rd</sup> IST-WG meeting held in Taipei. As it endorsed by members, the project was to be extended from 2013 to 2017. The concept note describes our action plan as follows:

We will ambitiously promote VC project to become a global hub of environmental technology exchange. As a result, the technology gaps between the developed and the developing countries will be significantly bridged. We will use feasible, appropriate measures to lessen the technological dependence in the developing countries.

For new project period from 2013 to 2017 to be successfully completed, we have prepared a roadmap to make our action plan detailedly. This will keep improved through continuous discussion and communication with the member countries.

#### 2. Objective -- Vision and Goals

Under the initiative of the VC Project, the APEC member economies opened a website called a Virtual Center and mutually provided and shared the environmental technologies information and knowledge offered by the governments, business and environmental institutions over the internet, creating a substantial network by organically connecting each VC and promoting the exchange of environment technology related information. We have strived to expand the network and promoted the transfer of technology. Advanced APEC economies have developed such technologies for energy and environment conservation with a considerable reduction in  $CO_2$  followed by the introduction of energy-efficiency technologies and with the achievement in the high energy efficiency encouraged by energy-efficiency measures. In this respect, APEC-VC is an effective project in implementing APEC growth strategies which we utilize for information on those technologies widely available in the APEC region.

The objective of this project is to exchange environmental technologies and products and then increase the green economy through the focuses on developing countries and SME's environmental industry. We are planning to invite private sector such as environmental companies and provide a match making to find new supplier, consumer and new business partner. This will contribute to improve the ways of accessing to the global market for those technologies from SMEs.

 $\{ \}$  Based on above, the project vision and goal for next 5 years have been established as follows:

Vision\_

- Building an environmental technology exchange network to bridge the gap between developing and developed economies

<u>Goal</u>

- On-offline exchange of environmental technologies to assist SMEs and developing economies

#### 3. Strategy

Alongside these objectives, we defined our direction for this project based upon the medium-term plan of the IST (PPSTI) group for 2010-2015.

Med-Term Plan of the Group for 2010-2015	VC Activities				
Enhanced economic growth, trade and investment opportunities	<ul> <li>Establish a VC single entry point (gateway) and utilize it as a bulletin board specialized in the business information to promote environmental business for SME's at home and abroad</li> <li>Matching making to find new supplier, customer and busines partners</li> </ul>				
Human resource capacity building	- Awareness activities by holding an annual workshop, SNS, Forum, site visits and newsletter				
Enhanced international science and technology (S&T) networks	- Build a stronger linkage with other APEC projects/networks such as an APEC Climate Centre				
Improved level of connection between research and innovation, involvement and encouragements of SMEs and their potentials	$\lambda = 1$ evelop R $x(1)$ knowledge base by inviting intrestiv				
Enhanced technological cooperation and achievement of the best practices	<ul> <li>Notify to get governmental environmental support,</li> <li>i.e. 'Establishment of environmental management master plan'</li> <li>Share international cooperation program for environmental technologies</li> </ul>				

(1) Enhanced economic growth, trade and investment opportunities

For enhanced economic growth, trade and investment opportunities, we will establish a VC single entry point and a match making to find new supplier, customer and business partner.

The gateway will offer online community board for environmental industry players in each country to share their laws, market trends, product and services. By doing this, the primary contents manager should move from public sector to private sector for site to invigorate by users' hands voluntarily.

Then, the global users having inquiries and promotional contents can share their environmental field information. VC sites should be recommended as a 'website must visit' in terms of searching any relevant foreign environmental technologies.

Also we will establish a cooperative network among the APEC member economies to promote their excellent environmental companies. One of our systems, "Cyber Environmental Exhibition" is the one assists the trade consultation and eventually contribute to vitalize the trades between the environmental industries from each member country.

#### (2) Human resource capacity building

We will hold an annual workshop, SNS, forum, site visits and newsletter to offer awareness activities to build human resource capacity.

Furthermore, we will provide information on environmental education or training programs, especially environmental policies and international cooperation. For example, National Institute of Environmental Human Resources Development (EHRD) of Korea provides a variety of education services. We will upload this educational information on VC Gateway and provide them to VC member economies, helping developing countries to build their human resource capacities.

(3) Enhanced international science and technology (S&T) networks

For enhanced international science and technology networks, we are planning to build a stronger linkage with other APEC project/networks such as the APEC Climate Centre (APCC).

Also we will continuously participate in PPSTI meeting to exchange the information.

In order to share R&D ideas and their outputs, we are going to invite university, public institution and company to develop R&D knowledge base, improving the level of its connection.

(4) Improved level of connection between research and innovation, Involvement and encouragement of SMEs and their potentials

To improve the level of connection between research and innovation, APEC-VC will encourage R&D sharing involving private sector such as environmental corporations

We will promote sharing R&D ideas and outputs between the VC economy's research institutions and develop R&D knowledge base by inviting university, public institution, companies, etc. By doing this, we could attract research sponsors such as public institutions and industry field.

In addition, VC Secretariat would suggest tentatively titled "APEET" to discover the outstanding SMEs and to contribute fostering the environmental technology industry. Continuous communication and preparation from each member economies are essentially required to develop "APEET" as our new project. We may consider applying APEC funds in the future to secure enough funds.

#### APEET (APEC-VC Prize for Excellent Environmental Technology)

The APEC-VC is required to raise awareness, promote potential of environmental SME in APEC region. So Secretariat is intended to create APEET (APEC-VC Prize for Excellent Environmental Technology) to annually award whatever the business having an excellent environmental technology. This prize will vitalize and enhance public interest in environment technology across the VC member economies.

Each VC member can recommend 1 corporation from their country. And reference letters from at least 1 person/organization should be attached to the application form.

Secretariat will set up an advisory committee in coordination with VC economies to evaluate nominees and establish standards to select candidates and judge the qualification of the company. The advisory committee will carefully evaluate the most suitable company based on the screening criterion.

(5) Enhanced technological cooperation and achievement of best practices

To enhance the technical cooperation, we will share the information regarding the governmental support for environmental issues (i.e. 'Establishment of environmental management master plan'), international cooperation program for environmental technologies.

Especially we will introduce the best practices of international cooperation program that was implemented to disseminate environmental policies and technologies between developing and developed countries. Developing countries could seek new partnership and/or network to adopt advanced technology.

#### 3. Conclusion

By implementing actions mentioned in this roadmap we sincerely desire to build human capacity and expand the green partnership to exchange environmental technology information by encouraging the involvement of experts in industry, academy and research institute etc.

And we will assist developing countries to improve environmental industry through the exchange of such technologies related to environment, energy reduction and so on. Thereby, APEC-VC project and also its status as an international organization will be more enhanced.

We will make collaborative efforts to implement our plans and review the progress on regular basis to obtain successful results by holding annual workshops and continuous communication with the VC member economies

# "Establishment of the APEC VC Roadmap and Plan to Vitalize APEC VC Gateway Site"

APEC VC Workshop Seoul, Republic of Korea.

> Lance Heath Business and Project Development Manager

> > http://cci.anu.edu.au/

Prior to the expiration date of the APEC-VC Project, at the end of 2012, APEC VC economies unanimously agreed at the Osaka Workshop, hosted by APEC VC Japan, that the APEC VC project should be continued with APEC VC Korea endorsed as the new APEC VC secretariat.



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### Challenges

- Funding (invite Aid agencies, stakeholders to future workshops)
- Discuss long term funding strategies at this first workshop.
- Contact national focal point members. May need to re-establish the network for those economies that have lost contact.
- No uniformity with respect to websites. The importance of a single entry point or portal (Gateway).
- Must be interactive (notifications of workshops newsletters)
- Data ownership.
- · Must be of benefit to the SMEs and Research Institutions.
- How to make APEC VC attractive to others (brokerage role)
- There is a need to strengthen our links with other networks.
- Identify those economies that are interested but are not currently part of the APEC VC network.





Engage environmental companies and to provide opportunities for business promotion (Enhanced economic growth, trade and investment opportunities).

- Strengthen Research and Development activities (strengthen technological cooperation) (Locate collaborators, matching funds (not just APEC funds) and share information and ideas).
- Develop stronger linkages with other APEC projects/networks such as the Low carbon Asia Research Network (LOCARNET) and others.
- Research and Development database on research institutions developing renewable energy technologies and water technologies in the Asia-Pacific region (one of the four pillars of the APEC VC Road-map).
- Enhance human capacity building (APN).



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Pa	wation Estimated (Million) <sup>1</sup>	Gross Dom Per capita (Thousand U.S. Doll	estic Product (GDP) ari Country (Bil	lons U.S. Dollar)	Unemployment rate %	91
2008	16,4	14,9		64.3	10	ι.
2009	16,6	14,7		70,7	9,6	
2010	16,7	15,4	1	60,8	8,7	
2011	16,8	17,4	2	03,4	6,6	
2012	17,0	17,9		68,0	5,2	
2008	66.46	57.61	8.85	8,31		
2009	53.74	39.75	13.99	3.13	· ·	
2010	64.28	64.2 <del>9</del>	-0.01	0.91		
2011	81,71	70.92	10.79	3.2		
2012	78.81	79.27	-0.46	3.5		<u>.</u>
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#### TASKS FOR THE NEW APEC-VC PROJECT

• Rebuild the web site to meet the objectives of the New APEC-VC project 2012-2017.

• Strengthening Chile APEC-VC by adding new items to the common classification system, enrich content uploaded and improve the convenience of searching method.

•Diffuse and promote the information on environment and energy conservation technologies, environmental measures and policies of environment and energy conservation technologies

•To diffuse APEC growth strategies with the aim to achieve economic growth sustainable, innovative and secure.



# TASKS FOR THE NEW APEC-VC PROJECT Promote technologies for Energy Efficiency and Environmental Conservation . Improve the access to environmental goods and services and links this to development of the Chilean Industry environmentally friendly. Promote related business by disseminating information on these technologies through the framework of APEC-VC-Chile. Promote the findings or lessons learned from previous APEC-VC projects.



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Gantt Cha	Gantt Chart						
Year & Month	2013		2014				
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Seoul Meeting 2013		ŀ			:		
Rebuild the web site							
Adding new items							
Enrich content uploaded							
Diffuse information on envir. & energy conservation Tech.							
Diffuse APEC growth strategies							
Promote the findings or lessons learned from APEC-VC projects							
Promote envir. business within the participant economies		<u> </u>	_				
Searching beneficiaries in the Industrial Private and Public sector							
Promote the APEC project in Chilean gov. Institutions and private sector						4 .1	يدين ال
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#### KEY ISSUES CLIMATE CHANGE

• Although Chile is not a globally relevant issuer, accounting for only 0.26% of global emissions of green house gases, these are growing rapidly.

 In absolute terms, the energy sector contributes in a dominant and growing national emission values, with an increase of 124.6% between 1990 and 2010, reaching in 2010 a value of 69.7 million tonnes of CO<sub>2</sub>

Source Ministery of Energy 2011. www.minenergia.cl



### Evolution of Energy Consumption (Tera calories)

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	Transport	Mining and Industry	Commercial, Public and Residential	Energy Sector: Auto Consumption	Total Consumption
1991	37,440	43,815	36,954	4,255	122,464
2001	67,320	75,118	56,282	5,595	204,315
2011	87,189	100,326	71,410	12,504	271,429

In 20 years 145% increased



Ministery of Energy 2011. www.minenergia.cl

## Energy Dependence

	rimary energy (Tcal)	(Tcal)	(%)
1991	144,549	76,470	52,9%
2001	248,172	191,251	77,1%
2011	339,836	265,207	78,0%
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ENERGY CONSU	IMPTION IN CHILE
Oil and Oil products	54,0% (import 96,5%)
Electricity	19,2%
Wood and its products	17,8%
Natural Gas	5,5 %
Catalogue Service and Catalogue Service Se	
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a Reenomie Seator	Savings in 2020 (Tcal)	Savings in 2020 (%)
Industry and Mining	16,900	. 39
Transport	5,000	12
firewood	8,000	19
Other	13,100	30
TOTAL	43,000	100
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#### **Chilean Challenges**

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#### **Technology Transfer**

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Reduce the gap between Universities and Companies Strengthening and commercialization Advanced Human Capital Insertion into Companies

Knowledge transfer R&D fund

#### Natl. Innovation Policy 2013: The Year of Innovation

Massification of Innovation and Entrepreneuship Project which will impact people, Sc. & Tec development, formation of human capital and finally, transform Chile in to a regional hub for innovation and Entrepreneuship

#### **High Quality Life**

Created a Culture of Innovation at a national level Encourage new generation to be involved in the future development of Chile through Entrepreneuship and innovation



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2013 APEC-VC Seoul Workshop Establishment of APEC-VC Roadmap (2013-2017) and Plan to vitalize APEC-VC Gateway Site Chun-Ming Huang **Environmental Protection Administration Chinese Taipei** June 10, 2013

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#### **Requirements for designing & developing**

- Build an APEC-VC portal
- Link to the website of each economy
- Standards for development
- Content manageable



#### **Capacity building**

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- Annual Workshop
- Development Tools
- Using social media for communication
- Knowledge content creation
  - Documentation 
     Reference Guide



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#### Progress Report Chinese Taipei

The website of Chinese Taipei APEC-VC has been canceled since the domain name has not been registered. Our alternative site is http://epq.epa.gov.tw/eng/search\_advance.aspx. With the support from our IT department, we can quickly set up the APEC-VC site, but there are still some issues we face, for example, what kind of data to upload and the source of data.

In 2013, we are dedicating efforts to environmental resource data integration, due to the new Ministry of Environment and Natural Resources that is going to be established estimated by the end of 2014, In addition to pollution prevention and control, there will also be information on water conservancy, meteorology, forests, soil and water conservation, minerals, geology, national parks, sewer construction etc. We are now building the Central Data eXchange (CDX) platform, the purpose of which is to gather a variety of environmental information, Both the public and private sectors could use it to exchange environmental data, and we will provide a simple channel for data exchange and offer a unified format.

We have established an environmental database for public use, which integrates air quality, water quality, waste, soil, noise, environmental management data etc., it provides convenient online analysis and themed queries. The URL is http://edw.epa.gov.tw/eng/. We also have developed the column pipe pollution information inquiry system in order to respond to the public request for public facilities permits, emissions reporting, inspection, disposal and other information. Promoting OPENDATA is another one of our economy's policies, much environmental quality data will be open to the public through an OPENDATA website. We will be one of the data providers, and further value-added data and applications will be developed by institutes and academies.

For future directions, we suggest establishing an APEC-VC portal, thus all economies can upload data through it, and to help reduce maintenance and operation costs. Also, each economy can dedicate to develop their own specific site, and APEC-VC portal will link to these sites through hyperlinks.

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#### Implementing

Campaign and Demonstrate

Working Together with Stake Holder

 Conduct Capacity Building for Stake Holder





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#### Project !

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Follow-up Evaluation to Environmental Quality Promotion Conducted by DEQP Using the Decrease in the Amount Greenhouse Gas Emission to Measure the Effectiveness of Activities that Promote Environmentally Friendly Consumption and Production







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# **Current Activity of APEC.VC Thailand**

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### Malee Hutacharoen

The Department of Environmental Quality Promotion (DEQP) has served as a contact point in Thailand for the APEC Virtual Center for Environmental Technology Exchange. It coordinates the sharing of information about Thailand's environmental technologies. The DEQP launched the APEC-VC Thailand Website in 2002 and hosted the "APEC-VC: What's Next" workshop in 2004 in Bangkok, Thailand.

The DEQP has consistently cooperated with APEC-VC member countries, especially through information sharing via the APEC-VC Thailand Website, which the DEQP updated on an ongoing basis. For example, in 2004, the DEPQ added information about Constructed Wetlands to the Common Content topics. This information included articles, treatises and research projects relating to Constructed Wetlands in Thailand. In 2008, the DEQP launched the Thai Eco-Products website (www.thaiecomarket.apec-vc.in.th), which gathers and shares information about Eco-Products for consumers, manufacturers and distributors.

DEQP integrated the Thai Eco-Products website with the main DEQP website and relaunched it on the URL www.deqp.go.th/thaiecomarket. in 2011

In 2012, the mandate of the APEC Virtual Center Project expired. At the Osaka workshop held on July 16, 2012, the VC economies agreed that the project should be continued, and VC Korea was designated as the secretariat for the next term.

The meeting agreed to promote the VC project to be a global hub of environmental technology exchange, and focus on three initiatives: Green economy improvement; R&D knowledge base; and Environmental networking enforcement. One mission of the DEQP related to green growth is to raise public awareness of sustainable consumption. The DEQP is working with various stakeholders, local organizations, schools, private sector organizations, non-government organization, and local communities. We conducted numerous capacity-building and training involving youth, youth leaders and teachers from local communities and organizations to raise awareness about sustainable consumption through various activities. Apec-VC Thailand initiates a project to monitor the result of activities and campaigns related to

/ DEQP ....

DEQP sustainable consumption using greenhouse gas as a monitor unit. The objective is to use information as tool to raise public awareness of a sustainable lifestyle and to promote its adoption.

### Methodology

1. Open discussion on project concept and practice

2. Develop a calculator tool to calculate greenhouse gas emissions

3. Demonstrate project using base practices as a pilot test

4. Support and encourage stakeholders to adopt sustainable lifestyles through self-evaluation using the calculator tool

Plan for 2013, we will adjust APEC-VC Thailand hub according to resolution of the workshop.

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# Backgrownd

Seenda

Winkshop 2013

At the Osaka Workshop in July 2012, with the exploy of the VC project mandate due later that year, all participating VC economies achieved consensus that continuing the VC project met the purpose of APEC. They agreed to change the VC secretariat to VC Korea from VC Japan and extend the VC mandate to promote the VC project. As a new stage of the VC project, the following developments are considered.

1. Launching a single entry site

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2. Promoting green economy

3. Developing a bulletin board specializing on business information to promote environmental business for SMEs at home and abroad.

VC Japan working as one of VCs needs to make out a project plan looking to the coming 5 years based on what is discussed at this workshop.

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Group photo

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(e)Conclusion (e) Conclusion It was agreed at the workshop that promoting the APEC-VC Project with concerted efforts of all VC economies was efficient in achieving the goal set by APEC and this project should be continued. As the intention of Ministry of Economy, Trade and Industry, Japan made us difficult in working as a Secretariat for the APEC-VC Project, all participants agreed that the secretariat needed to be changed to other economy as early as possible. The mandate expires soon and needed to be applied for the extension early. Continuation of the project without any blank period is important. The unified opinion of the workshop is that VC Korea would be the most suitable for a new APEC-VC secretariat. VC Korea accepted a new role as a VC secretariat. GeontalDorkshop2013 (3) Change of VC Secretariat to APEC=VC Korea Following the conclusion at the workshop, the VC Secretariat was

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### (i)Report to METI

changed to VC Korea.

METI has accepted the change of APEC-VC Project Secretariat to VC Korea and is of opinion that APEC-VC Japan has an experience of promoting environmental technologies and building a network of human contacts with other VCs through APEC-VC activities and such achievements are precious resources. And METI has showed her intention of cooperating with VC Japan.

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Waskshow20 (2) APEC-VC Japan enhances information dissemination ability. (i) In order to enrich VC Japan's unique content, VC Japan develops and uploads content meeting the needs in Japan and overseas and government's environmental measures (ii)As a promotional activity for APEC-VC, VC Japan makes good use of a network of APEC-VC personal contacts and joins a project organized by other organizations such as Society of Environmental Conservation Engineering. Second Workshon 2043 Future Direction (a) It is necessary to encourage each economy to open VC. It is necessary to conduct a promotional activity to other economies having no VC. We need to utilize or get lined to the following sites until the VC gateway site is on track. (i) the current data base owned by each economy such as environmental technology (green economy) data base (ii) environmental related site to promote technology transfer for SMEs and environmental business for example : International Center for Environmental Technology Transfer http://www.icett.or.jp/english/index.html Global Environmental Centre Foundation http://gec.jp/

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(b) Automatic translator into English Making use of web translation is considered to be necessary in case of no English website at the current VC website. Especially, small and medium sized companies need the knowledge of English in case they do business with their partners in overseas.
(c) Program every VC can work with It is necessary to adopt a program which can be worked together by every VC (such as cyber exhibition, seminar and etc.) to a new single entry site.
(d) It is necessary to get linked to other organizations such as APEC, PPSTI, international environment related academic society and etc.)



# APEC-VC Japan Progress Report 2013



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Supporting Committee for APEC Virtual Center for

Environmental Technology Exchange, Japan

The APEC Osaka meeting was held in 1995. By taking this opportunity, the APEC Virtual Center (hereinafter called APEC-VC) was established, based on the unified will of municipalities, business community and academia in the Kansai region. 12 economies opened its Virtual Center and made various efforts to promote the exchange among them. Specifically, they shared environmental technology information among them by setting the common classification system and developing the common search engine and the common content.

The direction of the APEC-VC Project for each year was decided at workshops and symposia where officials in charge of VC project got together. These various efforts paved the way for developing the network of personal relations among Virtual Centers.

At the Osaka Workshop in 2012, all participating VC economies thought that the continuation of VC project whose mandate expired at the end of 2012 met the purpose of APEC. And they agreed to change the VC secretariat to VC Korea from VC Japan and extend the VC mandate and promote the VC Project. As a new stage, the launch of single entry site, the promotion of green economy, the bulletin board specializing on business information to promote environmental business for SMEs at home and abroad are considered to be developed.

VC Japan, which is working as one of VCs, needs to make out a project plan looking ahead to the coming five years, based on what is discussed and proposed at the workshop.

1. Project achievements in 2012

(1) Coordination with other VCs

Following the change in policy of Ministry of Economy, Trade and Industry, Japan, We, VC Japan had a difficulty of extending the VC project by ourselves. We thought of changing the VC secretariat to other VC as a way to continue the VC project and visited VC Korea, one of strong candidates. As the result of meeting with VC Korea, we could confirm VC Korea's will that VC Korea could accept a secretariat for the APEC-VC Project on the premise of considering other VC's opinions. (2) Holding the Osaka Workshop

We held a workshop to sum up what the APEC-VC Project achieved for the past 17 years. And participants discussed a specific measure for any problem to be solved in our conducting the APEC-VC Project, based on the current situation of each VC economy.

(1) Date & Venue: July 16, 2012 10:00-17:00 Umeda Satellite Osaka Sangyo University

(2) Theme : Strategy to overcome challenges of APEC-VC Project

(3) Participating economy : 6 economies (13 participants)

It was agreed at the workshop that promoting the APEC-VC Project with concerted efforts of all VC economies was efficient in achieving the goal set by APEC and this project should be continued. With a background like that the intention of Ministry of Economy, Trade and Industry, Japan made us difficult in working as a Secretariat for the APEC-VC Project, all participants agreed that the secretariat needed to be changed to other economy as early as possible. It is because that the mandate expired soon and needed to be applied for the extension early. Continuation of the project without any blank period is important. The unified opinion of the workshop was that VC Korea would be the most suitable for a new APEC-VC secretariat and VC Korea accepted a new role as a VC secretariat. (3) Change of VC Secretariat to APEC-VC Korea

Following the conclusion at the workshop, KONETIC belonging to KEITI manages the APEC-VC Project. (i) Report to METI

METI has accepted the change of APEC-VC Project Secretariat to VC Korea and is of opinion that APEC-VC Japan has an experience of promoting environmental technologies and building a network

of human contacts with other VCs through APEC-VC activities and such achievements are precious resources and has showed her intention of cooperating with VC Japan.

(4) Enhancing VC Japan's information dissemination capacities

We make content meeting needs in Japan and overseas and the government's environmental measures and upload it in VC Japan's website and join or co-organize a project organized by other organizations such as Society of Environmental Conservation Engineering by making use of our network of human contacts

(i) Uploaded content : Trends of Japan's regulations on PM2.5

(ii) Co-organized event with Society of Environmental Conservation Engineering :

- Lecture event titled "Development of water infrastructure in Vietnam and technology transfer to Vietnam"
- 2. Project plan in 2013

(1) APEC-VC Japan project plan

As the Secretariat for APEC-VC project was moved to APEC-VC Korea, VC Japan working as one of VCs has the following plan based on the results of Seoul Workshop.

(i)Ministry of Economy, Trade and Industry (including METI - Kansai)

We report activities of APEC-VC Project to METI and is instructed on "how to manage VC Japan during the duration of VC Project" METI provides information on PPSTI and we reflect the principle of PPSTI on VC Japan's activity.

(ii) Businesses supporting VC Japan

We give a suggestion of what VC Japan can do to our member businesses which have the principle of APEC-VC Project in common with us.

(iii)Enhanced coordination with APEC-VC economies

We make efforts to keep and strengthen the network of human contacts and cooperate in the management of VC Project done by VC Korea.

(2) APEC-VC Japan enhances information transmission ability.

- (i) In order to enrich VC Japan's unique content, VC Japan develop and upload content meeting the needs in Japan and overseas and the government's environmental measures
- (ii) As a promotional activity for APEC-VC, VC Japan makes good use of a network of APEC-VC personal contacts and joins a project organized by other organizations such as Society of Environmental Conservation Engineering.

3. Future direction (activity plan after the development of the gate way site including data base) (1) It is considered important that every economy launches VC in order to develop the VC project. It is necessary to conduct a promotional activity to other economies having no VC. The current data base owned by each economy such as environmental technology (green economy) data base, technology transfer for SMEs, environmental business promotional site needs to be kept until the VC gateway site is on track.

(2) Automatic translator into English

Making use of web translation is considered to be necessary in case of no English website at the current VC website. Especially, small and medium sized companies need the knowledge of English in case they do business with their partners in overseas.

(3) Program every VC can work with

It is necessary to adopt a program which can be worked together by every VC (such as cyber exhibition, seminar and etc.) to a new single entry site.

(4) It is necessary to get linked to other international organizations and environment related academic society and etc.

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# CURRENT STATUS OF THE PHILIPPINE APEC VC NODE

DR. CARMEL C. GACHO Supervising Science Research Specialist Environment and Biotechnology Division Industrial Technology Development Institute Department of Science and Technology E-mail: carmelcg@yahoo.com



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# APEC CLIMATE CHANGE SYMPOSIUM - 2009, Australia

an APEC VC virtual meeting was carried-out between the participants and APEC VC Japan ( secretariat )

# REFORMATTING OF THE HOMEPAGE

 The integration of various <u>environmental</u> technologies both local and foreign in the website:

- Air pollution
- Water and wastewater
- Solid waste
- Toxic and hazardous waste

# REFORMATTING OF THE HOMEPAGE

 Construction of all local Environmental Laws and Regulations Act (<u>APEC VC</u> <u>2007\Programs\Environmental Laws</u> and Regulations.doc)

Integration of Land Mark Laws
 Solid Waste Management Act of 2000

Clean Water Act of 2005

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 Clean Air Act Toxic and Hazardous Waste Management Act

# REFORMATTING OF THE WEBPAGE

 Integration of the programs projects pertaining to the management of environmental pollution through technology development being undertaken by Industrial Technology Development Institute.

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# REFORMATTING OF THE WEBPAGE

 Integration of several publications (technical and scientific articles) pertaining to environmental management published by ITDI

# REFORMATTING OF THE HOMEPAGE

 Integration of all technologies that are already evaluated through the DOST Program on Environmental Technology Verification (ETV):

- Environmental Recycling System
- Smartwashers
- Happy soil (baling)
- Controlled steam generation
- Novozyme
- JAS Coat

# **RELATED APEC-VC ACTIVITIES**

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 Conducted Seminar-Workshop on Alternative Technologies for the Management of Solid Wastes among Treaters and Transporters.

- Conducted Seminar-Workshop on Solid Waste Management
- Launching of the Portable Biogas Digester for Household

# **RELATED APEC-VC ACTIVITIES**

 Organized seminar on Technology Transfer among Technology Users and Fabricators

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 Continue integration of the various environmental technologies introduced locally into the website

- Intensify the promotion of the Website of the APEC-VC web page through a vigorous information, education and communication (IEC) campaign
  - Awareness seminar
  - Reproduction of IEC materials



# **PROBLEMS ENCOUNTERED**

 High cost of maintaining the website

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- Lack of personnel to manage and handle the website
- Inability of the users to find the web page, since the APEC-VC is
- just integrated into the main website of ITDI
- High cost of setting up an exclusive website for APEC-VC

# **CURRENT STATUS**

Host Institution:

Industrial Technology Development Institute Department of Science and Technology

Focal persons – retired already from the Host Institution

APEC VC Philippine website – inactive

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### 2013 APEC-VC SEOUL WORKSHOP

# "ESTABLISHMENT OF APEC-VC ROADMAP (2013-2017) AND P LAN TO VITALIZE APEC-VC GATEWAY SITE"

Nguyen Manh Quan Deputy Director of Information Analysis Center, National Agency for Science & Technology Information\*

### **APEC-VC Viet Nam**

APEC-VC Viet Nam was set up in October 1999 by the Information Communication Technology Center of Ministry of Science and Technology. And then the APEC-VC Viet Nam website was created and administered by the ICT Center with assistance of officials from Department of International Cooperation.

APEC-VC Viet Nam website (www.apecvn.gov.vn) aimed to disseminate information of environmental technologies of the economy members and activities concerning creation, application and transfer of environmental technologies in Viet Nam. The APEC-VC Viet Nam website, however, was temporally closed by around 2009 due to the lack of fund for its operation.

In the framework of APEC Virtual Center Project, beside the website operation, APEC-VC Viet Nam, in cooperation with provincial S&T services, S&T institutions and universities, has organized numbers of workshops and training courses concerning environmental technology. APEC-VC Viet Nam has actively participated in international meetings organized by APEC-VC and shared experiences and innovative methods for best use of advances of ICT in building database and information sharing among APEC community.

APEC-VC Viet Nam in cooperation of the Department of International Cooperation and APEC-VC Japan has assisted to projects:

- Treatment of livestock wastewater of Bavi Center for cows, goats, sheep: introducing small and medium scale wastewater treatment technology to families in projects sponsored by JIKA;

- Wastewater treatment of brewery: experimental project sponsored by NIDA in the Dai Viet Brewery, Thai Binh province;

- Designing pilot project "Green industrial village" for Thai Binh province

- In cooperation of S&T services of Hanoi, Hue, and Hochiminh city to organize workshop, training courses for technology dissemination.

2013- plan

- To re-open APEC-VC Viet Nam website under the management of National Agency for Science and Technology Information (NASATI) to connect APEC-VC of economy members to exchange information to

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facilitate transfer of environmental technologies. The website will include information on offers and demands of technology from Vietnam and other economy APEC members.

For the operation of the website, APEC-VC Viet Nam need a sustainable finnancial assistance as well as the linkage with websites from other APEC-VC economy members.

APEC-VC Viet Nam plans to cooperate with other information organization in its network and environmetal technology institute and business to disseminate activities concerning environmental technology of the APEC members on the website and other media.

\* National Agency for Science and Technology Information (NASATI) is the unit of MOST responsible for activities of science and technology information in Viet Nam. NASATI administers 2 information gateway websites: Vietnam Information of Science and Technology Advances - www.vista.vn, and Technology and Equipment Market of Viet Nam - www.techmartvietnam.vn

At present, the NASATI and KIAT jointly operate Vietnam-Korea Exchange of Technology Center aim to exchange technology information to promote cooperative programs in science and technology.

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Please submit through APEC Secretariat Program Director. Concept Notes of more than <u>3 pages</u> (including title page) or incomplete submissions will not be considered.

Project Title:	Development of APEC-VC single entry point			
Source of funds (Select one): ✓ Operational Account ITILF Special Account IAPEC Support Fund				
Committee / WG / Sub-fora / Task-force:	The APEC Policy Partnership on Science, Technology and Innovation (PPSTI)			
Proposing APEC economy:	KOREA			
Co-sponsoring economies:	Japan, Australia, Thailand, Malaysia, Vietnam, China			
Expected start date:	April 2013			
Expected completion date:	November 2013			
Project summary: Describe the project in under <u>150 words</u> . Your summary should include the project topic, planned activities, timing and location: (Summary <u>must be</u> no longer than the box provided. Cover sheet must fit on one page)	The mandate of APEC Virtual Center (hereinafter called VC) Project expires at the end of 2012. At Osaka workshop held on July 16, 2012, VC economies have agreed that the project should be continued and VC Korea have been designated as a secretariat for the next term. We will promote VC project becoming a global hub of environmental technology exchange. We plan to focus on three initiatives; Green economy improvement, R&D knowledge base and Environmental			
Total cost of proposal: (APEC funding + self-funding) 162,000 USD	Total amount being sought from APEC (USD): 70,000By category:Travel: 10,000Labor costs: 50,000Hosting:Publication & distribution:Other: 10,00092,000 USD (self-funding)			

Project Overseer Information and Declaration:

Name: Jinseon Yim

Title: Researcher

Organization: APEC Virtual Center for Environmental Technology Exchange, Korea

Postal address: Seoul 122-706, Korea Environmental Industry & Technology Institute (KEITI)

Tel: 82-2-380-0569

E-mail: jsyim@keiti.re.kr

As Project Overseer and on behalf of the above said Organization, I declare that this submission was prepared in accordance with the **Guidebook on APEC Projects** and any ensuing project will comply with said Guidebook. Failure to do so may result in the BMC denying or revoking funding and/or project approval. I understand that any funds approved are granted on the basis of the information in the document's budget table, in the case of any inconsistencies within the document.

Jinseon Yim

Name of Project Overseer

Date: January 29, 2013

# **Project Synopsis**

# 1. <u>Relevance:</u> Why should APEC undertake this project? What problem or opportunity will the project address and why is it important?

It has been 18 years since APEC-VC for Environmental Technology Exchange Project was approved as one of the official APEC projects at the APEC conference in Osaka, 1995. 12 economies in the APEC region have opened its website called "Virtual Center", creating a global network regarding the information on any environmental field and energy-saving across the Pacific Rim.

As the mandate of APEC-VC Project expired at the end of 2012, we had Osaka Workshop on July 16, 2012, which was held by VC Japan. At the workshop in Osaka, VC economies have unanimously agreed that this project should be continued and VC Korea is the strongest candidate for next secretariat of APEC-VC. We discussed, debated and ruminated on this issue how this project can accomplish APEC mission in terms of strengthening the regional economic integration and expanding the trade.

We realized our gap to this mission and defined such issues on the lack of budgetary support, environmental technology related contents and responsible site administrator. However, among APEC projects, there was no environment related working group, except the climate change and no international environmental technology information site either.

We will ambitiously promote VC project becoming a global hub of environmental technology exchange. As a result, the technology gaps between the developed and the developing countries would be reduced. We will use possible appropriate measures to lessen the technological dependence of developing countries in PPIST. For Korea, to achieve our ambition towards the developing countries, resolve the gaps and issues and catch a great opportunity to play an enormous role, it solely depends upon approval of project extension for next five years.

2. <u>Objectives:</u> Describe the 2-3 key objectives of the project. (e.g., to... create a framework...; ensure participants will be able to...; share experiences...; enhance understanding...; develop recommendations...; build interest...; revise strategies... etc.)

Under the initiative of the VC Project, the economies in the APEC region have opened a website called Virtual Center and mutually offered the information on environmental technologies and knowledge owned by governments, business and environmental institutions over the internet, creating a substantial network by organically connecting each VC and promoting the exchange of information on environment technologies. We have worked to expand the network and promote the transfer of technology. Advanced economies in the APEC region have developed such technologies for energy and environment conservation with a considerable reduction in CO2 followed by the introduction of energy-efficiency technologies and with the achievement in the high energy efficiency encouraged by energy-efficiency measures. In this respect, APEC-VC is an effective project in implementing APEC growth strategies which we utilize for information on those technologies widely available in the APEC region.

The objective of this project is to exchange of environmental technologies and products and then increase the green economy through the focus on developing countries and SME's environmental industry. We are planning to invite private sector such as environmental companies and provide a match making between the supplier and the consumer. This will contribute to improve the technology of SME's access to the global markets.

# 3. <u>Alignment:</u> Describe how the project will help achieve APEC's key priorities and meet your forum's work-plan or medium-term plan.

We defined our direction for this project based upon the medium-term plan of the IST(PPIST) group for 2010-2015.

Med-Term Plan of the Group for 2010-2015	VC Activities	
Enhanced economic growth, trade and investment opportunities	<ul> <li>Establish a VC single entry point (gateway) and utilize it as a bulletin board specializing in the business information to promote environmental business for SME's at home and abroad</li> <li>Matching making for supplier and customer</li> </ul>	
Human resource capacity building	<ul> <li>Awareness activities by holding an annual workshop, SNS, Forum, site visits and newsletter</li> </ul>	

Enhanced international science and - Build a stronger linkage with other APEC projects/networks such as the APEC Climate Centre technology (S&T) networks - Share R&D ideas and outputs between the VC economy's research institutions Improved level of connection between - Develop R&D knowledge base by inviting university, research and innovation, involving and public institution, companies, etc. encouraging potentials of SME Intriguing research sponsors such as public institutions and industry field - Notify to get governmental environmental support, i.e. 'Establishment of environmental management Strengthened technological cooperation master plan' and achievement of best practices - Share international cooperation program for environmental technologies

# <u>Methodology:</u> How do you plan to implement the project? In this section, address: *Timeline:* Project timelines and dates for key activities and deliverables

Jan ~ March 2013: APEC Fund request

April ~ October 2013: VC gateway website design and development June 2013: VC annual workshop in Korea

November 2013 ~: Opening and operating a new site



### Stakeholders: Beneficiaries and stakeholders (APEC & non-APEC) and how they will be engaged

One of our definite goals for this project at long-term perspective is to improve the environment in those developing economies engaged in this project through the business and the expansion of technologies in energy-saving addressing the climate change issue and improving the environmental awareness among people in the developing economies. Here, definitely all people residing in the developing economies are the beneficiaries. When those exchanges of environment and energy conservation technologies are arrived in those developing economies, the industries related to environmental field would substantially grow in such regions. Stakeholders may be environment related public institution, university, research institute, local community, and the like.

### Previous projects/activities: If and how this proposal builds on the findings or lessons learned from previous projects/activities, while avoiding duplication

In 2009, the online environmental technology education service named APEC EF was provided to Vietnam. The internet infrastructure in the developing country could not easily allow streaming of video clip. Unfortunately after one year of its operation, it was closed off. We have realized from this valuable lesson that the compatibility and IT infrastructure availability in the other countries should be considered first in order to implement an international common website.

### Communication: How you plan to communicate the results or benefits of this project to others

We will upload our activities on social media such as LinkedIn, Facebook to be closer with social trend. To do this, the VC gateway will provide automatic uploading of contents to these SNS. In the event of holding a workshop, we will invite people engaged in environmental industries and take a business opportunity using our network.

Most of all, as the nominee for next secretariat VC Korea will place particular emphasis on strengthening its collaboration with centres of excellence based upon single entry point VC gateway website. It will include 'Introduction of APEC-VC', 'Information Sharing (technology brokerage, market trend, yellow book, business promotion, R&D), 'Bulletin Board', 'VC Links' and 'Each VC Contact Point'.

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# PPSTI 03 2013 PAGE 1 OF 11

### APEC Project Proposal

Project title and number:	PPSTI 03 2013 – Development of APEC-VC single entry point			
Source of funds (Select one): ✓ Operational Account I TILF Special Account APEC Support Fund				
Committee / WG / Sub-fora / Task-force:	The APEC Policy Partnership on Science, Technology and Innovation (PPSTI)			
Proposing APEC economy:	Republic of Korea	Republic of Korea		
Co-sponsoring economies:	Japan, Australia, Thailand, Malaysia, Vietnam			
Expected start date:	April 2013	April 2013		
Expected completion date:	December 2014			
Project summary: Describe the project in under <u>150 words</u> Your summary should include the project topic, planned activities, timing and location: (Summary <u>must be</u> no longer than the box provided. Cover sheet must fit on one page)	December 2014 The mandate of APEC Virtual Center (hereinafter called VC) Project expires at the end of 2012. At Osaka workshop held on July 16, 2012, VC economies have agreed that the project should be continued and VC Korea have been designated as a secretariat for the next term. We will promote VC project becoming a global hub of environmental technology exchange. We plan to focus on three initiatives; Green economy improvement, R&D knowledge base and Environmental networking enforcement. As a first step, we plan to develop a single entry point, the gateway. It is required to simplify entry site and manage VC contact point / VC links / bulletin board / business brokerage. The concept of gateway drives contents manager should move from public sector to private sector for site invigorated by users' hands voluntarily. In order to do this, we will try to get APEC fund this year and kick off the project merging with self-fund.			
Summary of Proposed Budget:	APEC funding	Self-funding	Total	
(USD)	70,000	92,000	162,000	

# Project Overseer Information and Declaration:

Name: Jong Sun, Kim

Title: Director

Organization: Korea Environmental Industry & Technology Institute (KEITI)

Postal address: 215, Jinheungro, Eunpyeong-gu, Seoul, 122-706, Korea Environmental Industry & Technology Institute (KEIT)

Tel: 82-2-380-0551

E-mail: eco@keiti.re.kr

As Project Overseer and on behalf of the above said Organization, I declare that this submission was prepared in accordance with the **Guidebook on APEC Projects** and any ensuing project will comply with said Guidebook. Failure to do so may result in the BMC denying or revoking funding and/or project approval. I understand that any funds approved are granted on the basis of the information in the document's budget table, in the case of any inconsistencies within the document.

1 Jong Suro

Name of Project Overseer

# **Project Details**

### **SECTION A: Relevance to APEC**

[Answers to questions 1–3 may be taken or adapted from the Concept Note]

# Relevance: Why should APEC undertake this project? What problem or opportunity will the project address and why is it important? [½ page]

It has been 18 years since APEC-VC for Environmental Technology Exchange Project was approved as one of the official APEC projects at the APEC conference in Osaka, 1995. 12 economies in the APEC region have opened its website called "Virtual Center", creating a global network regarding the information on any environmental field and energy-saving across the Pacific Rim.

As the mandate of APEC-VC Project expired at the end of 2012, we had Osaka Workshop on July 16, 2012, which was held by VC Japan. At the workshop in Osaka, VC economies have unanimously agreed that this project should be continued and VC Korea is the strongest candidate for next secretariat of APEC-VC. We discussed, debated and ruminated on this issue how this project can accomplish APEC mission in terms of strengthening the regional economic integration and expanding the trade.

We realized our gap to this mission and defined such issues on the lack of budgetary support, environmental technology related contents and responsible site administrator. However, among APEC projects, there was no environment related working group, except the climate change and no international environmental technology information site either.

We will ambitiously promote VC project becoming a global hub of environmental technology exchange. As a result, the technology gaps between the developed and the developing economies would be reduced. We will use possible appropriate measures to lessen the technological dependence of developing economies in PPIST. For Korea, to achieve our ambition towards the developing economies, resolve the gaps and issues and catch a great opportunity to play an enormous role, it solely depends upon approval of project extension for next five years.

# 2. <u>Objectives:</u> Describe the 2-3 key objectives of the project. (e.g. to create a framework for...; help participants to...; share experiences in...; enhance understanding of...; etc.) [¼ to ½ page]

Under the initiative of the VC Project, the economies in the APEC region have opened a website called Virtual Center and mutually offered the information on environmental technologies and knowledge owned by governments, business and environmental institutions over the internet, creating a substantial network by organically connecting each VC and promoting the exchange of information on environment technologies. We have worked to expand the network and promote the transfer of technology. Advanced economies in the APEC region have developed such technologies for energy and environment conservation with a considerable reduction in CO2 followed by the introduction of energy-efficiency technologies and with the achievement in the high energy efficiency encouraged by energy-efficiency measures. In this respect, APEC-VC is an effective project in implementing APEC growth strategies which we utilize for information on those technologies widely available in the APEC region.

The objective of this project is to exchange of environmental technologies and products and then increase the green economy through the focus on developing economies and SME's environmental industry. We are planning to invite private sector such as environmental companies and provide a match making between the supplier and the consumer. This will contribute to improve the technology of SME's access to the global markets.

# 3. <u>Alignment:</u> Describe how the project will help achieve APEC's key priorities and meet your forum's work-plan or medium-term plan. [less than ½ page]

We defined our direction for this project based upon the medium-term plan of the IST(PPIST) group for 2010-2015.

Med-Term Plan of the Group for 2010-2015	VC Activities
Enhanced economic growth, trade and investment opportunities	<ul> <li>Establish a VC single entry point (gateway) and utilize it as a bulletin board specializing in the business information to promote environmental business for SME's at home and abroad</li> </ul>
•	- Matching making for supplier and customer
Human resource capacity building	- Awareness activities by holding an annual workshop, SNS, Forum, site visits and newsletter
Enhanced international science and technology (S&T) networks	<ul> <li>Build a stronger linkage with other APEC projects/networks such as the APEC Climate Centre</li> </ul>
Improved level of connection between research and innovation,	<ul> <li>Share R&amp;D ideas and outputs between the VC economy's research institutions</li> </ul>
involving and encouraging potentials of SME	- Develop R&D knowledge base by inviting university, public institution, companies, etc.
	<ul> <li>Intriguing research sponsors such as public institutions and industry field</li> </ul>
Strengthened technological cooperation and achievement of best practices	<ul> <li>Notify to get governmental environmental support,</li> <li>i.e. 'Establishment of environmental management master</li> <li>plan'</li> </ul>
	- Share international cooperation program for environmental technologies

4. For TILF Special Account applications: Briefly describe how the project will contribute to APEC trade and investment liberalization and facilitation with reference to specific parts of the Osaka Action Agenda (Part 1, Section C and, where appropriate, Part 2). For APEC Support Fund applications: Briefly describe how the project will support the capacity building needs of APEC developing economies, and how they will be engaged. [¼ page]

# **SECTION B:** Project Impact

### 5. Outputs and Beneficiaries:

- Describe the outputs (e.g. workshop, tool, research paper, recommendations, etc.)
- Describe the direct project participants and users of the outputs. Explain how the project outputs will benefit them. [½ to ¾ page]

Outputs: Hub-site, Workshop, DB (Reports from VC member economies, analysis report focused on each environment area including atmosphere, water quality and etc.

Direct beneficiaries:

- Private (Environmental related SMEs, leading companies, NGOs, academia, research and citizens)
- Public (Administration: Public officials working at the central department in member economies, public institutions, varied legislation related institutions)

First, we build a vc gateway website and hold two workshops at website planning stage and follow-up stage after the completion. The project participants in this process are the representatives from each VC member economy composed of public officials in environmental institutions, professors, researcher and etc. Once site completes its construction, the comprehensive information on environmental policies, environmental technologies and trends are provided to member economies by implementing databases on a regular basis. By doing this, SMEs and leading company can have an opportunity to promote their products and technology; as well as obtaining information on required product or technology and trends on related areas. Academia, research field or general citizen can find research reports that are scattered

all over VC member economies at this website; this will reduce the cost for acquiring information. Public institutions should be beneficiary in acquiring data including example of benchmarking in each VC member economies and national statistics related to environment in each economies, a basic data for formulating varied policies.

One of our definite goals for this project at a long-term perspective is to expand and execute technology and project on energy saving to cope with climate change and improve environmental awareness of citizens in developing economies, eventually improving environmental conditions in developing economy. Therefore, basically all people living in the developing economies are the beneficiaries. When the exchanges of environmental and energy-saving technologies are applied to developing economies, their environmental industries will be surely and greatly improved and developed. We engage with a range of stakeholders - public institution, university, research institute, local community, and etc.

6. <u>Dissemination</u>: Describe plans to disseminate results and/or outputs of the project, including:

- The number, form and content of any publications. (Note: APEC will not fund website maintenance or publications that are collections of PowerPoint slides. APEC encourages electronic publication.)
- The target audience.
- Any intention to sell outputs arising from this project.

[less than 1/2 page]

Major target audiences are environmental industries and policy makers, various business stakeholders, environmental NGOs and international organizations as our APEC PPSTI Working Group. To cover this broad range of the audience, we plan to disseminate the results as follow: (1) Holding two workshops and posting workshop report on a gateway site in electronic format; (2) creating promotional brochure for VC gateway and distributing at the environmental industrial exhibition and etc. This brochure also will be created in an electronic format to upload on the website, distributed to VC members to introduce it to environmental industries or institutions in each economy. All outputs created from this project will be provided at no charge.

As a secretariat of Virtual Center Project, the Korea government is responsible for website maintenance expense after the completion of the project

7. <u>Gender:</u> What steps will the project take to ensure the participation and engagement of both men and women throughout the project? How do project objectives benefit women? [less than ½ page]

After checking a guide on gender criteria for APEC project proposals, our VC member economies strongly claimed that this project should fairly include female stakeholders as male stakeholders; therefore, both female and male are equally beneficiary from this project. Not only Korea but also more than half of VC managers in each member economies are female, encouraging female participation.

The major benefits of improved sustainable environmental information exchange network are less cost required for information collection and expanded accessibility to information. Especially since this is based on the internet, the vulnerable social groups including not only females but also elders and disabled can easily access to information.

However, if any discrimination issues are emerged while interviewing with various stakeholders, we will address these issues in our policy analysis framework.

# SECTION C: Project Effectiveness

8. <u>Work plan:</u> Provide a timeline of actions you will take to reach your objectives. For each, include:
 • How it will be carried out and how member economies, beneficiaries & others will be involved

- Related outputs for that particular step (e.g. contract, agenda, participant list, workshop, report)
  - [1-2 pages. Answers may be taken or adapted from the Concept Note]

### Stage 1: Discussion how to build a Gateway website (June, 2013)

As a secretariat of VC project, Korea will hold the workshop in Seoul, June, 2013 for 2 days. During the workshop, VC member economies will discuss how to build a gateway site. During the discussion, the purpose and direction of gateway and the role of each member economy will be clarified and further, the

menu categories and how to effectively build DB will be also included to discuss. This would be an opportunity for member to exchange opinions at the site planning stage.

Gateway basically includes the following: 'Introduction of APEC-VC', 'Information Sharing' which might deal Environmental technology brokerage, Buy vs. Sell, Market trend, Law, Yellow Book, Q&A, Business Promotion. 'Bulletin Board', 'VC links', 'Each VC Contact Point'

The participants to the workshop are composed of those contact points who have been continuously participating in VC workshop. They are either working at the national environmental institutes in each economies, researchers or university professors. During the workshop so far, the economies have presented their national environmental issues and shared the information each other, participating in discussion on VC project for long time. Before holding a workshop, the secretariat will send agenda and participant list to each participant and also provide a result report after the workshop.

# Stage 2: Building of Gateway site and Data Collection (July ~ November 2013)

Based on results derived from the workshop, the gate site will be built through an outsourcing. The process of website construction will follow the following series of process, including the vendor selection and contract, development and maintenance.

### (1) Selection of Contractor and Contract

A request for proposal including the requirements needs to be prepared to select an outsourcing vendor. Based on the requirement, the contractor (vendor) will submit the request for proposal that satisfies our requirement and the quotation including labor required to build a site and its forecast schedule. We review on project period and costs, outputs and extra costs, select the most appropriate vendor and conclude an agreement with the vendor we selected. To ensure that both selection and contract process are performed in a transparent, accountable and equitable manner and to mitigate any real or potential conflict of interest, the PO will submit the required documents as follows:

- The RFP for approval
- CV and proposal from the recommended contractor which outlines the relevant skills and experience for the task
- A report that details the PO's selection process and justifies the choice of preferred contractor

### (2) Development

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This stage is the preparation for site development and actual development process. First the site contents need to be organized in detail and then plan for information architecture and user interface, finally the design concept needs to be determined. In the designing process, all matters to be displayed visually including the color, layout, font, and image will be determined; through going all processes described above, the actual website will be completed through coding and programming work.

### (3) Maintenance

We go through the confirmation stage whether the site is well established or not through review and evaluation after its completion. After going through all processes, the website manual will be prepared and translated into English, providing to VC member economies. Outsourcing contract will perform the maintenance for site operation and management for certain period even after the completion. A site maintenance contract after executing project will be implemented separately from the site development and this expense will be supported by Korea government.

### Stage 3: Operating a gateway site and opening workshop (2014~)

Once the development of gateway website completed, we will start to build database and hold a workshop with VC member economies in 2014. At the workshop, we will share our opinions on website trial operation and discuss improvements and also its further direction and vitalization plan. The database to be uploaded on website will be provided by each member economy and they can freely upload database. All visitors including environmental industries can open and download the database at no charge.

Refer to the following for phased timeline and outputs.

J	un 13 Jul 13	Nov 1	3 Dec 14
Activities	Step 1 - Organize a VC workshop	Step 2 - Develop the website	Step 3 - Operate website & - Hold VC workshop
Outcomes	<ul> <li>15 Participants attend the workshop</li> <li>Consensus on the developing &amp; operating gateway website</li> </ul>	- Build a gateway website to becoming a global hub of environmental technology exchange.	<ul> <li>Various stakeholders can access the database uploaded on the website (incl. Research report, technical report etc)</li> <li>15 Participants attended the workshop</li> <li>Discuss on the progress reports &amp; vitalization plan</li> </ul>
Outputs	- List of participants - Chair's summary	- Request for proposal - Contract (agreement) - VC gateway website - Website manual	<ul> <li>Database</li> <li>Brochure</li> <li>Survey &amp; Assessment on the result of the website</li> <li>List of participants</li> <li>Chair's summary</li> </ul>

### 9. <u>Risks:</u> What risks may be involved in implementing the project and how will they be managed? [½ to 1 page, depending on project nature/complexity]

The potential risks that may be caused while implementing the project can be: Information asymmetry caused by uneven participation between the member and difficulty in communicating with partner researchers in the co-sponsoring economies due partly to budget constraints of this project and partly to member's schedule congestion in making meeting appointment.

12 member economies are currently participating in VC project but some economies show a poor participation due to the limitations of cost and time and also a poor public internet accessibility is emerged as an issue caused by poor network environment in some economies; that is why there is a concern over information sources built on VC gateway site may be limited to certain economies. To improve such issues above, we encourage the participation between the member economies through SNS and the information should be updated by using KEITI's IP (Information Provider). For communication issue, if budget does not allow our team members to meet partner researchers in the co-sponsoring economies as frequently as needed or when they have hard time to make meeting appointment in consideration of both availabilities, we use various ways of indirect communications such as e-mail, internet phones and video-conferences and some other effective ways.

10. <u>Monitoring and Evaluation</u>: What indicators will you use to know if the project is on track (monitoring) and successful in meeting its objectives (evaluation)? What information will you collect (e.g. stakeholder feedback, website hits, participant stats etc.) and how will you collect it (e.g. meetings, surveys, interviews, peer review, records review)? [½ page]

The monitoring and evaluation indicators should be developed in compliance with the work plan and the project objectives. Therefore, the indicators are designed upon the work plan with its objectives as follows: The construction of website is to be monitored and evaluated by quality criteria for website excellence. This includes number of website hits, page views, visitor statistics and growth rate etc.

A satisfaction survey is performed on website users and this survey is to analyze user's opinions on our site and their subjective level of satisfaction. The detailed evaluation criteria combining both subjective and objective indicators are to be established to perform a political evaluation. The expert evaluation will be performed for the aspect requires qualitative and professional knowledge that shouldn't be appeared through user survey or system inspection.

We will conduct a survey on site users and member economies and apply their feedback to have more appropriate information. We will conduct a self-review on a regular basis prior to the preparation of sixmonthly monitoring reports. We will share the cause for success and failure with VC member economies and discuss future improvement and requirement to apply them to future project direction.

11. Linkages: Describe the involvement of other APEC fora, and other relevant organizations. Include:

- Engagement: How are you engaging other relevant fora, within and outside of APEC?
- Previous work: How does this project build on, yet avoid duplication of, previous or ongoing APEC initiatives, or those of other organizations?
- APEC's comparative advantage: Why is APEC the best sources of funds for this project?

[1/2 to 1 page. Answers may be taken or adapted from the Concept Note]

The objective of this project is to exchange environmental technologies and products and then increase the green economy through the focus on developing economies and SME's environmental industry. To improve the technology of SME's access to the global markets, we seek for ways to connect with other APEC such as SME-WG, RTAs/FTAs-WG. The secretariat will refer to a guideline and report published by fora to support SMEs trading in VC economies. To enhance international science and technology networks, we will enhance the regional cooperation with research institutions and organizations in each VC economies. For example, we will cooperate with Low Carbon Asia Research Network (LoCARNet) to get research data and invite some experts to support policies for low-carbon growth.

We provide information on new technology in advanced economy to bridge the technology gap between advanced and developing economies. We discuss copyright with international organizations including OECD to upload those environmental technology reports on environmentally advanced economy. Any visitors to our gateway website can easily find and download these data at no charge.

The members of VC project are all APEC member economies. During the last 18 years, the workshops were held every year to exchange environmental technologies between APEC areas. The economies established a VC website to build databases such as environmental project and service, research results in each economy to promote information exchange between the member economies. For last several years, it was not able to continuously operate VC website due to such difficulties in limited budget and lack of website consistency. Accordingly, we finally arrived at conclusion that one single entry point will be much more efficient in connecting the scattered information. Along the project extended to this year, we build a gateway to enhance the accessibility to information; the information exchange will be absolutely vitalized more.

A VC gateway website will gather information on environmental product from varied economies and provide opportunity for SMEs to export their products to overseas and receive more advantage benefits; by playing its brokerage role, APEC VC will be much more attractive to anyone. Not only people in APEC regions, but also varied interested parties can access to APEC VC gateway website to get such information on new environmental product and technology in Asia-Pacific region as well as their research results. It would be a starting point for another information exchange and cooperation.

The objectives of this project are in compliance with the mid-term plan of IST-WG. Therefore, the successful operation of this project should contribute to achieve key priorities of APEC.

# **SECTION D:** Project Sustainability

12. <u>Sustainability:</u> Describe how the project will continue to have impact after the APEC funding is finished.

- How will stakeholders and beneficiaries be supported to carry forward the results and lessons from the project?
- After project completion, what are the possible next steps to build on its outputs and outcomes? How will you try to ensure these future actions will take place? [less than 1 page]

It's been 18 years since VC project first performed in 1995 to vitalize the exchange of environmental technology information between the economies in APEC area. Meanwhile, this project was solely supported by Japanese government. Since Korea has been newly designated as a secretariat from 2013, this project is now supported by Korea government.

The funds required for stable and continuous operation after the completion of APEC funding are also to be supported by a VC secretariat, the Korea government; and certain fund can be derived from member economy whenever necessary. The data presented on the website are to be offered by each member economy or each member directly uploads them. DB will be uploaded on a regular basis under the

instigation of the VC secretariat, VC Korea. Therefore, all visitors to our site are fully enclosed with information provided by gateway website.

Since the establishment of APEC-VC Korea website (<u>http://apec-vc.or.kr</u>) in 2003, VC Korea has been operating the website for about 10 years; we receive funds from the government to provide the databases on Korea environmental technical product and technical report, etc. As of 2012, the cumulative visitors to a website are 451,527 and the number of DB implemented is 15,834. Based on those experiences, VC Korea will faithfully play its project manager role responsible for all processes including the construction of gateway website, data upload and maintenance to be successfully executed. After the project executed, it will be required to submit a project completion report describes the details of the project to APEC secretariat.

VC workshop is to be held every year and the operational costs are supported by secretariat. We all discuss on further gateway operation and its vitalization plan at the workshop.

13. <u>Project Overseers:</u> Who will oversee the project—including any hiring of contractors—and drive it to success? Please include the names and brief biographies of the PO and any other main point(s) of contact responsible for this project. [less than ½ page]

Jong Sun Kim Director, Korea National Environmental Information Center, KEITI 215, Jinheung-ro, Eunpyeong-gu, Seoul, 122-706, Korea Environmental Industry & Technology Institute (KEITI) Tel: 82-2-380-0551 **E-mail:** eco@keiti.re.kr

Mr. Jong Sun Kim is a director of Korea National Environmental Information Center at KEITI (Korea Environmental Industry & Technology Institute), the secretariat of APEC-VC. He's been taking overall control of websites providing environmental information, including KONETIC EIS and others at the Korea National Environmental Information Center.

KONETIC is the largest environmental industry and technology portal site and this portal is to provide consumer-oriented information to citizen and environmental industries since 2000. KONETIC plays its role in improving the environmental awareness of the population, providing comprehensive information on environmental policies, technologies and trend and also offering an opportunity to promote their technologies and products for environmental industries. As of 2012, the number of DB built in our system is around 1,080,000 and the total number of website users is around 13,000,000.

He received a master's degree in industrial environment studies from the graduate school of policy science, Sejong University.

### **SECTION E:** Project Efficiency

# 14. <u>Cost Efficiency</u>: Highlight how the project offers APEC maximum value for money. In what ways will the project maximize the cost-efficient use of resources? [½ to ½ page]

We must receive higher level of self-financing from Korea government. The budget secured from Korea government will be used for labor, facilities, travel and other budget areas. The aids supported by APEC will be solely used for building gateway website and holding related workshops only. Detailed budget and cost items are mentioned in the Section F. All outputs are disseminated electronically.

The participants in workshop for project are composed of contact points of each VC member economy; therefore, we should not pay any extra money (e.g. honoraria) other than expenses for travel.

15. <u>Budget:</u> Complete the budget and budget notes for the project in the template in SECTION F of this form. The budget should include calculation assumptions (e.g., unit costs) and self-funding contributions. Please consult the Guidebook on APEC Projects for eligible expenses.

Please refer to SECTION F. All the cost items and the unit rates follow the guidelines of the Guidebook

(1) Travel for Participants
The travel expenses for participants to the workshop will be paid according to APEC guideline. As of current, the economies willing to participate in the workshop are VC managers from Chile; Indonesia; The Philippines; Viet Nam; Malaysia; Korea; Japan; Chinese Taipei and Australia; and per diem and air fair will be provided to 1 person in each economy.

5 participating economies will be supported with their travel expenses from APEC fund and those selected among travel-eligible APEC economies are: Chile; Indonesia; The Philippines; Viet Nam and Malaysia. Other economies not mentioned above will be supported by self-funding.

Seoul Workshop will be held from June 10 to June 11, 2013, for 2 days. Rate per diem was modified to USD 400 per person and this amount calculated was based on 3.75 days x 5 participants x 400 including accommodation. Accordingly the expense to hold a workshop was slightly increased but the final amount including the website construction stays same as USD 70,000.

The venue for workshop in 2014 is not yet decided but will be either Seoul or one of APEC VC member economies. This will be also decided upon the decision of economies at the workshop in 2013. This result will be also notified at APEC secretariat.

(2) Developing Gateway website

USD 49,000 of APEC fund is spent to build a VC gateway website this is to be achieved through a contract with outsourcing vendor. At the stage of vendor selection and contract, the vendor who wishes to work this project with us will submit a request for proposal including detailed description of labor and time required for building a website and the equipments need to be purchased; and this may be submitted to APEC secretariat as documentary evidence according to APEC guideline. At the website construction and completion stage, PO consistently monitors if vendor does their job according to the contract terms; the total contract amount is to be finally evaluated if they clearly used the amount according to the terms mentioned in the proposal.

The maintenance of gateway website will be fully supported by Korea Government and the APEC fund never be used for maintenance purpose.

# SECTION F: APEC Project Itemized Budget

Please consult the descriptions of eligible expenses in the Guidebook on APEC Projects

All Figures in USD	# of Units	Unit Rate	APEC Funding	Self- Funding	Notes
Direct Labour					
Contractor (including Contractor's Secretarial and Researchers') fees	(# of hours)		-	-	
Researcher Jinseon Yim	360	80		28,800	
Research Assistants	200	10	~	2,000	
Research Assistants	200	10	-	2,000	
Travel (Speaker, Experts, Researc	hers)			ntinsten i 19 Nichter einer	in de la Maria. A la constante
Per diem (incl. accommodation and "75% additional payment")	(# of persons and days)		-		(location of event)
Airfare	(# of persons and trips)	-	_		
Travel for Participants (from trave	el-eligible economies	only. Act	tive participa	nts only)	
Per diem (incl. accommodations and "75% additional payment") -2013 Seoul Workshop	(# of persons and days) 5*3.75	400	7,500	7,200	Seoul
Airfare (restricted economy class) -2013 Seoul Workshop	(# of persons and trips)5*1	600	3,000	5,400	_
Per diem (incl. accommodations and "75% additional payment") -2014 Workshop	(# of persons and days)5*3.75	400	7,500	7,200	Seoul (Tentative)
Airfare (restricted economy class) -2014 Workshop	(# of persons and trips)5*1	600	3,000	5,400	
Other items			1		
Developing Gateway website	1	-	49,000	-	
Developing Databases			-	34,000	
		Total :	70,000	92,000	

<u>Budget Note 1: Direct Labour:</u> Provide information for APEC-funded positions including general duties, total hours and who will be contracted, if known. (It is not acceptable to contract staff from your own organization or government employees.)

<u>Budget Note 2: Waivers:</u> Provide details of any requests for waivers from the normal APEC financial rules, with justifications (e.g. from tendering requirements, for advance payment, simultaneous interpretation payment) in the notes column of the budget table, or below if the waiver requires a detailed explanation.

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Can the definition of the problem (causes and constraints), and explanation of the options that are constraints), and explanation of the options that are constraints), and explanation of the options that are constraints), and explanation of the problems to be explored.   Japan: Yes Japan: Yes   Will this have the active participation of a large interned. Japan: Yes   Will this have the active participation of a large interned. Japan: Yes   Will this have the active participation of a large interned. Thailand: Yes. More members to actively participation of a large interned.   Will this have the active participation of a large interned. Thailand: Yes. More members can be engaged by clarifying protect.   Will this have the active participation of a large interned. Thailand: Yes. More members can be engaged by clarifying protect.   Will this have the active participation of a large interned. Thailand: Yes. More members can be engaged by clarifying protect.   Mill this have the active participation of a large interned of the problems to be engaged? Japan: Yes. VC single entry point makes some economies i encourage them to join the VC network.   Mill this have the active participation of a large interned of the problems of the project. Japan: Yes. VS single entry point makes some economies i encourage them to point the vector of the project will also be impact targes to make sure outcomes of the project will also be impact.   Impact: assessinglesypected results for Apter 2 and statistical data as post particularly the difference it will mak	
ar explanatic ar explanatic b. More mem b. More mem C single ent from to join the arm to join the are out are arm to join the are arm to join the are are out are are out are are are arm to join the are	Thailand: Yes, through simple, step-by-step explanation of the implementation procedure and obstacles encountered.
ar explanatic s. Encourage v the intende v the intende C single ent C single ent im to join the are all sais ISTWG as As ISTWG as ISTWG as ISTWG as As ISTWG as As ISTWG as As ISTWG as ISTWG	
s. Encourage v the intende v the intende C single ent C single ent c as ISTWG ake sure out take sure to technologie pportunity fol	s to be explored.
. More mem C single ent C single ent in to join the ake sure out lake sure out lake sure out ake sure out lake sure sure sure sure sure sure sure sur	Viet Nam: Yes. Encourage more members to actively participate in the planning, implementation and evaluation by describing how the intended beneficiaries among APEC stakeholders.
C single ent im to join the s. As ISTWG ake sure out take sure sure out take sure out take sure out	Thailand: Yes. More members can be engaged by clarifying and demonstrating the benefits to be gained by the project.
s. As ISTWG lake sure out ake sure out by providin s, by providin technologie pportunity foi e benefits to e benefits to e ct target so	Japan: Yes. VC single entry point makes some economies reduce burden to manage each website, which encourage them to join the VC network.
Inpact: assessing expected results for APEC and stakeholders   Ipact: assessing expected results for APEC and stakeholders   Ipace tick Satisfactory Unsatisfactory   Ipace tick Satisfactory Unsatisfactory   Ipace tick Satisfactory Unsatisfactory   Ipace tick Image from this project, the environment in de environmental technologies in energy-savi brings more opportunity for SMEs to have	is now emerges to PPSTI, involvement from private sectors and academic institutes are icomes of the project will also beneficial to these communities.
	g as much statistical data as possible to quantify the real and expected benefits.
Through this project, the environment in de environmental technologies in energy-savi brings more opportunity for SMEs to have <b>Malaysia:</b> The benefits to direct beneficiar <b>Viet Nam:</b> Yes. Describe how these outpu expected project target so that the succes	
Malaysia: The benefits to direct beneficiar   Viet Nam: Yes. Describe how these outpu   expected project target so that the succes	Through this project, the environment in developing economies engaged in this project is improved and environmental technologies in energy-saving addressing the climate change issue is expected to expand. This brings more opportunity for SMEs to have business in those economies.
Viet Nam: Yes. Describe how these output expected project target so that the succes	direct beneficiaries are clearly articulated.
	Viet Nam: Yes. Describe how these outputs will benefit the targeted beneficiaries; Provide the current status and expected project target so that the success of the project can be measured.
Are there other beneficiaries and stakeholders that <b>Thailand</b> : Input and insights from the gen	hts from the general public might prove useful or valuable.

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Question	Comments (text, not scores)
engaged in its development?	Japan: Yes
	All people residing in the developing economies engaged in this project can get benefits from this project as the expanded businesses create more employment opportunity. The environmental awareness among people can be improved.
	Malaysia: The PP already identifies varieties of beneficiaries and stakeholders to engage with.
	Viet Nam: Yes.
How could the proposal better ensure that both women and men are appropriately involved in the	<b>Thailand</b> : Positive discrimination techniques might be appropriate when a strong gender bias is detected, but any corrective measures must also be sensitive to the cultural and religious context in which they are implemented.
planning and implementation of this project?	Japan: The current APEC-VC network consists of businesses, universities and governments. This is uniqueness of this project. There is no gender segregation in planning and implementing this project. Half of VC managers are female.
· · · ·	Malaysia: All project activities will be based on gender equality approach and participation in the project will be equally open for all genders
	Viet Nam: Common response included: using gender analysis to design project methodologies and inputs (i.e. surveys), taking steps to ensure equitable participation by men and women, using sex-disaggregated data for project assessment.
Could there be better ways to communicate and	Thailand: The development of smartphone apps might be a useful way to promote the project.
promote the project's outputs and results, particularly to external parties? Are there other	Japan: Yes.
quality assurance measures that should be taken over the products prior to distribution?	The projects' outputs, results and activities are distributed by social media such as LinkedIn, Facebook and etc.
•	Malaysia: The mediums to disseminate results and output of the project have been well described
	Viet Nam: Yes. Describe how the project might contribute to any current or completed project or activities in APEC or elsewhere.
Estimation assessing how well the molectican achieve its objectives	nachieveits objectives

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Question	Comments (text, not scores)
Please fick: El Satisfactory Unsatisfactory	
How can the objectives be more clear, achievable or measurable?	Thailand: As much as possible, unambiguous, non-technical language should be used and hard, numerical data should be provided. Objectives should also be proposed in ways that allow hard data to be collected.
	<b>Japan:</b> Environmental issues should be considered over the long-term. At the workshop, the long-term direction of VC project is discussed and reviewed, which can help the VC project objective become more clear.
	Malaysia: The objectives are understandable and cooperation between APEC Member economies in term of information sharing is important to make sure objectives are achievable.
	Viet Nam: With reference to each objectives of the project, The targets should be quantities but this is not possible then a precise description of the change aimed at should be given.
Based on the problem articulated, is this a sound	Thailand : Yes
way to address the problem? Could alternative approaches be considered?	Japan: Yes. Due to budget constraint, some might have a difficulty of get access to internet. In this case, the VC secretariat uses various ways of indirect communications such as e-mail, internet phones and others.
	Malaysia: No comment
	Viet Nam: Yes.
Has APEC's value add been clearly articulated, particularly why it is a important project for APEC to be carrving out?	Thailand: Yes, I think the value adding by APEC has been articulated sufficiently.
	Japan: The scale of economy in the APEC has a large impact on global Economy (GDP in APEC economies accounts for 50% of the world GDP ). This means APEC is required to play a leading role in addressing environmental issues. The project can contribute to addressing these issues.
•	Malaysia: This project utilizes the information from the substantial network connecting each VC and promotes the exchange of information and transfer of technology on environment.
	Viet Nam: Yes. Describe the key objectives of the project shortly linked to APEC themes and APEC priorities.
Has this project integrated lessons learned from	Thailand: I think so.

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	PBSTI 03 2013 Page 5 of 7
Question	Comments (text, not scores)
previous projects?	Japan: Yes. VC Korea experienced e-learning on environmental issues under APEC Education Fund. And based on her experience, VC Korea considers it very important to get everybody get internet connected to get information. In order to do this, as mentioned in the above, VC Korea uses various ways of communication and information disseminating tool
	Malaysia: Yes Viet Nam: Yes.
Sustainability: assessing if benefits and lessons learned are likely to continue after the project Please tick	earned are likely to continue after the project
Are the project's long term intended impacts	Thailand: Yes.
explained well, particularly in connection to the fora's objectives and future work plan?	Japan: Yes. The APEC VC project has an experience of 18years. This is because this project is carried out based on a long-term and mid-term project plan. This is discussed at the workshop held every year.
	Malaysia: The objectives are clear, and the project's long term intended impacts are explained clearly.
	Viet Nam: Yes.
Could additional mechanisms in put in place to	Thailand: Yes. Infrastructure, government subsidies and other assistance would be beneficial
support the changes bought about by the project?	Japan: To need to work with other international organization and expand the VC network to the international one
	Malaysia: No comment
•	Viet Nam: Yes.
Can the project do more to get commitment for the	Thailand: Yes. If the benefits are clearly explained, commitment from external stakeholders is likely to follow.
project's success from external APEC stakeholders?	Japan: Yes, one of this project's purpose is to develop R&D knowledge base by inviting university, public institution, companies and etc. There is a possibility of expanding the VC network to other stakeholders not only in the APEC but also in EU and others Asian countries
· ·	Malaysia: The project team should contact external stakeholders earlier to ensure their support and commitment to the project and make efforts to have them participating in the project, as well as to exchange views before the VC.

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	Page 6 of 7
Question	Comments (text, not scores)
	annual workshop.
	Viet Nam: Yes.
Are there any further suggestions about how the	Thailand: I do no know.
lessons learned from this project can be disseminated within APEC, particularly in relation to whether the project can be replicated or expanded	Japan: To work with other organizations such as UNEP and Low Carbon Asia Network LOCARNET working in the global stage, not in the APEC.
in the future?	Malaysia: Reports of the project outcomes should be circulated to the relevant APEC fora, members and experts for endorsement before circulating more widely.
	Viet Nam: Yes.
Efficiency: assessing the design process and implementation management Please tick. & Satisfactory Disatisfactory	ess and implementation management
Has the proposal shown how the planned outputs (goods and services) will contribute to the desired	Thailand: Yes. Quality and utility measures appear to be adequate, with workshops and free access to information in electronic format.
change? Could there be ways to improve their quality / utility?	Japan: Yes. The purpose of holding a workshop is to develop human resources. In addition to this, the workshop offers an opportunity for each VC member to discuss the direction of VC project and solve problems occurred in the course of conducting this project.
· .	Malaysia: Yes, the PP outputs and outcomes will be useful for APEC member economies and will help to add value to APEC activities.
Should any further project risks be identified? How could they be managed?	Thailand: Yes. Participants with limited Internet access should be given adequate assistance as required, and measures should be taken to ensure high English competence of participants. Follow-ups should also be scheduled in participating countries to ensure that resources are used effectively and participants do not lose sight of project goals and objectives.
	Japan: No. As shown in the above, problems can be discussed and solved at the workshop.
	Malaysia: Most risks for implementing the project have been well described.
Can arrangements for assessing the project's	Thailand: Assessment procedures appear to be good, but perhaps an annual review by an independent third party
APEC Project Guidebook (7 <sup>th</sup> Ed) – Appendix D	

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Question	Comments (text, not scores)
results be improved?	would be a useful measure.
	Japan: Yes
	Malaysia: According to the project proposal, arrangements for assessing are well-considered.
1	Thailand: Given the declining cost of technology, the budget should be adequate.
and outputs? Is there evidence of value for money?	Japan: Yes
	Malaysia: Yes, the budget is reasonable and efficient with good share of self-funding.
Overall comment on proposal quality:	

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K Satisfactory

Please tick:

Overall *quality* assessment:

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## BMC Project Approval Session 1, 2013

# APEC Project Proposal – Quality Assessment

Forum / Project No.:	PPSTI / PPSTI 03 2013
Project Title:	Development of APEC-VC Single Entry Point
QA version #:	2
Date of this version:	6 May 2013
Overall satisfactory:	Yes
Overall summary:	A solid proposal. Linkages, sustainability and budget have been improved by addressing the concerns in the earlier version.

Assessment Criteria	Comments	Satisfactory (Yes/No)
Relevance	Concept Note and proposal assessed by PPSTI.	Yes
	Priority assessed as Rank 2 by SCE.	
	Proposal developed in line with Concept Note.	
Impact	Outputs are reasonably described.	Yes
Effectiveness	Work Plan is clearly articulated.	Yes, but
· .	Linkages have been improved with additional amendments.	please note our comments.
	However, during implementation the PO should undertake an assessment of other existing resources in this space to avoid any risks of duplication.	
Sustainability	Sustainability has been strengthened through additional information on the work of the champion economy.	Yes
	A reminder to send the APEC Secretariat draft reports and mock website design for review before finalization	
Efficiency	Budget is satisfactory.	Yes

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#### Asia-Pacific Economic Cooperation Secretariat

17 May 2013

Mr Kim Jong Sun Korea Environmental Industry & Technology Institute (KEITI) Korea Email: eco@keiti.re.kr

Dear Mr Kim Jong Sun

#### Approval of Project Proposal PPSTI 03 2013 – Development of APEC-VC Single Entry Point

Thank you for your submission of the above project proposal for consideration by the APEC Budget and Management Committee.

This letter confirms the approval of your project proposal to the value of US\$70,000.

When implementing the project please take into consideration the following comments and refer to the project **Quality Assessment** which is enclosed:-

1) Participation of Non-APEC Members in APEC Activities

Should this project involve the active participation/engagement of non-APEC members, please refer to the APEC guidelines on non-member participation which provide guidance on the processes, to ensure compliance. The guidelines are available at <u>http://www.apec.org/About-Us/About-APEC/Policies-and-Procedures.aspx</u>.

2) Direct Labour – Developing Gateway Website (Guidebook, Chapter 9-44 to 9-52)

As per Chapter 12 of the 8<sup>th</sup> Edition of the Guidebook on APEC Projects (Guidebook), a Contract or Work Undertaking must be in place prior to work commencing for direct labour items. APEC will not be liable for payment for any work undertaken prior to an agreed contract or undertaking being in place.

All project-related contract procurements need to closely follow APEC guidelines as outlined under Chapter 12 and Appendix K of the Guidebook. This is to ensure that value for money is obtained and real or potential risks of conflict of interest issues are managed appropriately.

Please ensure the publication content (or the "work") must comply with the requirements of all APEC policies and guidelines, including the:

- APEC Publication Guidelines;
- APEC Style Manual and Accepted Nomenclatures;
- APEC Intellectual Property Policy;
- APEC Logo Guidelines; and
- APEC Website Guidelines.

To expedite the reimbursement of project funds for publications or related work, please consult the Secretariat prior to entering into any financial commitments. APEC is not liable to pay for the costs if the guidelines are not observed.

#### 3) Travel Expenses

a) APEC travel-related policies do not allow for the payment of airfares for travelers attending project events held in the margins of APEC meetings when their attendance at that meeting would normally be supported by their economy.

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#### Page 2

17 May 2013

b) Per Diem - the prevailing UN per diem rate or the rate budgeted in the proposal, whichever is lower, will apply during implementation.

#### 4) APEC Project Events

APEC rules forbid the use of flags and emblems at APEC events (seminars, symposia, workshops, etc), whether APEC-funded or self-funded. The APEC nomenclature for economies must be followed.

### 5) Completion of Project Activity and Expiry of Project Disbursement Deadline

All activities funded by APEC must be completed by or before 30 November 2014 for payments to be effected to the contracted parties before the expiry of the project disbursement deadline on 31 December 2014. Any remaining funds will be returned to the appropriate APEC account after this deadline.

The name and contact details of your Program Director and Program Executive are:

Mr Mikiharu Shimizu	Ms Linnus TEO
Program Director	Program Executive
Tel: (+65) 68919 611	Tel: (+65) 68919 628
Email: miki@apec.org	Email: <u>Itsy@apec.org</u>

The project is to be implemented as per the approved project proposal and in accordance with the Guidebook on APEC Projects. For your easy reference, an overview of the roles and responsibilities of a Project Overseer and the Secretariat is included overleaf. In addition, please note that compliance checks may be undertaken for audit and evaluation requirements.

Please confirm your acceptance by returning a signed copy of this letter to your Program Executive as soon as possible. Funds cannot be disbursed prior to receiving your acceptance.

Yours sincerely

Nadira P. MAILEWA (Ms) Program Director, Project Management Unit APEC Secretariat

Accepted by:

Kim Jona-Sun

May

Enc: Overview of the Roles & Responsibilities of a Project Overseer & APEC Secretariat Project Proposal Quality Assessment