

STEERING COMMITTEE MEETING REPORT

OPENING AND WELCOME

The Steering Committee Meeting of the 38th SGATAR Meeting was held in the East River and North River Ballrooms of the Shangri-La Hotel, Guangzhou, China on 4 November 2008. All SGATAR Members were represented at the meeting.

Mr. Xiao Jie, Chairperson of the 38th SGATAR Meeting and the Commissioner of State Administration of Taxation of the People's Republic of China, opened the Steering Committee Meeting and welcomed all delegates to China. He noted that China first hosted the SGATAR Meeting in 1998 and this was the second time China hosted the Meeting.

INTRODUCTIONS AND INTRODUCTION OF SECRETARY-GENERAL

The Chairperson requested each Head of Delegation to introduce themselves, and then introduced Mr. Wang Li, Deputy Commissioner of the State Administration of Taxation of the People's Republic of China as the proposed Secretary-General for the 38th Meeting. He welcomed the members to China on behalf of the Secretariat.

AGENDA AND PROGRAMME

The Secretary-General briefed the Heads of Delegations of the items on the

Agenda and Programme of the 38th Meeting.

DESIGNATED ROLES – EXPLANATION AND INVITATIONS

The Chairperson proceeded to explain the proposed designated roles for the various proceedings. Members were invited to take up particular roles at the Preliminary Session later in the day and for the Plenary Session and Closing Ceremony on the last day of the Meeting.

The Chairperson explained the processes to be followed for the Preliminary Session, Plenary Session and the Closing Ceremony, and invited Heads of Delegations to accept the following responsibilities:

Preliminary Session (4 November 2008)

Election of New Chairperson

Proposer	: Mr. Michael D' Ascenzo	Australia
Seconder	: Mr. Moses Lee	Singapore

Adoption of Agenda and Programme

Proposer	: Mr. Djonifar Abdul Fatah	Indonesia
Seconder	: Ms. Le Hong Hai	Vietnam

Adoption of Working Group Rules and Procedures

Proposer	: Mr. Robert Russell	New Zealand
Seconder	: Ms. Orieta Lau	Macau SAR

Nomination of Working Group Chairpersons and Rapporteurs

Proposer	: Mr. Michito Ishii	Japan
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Seconders : Mr. Vinai Vittavasgarnvej Thailand

Nomination of Chairperson and Members of the Drafting Committee

Proposer : Ms. Hasmah Abdullah Malaysia

Seconders : Mr. Sheu Yu-jei Chinese Taipei

Plenary Session (6 November 2008)

Acceptance of Final Report

Proposer : Mr. Nelson M. Aspe The Philippines

Seconders : Ms. Betty Palaso Papua New Guinea

Closing Ceremony (6 November 2008)

Election of Host for 39th SGATAR Meeting

Proposer : Mr. Sang Yool Han Korea

Seconders : Mrs. Alice Lau Hong Kong SAR

All Heads of Delegations agreed to assume the designated roles. The Chairperson thanked the group for their assistance.

CHAIRPERSONS AND RAPPORTEURS FOR WORKING GROUPS

The following delegates were selected as Chairpersons and Rapporteurs of the Working Groups for Topic 1, 2 and 3 respectively:

Topic I : Addressing Tax Administration Challenges Posed by

Globalization of Tax Base

Chairperson : Mr. Shohei Yamamoto (Japan)

Rapporteur : Mr. John Wendron Trezise (New Zealand)

Topic II : Improving Tax Compliance through Better Taxpayer Service

Chairperson : Ms. Elenita B. Quimosing (Philippines)

Rapporteur : Mr. David Peter Jordan (Australia)

Topic III : Case Selection in Tax Audit

Chairperson : Mr. Jae Hyung Park (Korea)

Rapporteur : Ms. Yap Mei Mei (Singapore)

CHAIRPERSON AND MEMBERS OF THE DRAFTING COMMITTEE

Outlined below were the Chairperson and Members of the Drafting Committee for the 38th SGATAR Meeting:

Chairperson : Mr. Liao Tizhong (China)

Members : Ms. Katie Welsh (Australia)
Mr. Zhang Ming (China)
Ms. Leung Wing Chi (Hong Kong SAR)
Mr. Riza Karim (Indonesia)
Mr. Shohei Yamamoto (Japan)
Mr. Jae Hyung Park (Korea)
Mr. Kuok Iat Hoi (Macau SAR)
Mr. Saw Lye Hock (Malaysia)
Mr. Darren Ryder (New Zealand)

Mr. Trevor Schloss	(Papua New Guinea)
Ms. Elenita B. Quimoshing	(The Philippines)
Mr. Lim Zhi Wei	(Singapore)
Ms. Sung Hsiu-ling	(Chinese Taipei)
Ms. Phanthipha Sudayuworn	(Thailand)
Mr. Dang Tuan Hiep	(Vietnam)

Endorsement of the Use of Working Group Rules and Procedures

The Secretary-General proposed the continued use of the Working Group Rules and Procedures of the 37th SGATAR Meeting and the adoption of these Rules and Procedures during the Preliminary Session. The group endorsed this proposal.

THANK YOU AND CLOSING

There being no other issues for discussion, the Chairperson thanked Heads of Delegations for their participation, wished the group a fruitful meeting and closed the meeting.