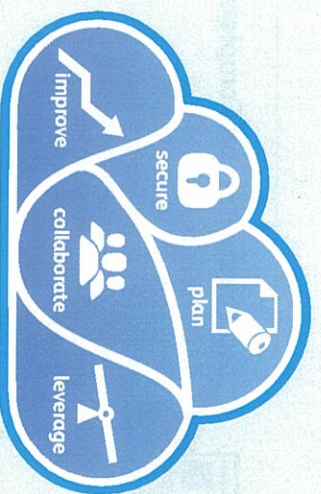


Working Folder

Fuji Xerox understands the migration from analogue paper processes to digital paper processes better than just about any other company. It's what we do. That's why Fuji Xerox is so well positioned to help you with the next page of the journey; migrating your paper and digital document processes into the cloud.

Talk to us about how we can help to:

- **Plan** your migration from analogue to digital documentation
- **Leverage** existing storage and backup infrastructure more effectively
- **Give** your workforce the ability to rapidly collaborate on key documentation
- **Tighten** security protocols without stifling mobile productivity
- **Improve** the leanness of your IT operation



Web Browser

Item	Description
Web Browser	Windows@ Internet Explorer@ 8, Windows@ Internet Explorer@ 9, Mozilla@ Firefox@ESR 10.1/11/12/13/14, Safari 5.1 (Mac OS) OS*
	Microsoft@ Windows@ XP Home Edition [Service Pack 3], Microsoft@ Windows@ XP Professional [Service Pack 3], Microsoft@ Windows Vista@ Business [Service Pack 2], Microsoft@ Windows Vista@ Enterprise [Service Pack 2], Microsoft@ Windows@ 7 Ultimate [Service Pack 1], Microsoft@ Windows@ 7 Professional [Service Pack 1], Microsoft@ Windows@ 7 Home Premium [Service Pack 1], Microsoft@ Windows@ 7 Enterprise [Service Pack 1], Mac OS X v10.7 Lion

Multifunction Device

Item	Description
Colour MFD	ApeosPort-IV C7780/C6680/C5580 ¹ , ApeosPort-IV C5575/C4475/C3375/C3373/C2275 ApeosPort-IV C5570/C4470/C3371/C3370/C2270 ^{1*} , ApeosPort-IV C4430 ¹ , DocuCentre-IV C5575/C4475/C3375/C3373 ³ DocuCentre-IV C2265/C2263 ^{3*}
Mono MFD	ApeosPort-IV 5070/4070/3070 ¹ , ApeosPort-IV 7090/6090, DocuCentre-IV 7090/6090 ⁵

¹English and Japanese versions
^{1*}External Access Kit is required
²Supported RCM version: 1.13A
³Scanner Kit is required
⁴Extension System Memory 2GB is required
⁵Printed Kit and Scanner Kit are required.



For more information, contact your Local Fuji Xerox Representative or visit us at:
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 Tel: (65) 6766 8338 Fax: (65) 6239 2804
www.fxap.com.sg/solution/cloud

Working Folder
Cloud Solutions



Working Folder

Digital Agility

Optimised Productivity



Working Folder

Digitise Your Advantage. Technology is transforming business processes. The demand for instant access to information and instant collaboration across numerous devices means anything that can be digitised will be digitised.

Respond to this demand quickly, affordably and securely with the innovative Working Folder service from Fuji Xerox Cloud Solutions.

Whether providing access to stored material, collaborating on documents or capturing and instantly digitising inbound paper transmissions such as faxes, Working Folder is an effective, affordable and secure way to transform analogue paper processes into the digital era.

Innovate Business Processes, Boost Productivity



Working Folder

Advance Your Business Processes

The way we work has shifted. Give your business processes the agility and flexibility they need with Working Folder and benefit from:

- Private and public folders for individual or shared workgroup styles
- Share files and information dynamically in the Cloud

Mobility

- Round-the-clock employee access to updated and dynamic company information

Document management capability

- Affordable and quick entry-level document management capability
- Instantly digitise and access documents for archival and retrieval

Collaboration

- Integrate with existing mobility workflow for enhanced productivity
- Connect internal and external user collaboration

Security

- Secure against unauthorised access with firewall feature
- Protect against fraud with data encryption

Collaboration

- Controlled access with multi-access login rights
- Data backup and disaster recovery

Accelerate Beyond Complexity

As a managed service, Working Folder provides high availability, on-demand scale and encrypted security whilst reducing the administration and management burden on your organisation.

- Drive productivity and accelerate business responsiveness
- Increase agility for mobile and field workforce and speed up the sales cycle
- Reduce user self-provisioning with risky public data applications

No infrastructure builds or onerous software requirements help to support

Leverage Your Infrastructure

Working Folder integrates with Fuji Xerox digital Multifunction Devices (MFDs), turning them into powerful cloud gateways that connect your workforce to documents on-demand, across computing, mobile and MFD devices.

As simple intuitive web interface provides user defined access from PCs, iOS™ and Android™ devices. Documents can also be accessed via the control panel screen on MFDs.

- Deliver digital documents into a secure cloud environment for instantaneous sharing and collaboration via computing, mobile (iOS™ /Android™) and multifunction devices
- Share documentation with external parties via an email download link to reduce file duplication and storage pressure
- Create Cabinets, Drawers and Folders to intuitively structure document storage and allow varied levels of collaboration individually, in small work groups, or enterprise-wide
- Upgrade to incorporate Fuji Xerox Document Management Solutions for a cloud friendly drag-and-drop management interface

Mobilise Your Processes. Empower Users. Control Your Standards.

Working Folder integrates with Fuji Xerox Mobility Solutions to provide an end-to-end document handling and management solution, fully secured within a cloud environment.

- Give users the access to documentation they demand, the ability to choose their collaborative working groups and increase their mobile productivity levels, all within a framework that meets business compliance requirements.
- Scale user access up, down, and even across to partner organisations to suit the ever changing shape and pace of your business.

Give users the benefit of:

- Viewing, editing, moving and deleting documents on the go to enhance mobile productivity levels
- Batch file upload or download from anywhere
- Sharing large files and presentations between users without email attachments
- Setting access read/write or read only rights for various users
- Scan and print directly to and from the Cloud
- Receive, automatically digitise and route inbound paper transmissions such as faxes to Working Folder for anywhere, anytime access